

DIRECTOR

Drew Macaulay

ASSISTANT DIRECTOR

Kricket Hoekstra

BOARD

Meghan Evoy

Kelly Farrah

Brianna Foraker

Amanda Hanlin

Erin Hooper

Jonathan Ross

Kevin Yezbick



*Strengthening the community by
providing access to materials
and services that inform, enrich,
entertain, and empower*

222 East Nine Mile Rd., Ferndale, MI 48220
248-546-2504 fadl.org

Library Board Meeting

Proposed Minutes

(DRAFT – Subject to Approval)

April 17, 2025 - 6:00 PM

Board Meeting

1. Call to order: Meeting called to order by Amanda Hanlin at 6:02 p.m.

2. Roll call: Brianna Foraker, Erin Hooper, Jonathan Ross, Kevin Yezbick, Kelly Farrah, Amanda Hanlin, Meghan Evoy.

Director Drew Macaulay and Assistant Director/Recording Secretary Kricket Hoekstra also present.

3. **Action Required:** Approval of agenda

A MOTION BY Hooper and seconded by Yezbick to approve the agenda as presented; passed unanimously.

4. Public comment – *Total time not to exceed 30 minutes, 3 minutes per speaker*

5. **Action Required:** Minutes: Approve March 20, 2025

A MOTION BY Farrah and seconded by Foraker to approve the March 20 meeting minutes as presented; passed unanimously.

6. Director's report: Drew Macaulay, Director

Macaulay gave an update on the drafting of the budget for FY 2026, building and construction updates, and that the library is fully staffed.

7. **Action Required:** Acceptance of expenditures and finance reports for the month of February 2025

A MOTION by Ross and seconded by Yezbick to approve the finance reports for February 2025; passed unanimously.

8. **Action Required:** Acceptance of expenditures and finance reports for the month of March 2025

A MOTION by Hooper and seconded by Farrah to approve the finance reports for March 2025; passed unanimously.

9. **Action Required:** Discussion and vote on quote to update/repair lighting in the Youth Department to LED.

A MOTION by Evoy and seconded by Hooper to approve the quote from Diversified Electric to update/repair lighting in the Youth Department; passed unanimously.

10. Discussion: Strategic Planning

The board discussed the information needed to begin the library's next strategic planning process.

11 Board Calendar of Events

12. Committee reports:

A. Art & Exhibitions – Brianna (see attached report in Supporting Documents)

B. Friends of the FPL – Kelly: the Friends will meet next Monday and a report will follow.

D. Finance – Jonathan (see attached report in Supporting Documents)

E. Personnel – Erin: verbal report

F. Schools – Meghan (see attached report in Supporting Documents)

G. Building - Erin: verbal report

13. Review action items:

-Amanda will create a doodle poll in order to schedule an interim meeting for budget and budget hearing, potentially on May 22nd.

-The Finance committee will continue to monitor the library's water bills to see if there is a reason for the raise in price. Drew will check if it is an estimated or actual water charge.

-Board Members will reach out to contacts at other library boards to see if they hire consultants for strategic planning or develop in-house.

-Drew will reach out to other TLN directors about the same as well as discuss the measurements/results of our last strategic plan with department heads.

-Strategic Planning will continue to be a discussion item on board meeting agendas

-Erin is going to make committee statements for the website for Building and Personnel committees.

-Drew and Amanda will finalize the board schedule workbook

14. Announcements/comments from board members

Hooper reminded everyone that all the board members are invited to the May 13th Volunteer Event for the city of Ferndale.

Yezbick congratulated the Youth Department on upgrading their non-fiction collection to METIS.

15. Adjourn

A MOTION by Hooper and seconded by Foraker to adjourn at 7:46 pm; passed unanimously.

NEXT MEETING: Thursday, May 15, 6pm

Proposed minutes of this meeting will be available for public inspection at the Ferndale Area District Library, located at 222 East Nine Mile Road, Ferndale, eight (8) business days after the meeting. Approved minutes are available within five (5) business days after the meeting at which they are approved (in accordance with Open Meetings Act, Public Act 267.)