

DIRECTOR
Drew Macaulay

ASSISTANT DIRECTOR
Kricket Hoekstra

BOARD
Meghan Evoy
Kelly Farrah
Brianna Foraker
Amanda Hanlin
Erin Hooper
Jonathan Ross
Kevin Yezbick



*Strengthening the community by
providing access to materials
and services that inform, enrich,
entertain, and empower*

222 East Nine Mile Rd., Ferndale, MI 48220
248-546-2504 fadl.org

Library Board Meeting

AGENDA

September 18, 2025 - 6:00 PM

Board Meeting

1. Call to order
2. Roll call
3. Approval of agenda
4. Minutes: Approve August 21, 2025 proposed minutes
5. Public comment – *Total time not to exceed 30 minutes, 3 minutes per speaker*
6. Director's report: Drew Macaulay
7. Acceptance of expenditures and finance reports for the month of June
8. Acceptance of expenditures and finance reports for the month of August
9. Request for Board Action: Unattended Child Policy Revision
10. Board Calendar of Events
11. Committee reports
 - A. Art & Exhibitions – Brianna
 - B. Friends of the FPL – Kelly
 - C. Finance – Kevin
 - D. Personnel – Erin
 - E. Schools – Meghan
 - F. Building - Erin
 - G. Strategic Plan - Brianna
12. Committee membership appointments as needed
13. Review action items
14. Announcements/comments from board members
15. Adjourn

Proposed minutes of this meeting will be available for public inspection at the Ferndale Area District Library, located at 222 East Nine Mile Road, Ferndale, eight (8) business days after the meeting. Approved minutes are available within five (5) business days after the meeting at which they are approved (in accordance with Open Meetings Act, Public Act 267.)

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Library Board Meeting

Proposed Minutes

August 21, 2025 - 6:00 PM

Board Meeting

1. Call to order: Meeting called to order by Amanda Hanlin at 6:00 p.m.
2. Roll call: Meghan Evoy, Kelly Farrah, Brianna Foraker, Amanda Hanlin, Erin Hooper, Jonathan Ross, Kevin Yezbick.

Director Drew Macaulay and Assistant Director/Recording Secretary Kricket Hoekstra also present.

3. Approval of agenda

A MOTION BY Evoy and seconded by Hooper to approve the agenda as presented; passed unanimously.

4. Minutes: Approve June 17, 2025 proposed minutes

A MOTION BY Yezbick and seconded by Farrah to approve the June 17 meeting minutes as amended to include Bianna Foraker and Erin Hooper absent with notice.; passed unanimously.

5. Public comment – *Total time not to exceed 30 minutes, 3 minutes per speaker*

6. Director's report: Drew Macaulay

Macaulay shared updates on the finalization of the hallway construction project, other building work that has taken place, and staff updates.

7. Discussion: Expenditures and reports for the month of June

The expenditures and reports for the month of June will be approved in September.

8. Acceptance of expenditures and finance reports for the month of July

A MOTION by Evoy and seconded by Hooper to approve the finance reports for July 2025; passed unanimously.

9. Discussion: August 29 Library Closure, October 13 Library Closure

The board discussed the need for upcoming library closures and drafting policies and procedures for unplanned and planned library closures.

A MOTION by Hooper and seconded by Evoy to approve closing the library on August 29 for construction; passed unanimously

A MOTION by Evoy and seconded by Farrah to approve closing the library on October 13 for staff in-service day; passed unanimously

10. Program Room Policy

A MOTION by Hooper and seconded by Evoy to approve the Program Room Policy; passed unanimously

11. Operational Protocol: Programming

A MOTION by Foraker and seconded by Ross to approve the Operational Protocol: Programming; passed unanimously

12. Board Calendar of Events

13. Committee reports

A. Art & Exhibitions – Brianna: report attached

B. Friends of the FPL – Kelly: report attached

C. Finance – Kevin: most was covered earlier in the meeting. Drew has requested approval to attend the Library of Michigan Financial Management Cohort.

D. Personnel – Erin: The next meeting will be September 19th. She will meet with a previous board member to discuss suggested changes to the Library Director Personnel Review, which will begin in November.

E. Schools – Meghan- report attached

F. Building - Erin- report attached

14. Committee membership appointments as needed

15. Review action items

Drew will email the board with the considerations used for determining library closures, both planned and unplanned, for use in drafting policies and procedures.

Drew and Cricket will look into Active Shooter training as well as Defibrillator Training, including grants that may provide devices and education.

Programming Policy: Drew will ask the attorney for clarification on media being invited to Program Room bookings and political campaigning in the library.

The Board will form a strategic planning committee.

Drew and Cricket will discuss staff participation in the Strategic Plan.

16. Announcements/comments from board members

Meghan Evoy commended the group of Youth Librarians who will be presenting on Metis at the statewide MLA conference this fall. The entire board was proud at how often FADL is represented at conferences.

Kevin Yezbick shared a news article about a library millage campaign that inadvertently broke the law in Illinois.

17. Adjourn

A MOTION by Hanlin and seconded by Ross to adjourn at 8:10 pm; passed unanimously.

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Director's Report -- 9/18/2025

Building Updates (Non-Construction)

Our building blitz on August 29th went well, and the improvements to the building have been noticed. If you haven't taken a moment to read the Underground Railroad exhibit or see our resized reference desk, please do! We are now 72% transitioned to LEDs from fluorescent bulbs and are looking forward to finishing the transition in October. We also have new weatherstripping on the external doors.

Staff Updates

We hired a new page. Ivo Jungmann, a junior at FHS, started the last week of August. Ivo enjoys music, tennis, and baseball.

Adult Services has hired a new substitute librarian, Daniel Kelly. Dan is a full-time librarian at Southfield Public Library, where among other collections, he manages the seed library.

Head of Youth Services Everett Pine is the co-chair of MLA's Mitten Committee this year. The Mitten Award recognizes and promotes quality literature for youth in picture book format. This is a really cool opportunity and we are proud that Everett is doing this work.

Head of Access Services Melissa Moore is chair elect for The Library Network's Circulation Committee starting in November. This is a two-year appointment.

I start the Library of Michigan's Public Library Financial Management Cohort classes on 10/15.

Holidays

I am out of the office Monday the 22nd through Wednesday the 24th for Rosh Hashanah. I am out of the office for Yom Kippur beginning the afternoon of Wednesday, October 1st and all day on Thursday, October 2nd.

We will again follow our usual scheduling standards for Thanksgiving, being closed Thursday through Saturday of Thanksgiving week (the 27th through the 29th) reopening with regular hours on Sunday, the 30th.

For Christmas, we will be closed Wednesday the 24th through Friday the 26th. We will be open with our regular hours the weekend of 27th and 28th. We will follow our usual process closing at 6pm on Monday the 29th and Tuesday the 30th, and then reopen for regular hours on Saturday, the 27th. We will be open from 10am to 6pm on Monday the 29th and Tuesday the 30th, then closed on New Year's Eve and New Year's Day. We return to regular hours on Friday, January 2nd.

Library Statistics 2025														
CURRENT Month	Running Monthly AVG	Year to Date	Jan 2025	Feb 2025	Mar 2025	Apr 2025	May 2025	Jun 2025	Jul 2025	Aug 2025	Sep 2025	Oct 2025	Nov 2025	Dec 2025
Library Revenue From Service Desks														
Fees														
Fax	\$ 130.99	\$74.01 \$ 592	\$ 91.00 \$ 28.97	\$ 49.50 \$ 55.00	\$ 20.00 \$ 45.00	\$ 19.00 \$ 17.00	\$ 66.24 \$ 148.31	\$ 49.58 \$ 130.99						
Ref Desk (misc)	\$ 26.00	\$26.88 \$ 215	\$ 36.50 \$ 49.50	\$ 20.00 \$ 754.91	\$ 45.00 \$ 589.57	\$ 19.00 \$ 676.86	\$ 17.00 \$ 762.45	\$ 2.00 \$ 893.18						
Prints/Copies	\$ 893.18	\$657.19 \$ 5,257	\$ 425.85 \$ 594.90	\$ 754.91 \$ 589.57	\$ 676.86 \$ 762.45	\$ 893.18								
Lost Items	\$ 17.90	\$20.67 \$ 165	\$ 29.00 \$ 10.00	\$ 10.75 \$ 12.30	\$ 16.45 \$ 53.50	\$ 15.45 \$ 17.90								
Non-Res Cards	\$ 2.00	\$37.14 \$ 260	\$ 4.00 \$ 70.00	\$ 13.00 \$ 9.00	\$ 16.00 \$ 145.97	\$ 2.00								
Donations	\$ 25.00	\$25.00 \$ 175	\$ - \$ 50.00	\$ 50.00 \$ -	\$ - \$ 50.00	\$ 25.00								
Earbuds/Flash Drives	\$ 14.50	\$44.19 \$ 353	\$ 87.00 \$ 19.55	\$ 36.10 \$ 20.00	\$ 114.00 \$ 7.49	\$ 54.85 \$ 14.50								
	\$ 12.00	\$7.88 \$ 63	\$ 5.00 \$ 8.00	\$ 3.00 \$ 11.00	\$ 5.00 \$ 12.00									
Total Library Earnings	\$1,121.57	\$885.17 \$914.72	\$ 678.35 \$ 827.92	\$ 942.76 \$ 705.87		\$1,110.13 \$ 889.33	\$ 1,121.57							
Friends Earnings														
Book Store	\$ 604.00	\$ 640 \$ 5,120	\$ 660.50 \$ 471.05	\$ 686.00 \$ 624.75	\$ 745.25 \$ 653.54	\$ 675.25 \$ 604.00								
Swag	\$ 30.00	\$ 23 \$ 161	\$ 15.00 -	\$ 21.00 \$ 40.00	\$10.00 \$25.00	\$ 30.00								
Online Sales	\$ 444.95	\$ 249 \$ 1,741	\$ 148.91 -	\$ 47.38 \$ 121.99	\$262.41	\$ 444.95								
Total Friends Earnings	\$1,078.95	\$ 878 \$ 7,022	\$ 824.41 \$ 471.05	\$ 754.38 \$ 786.74	\$ 1,017.66 \$1,335.54	\$753.31 \$ 1,078.95								
Library Usage														
Physical Visits	9,681	10669 85349	9205 11494	9119 11023	10805 11,941	12,081 9,681								
Home Delivery	5	3 26	4 2	2 4	3 4	2 5								
New Users	158	153 1222	182 174	135 113	128 157	175 158								
Public Computer Sessions	1313	1288 10303	1101 1377	1153 1340	1292 1316	1411 1313								
Reference Desk Interactions	1781	1847 14774	1720 2186	1576 2082	1698 1728	2003 1781								
Youth Desk Interactions	592	531 4245	519 594	546 374	440 569	611 592								
Circulation Desk Interactions	1348	1148 9182	996 913	855 1038	1029 1463	1540 1348								
Teen Space Attendance	27	80 643	126 106	102 121	101 46	14 27								
Total Programs Offered	42	45 363	46 47	42 41	52 46	47 42								
Total Program Attendance	1227	1188 9505	1074 971	1208 844	1765 1211	1205 1227								
Total Library Checkouts	18267	17688 141502	17924 19114	16889 17037	15908 17709	18654 18267								
Total Digital Checkouts	6245	6218 49743	6690 6374	6109 6062	6132 6019	6112 6245								
Items Loaned Through ILL	1895	1989 15915	1935 2096	2145 2039	1975 1789	2041 1895								
Items Loaned Through MelCat	1509	357 2854	193 214	188 195	185 180	190 1509								
Items Borrowed Through ILL	3165	3194 25551	3353 3542	3077 3353	2971 2963	3127 3165								
Items Borrowed Through MelCat	816	193 1544	78 154	118 64	80 127	107 816								
New Items Added														
Adult Books	252	300 2396	310 282	218 326	331 327	350 252								
CDs	37	32 256	27 40	40 32	25 26	40 37								
DVDs/Blu-rays	37	46 370	43 57	51 30	48 28	76 37								
Audiobooks	3	11 86	6 19	6 6	12 26	8 3								
Kids Books	183	234 1874	217 204	194 236	331 266	243 183								
Teen Books	25	49 390	53 47	32 31	73 88	41 25								
Magazines/Newspapers	77	79 633	80 77	87 65	90 83	74 77								
Puzzles/Board Games	44	17 138	19 8	9 15	10 15	18 44								

Library Statistics 2025															CURRENT Month	Running Monthly AVG	Year to Date	Jan 2025	Feb 2025	Mar 2025	Apr 2025	May 2025	Jun 2025	Jul 2025	Aug 2025	Sep 2025	Oct 2025	Nov 2025	Dec 2025
	Video Games		5	8	65	1	10	3	0	38	4	4	5																
	Library of Things		4	4	31	9	3	0	0	7	6	2	4																
	Overdrive Advantage Titles		72	65	516	57	57	73	62	50	66	79	72																
	Total Items (less OD Adv)		667	780	6239	765	659	717	741	965	869	856	667																
	Circulation by Media Type																												
	Adult Books		6662	8136	65084	13530	12661	6713	6327	6115	6351	6725	6662																
	CDs		794	861	6889	973	807	969	867	807	856	816	794																
	Audiobooks		98	80	642	86	67	77	70	84	79	81	98																
	DVDs/Blue-rays		2180	2260	18082	2385	2189	2585	2358	2017	2110	2258	2180																
	Magazines/Newspapers		150	128	1024	91	125	141	81	75	178	183	150																
	Puzzles/Boardgames		425	425	3399	416	495	471	398	333	375	486	425																
	Video Games		238	229	1830	243	176	256	211	217	248	241	238																
	Library of Things		79	73	586	73	61	79	64	73	78	79	79																
	Youth Items		7971	7575	60597	7573	7632	8188	6877	6459	7788	8109	7971																
	Digital Circulation																												
	Overdrive Downloads		4236	4174	33389	4527	4088	4271	4066	4093	4082	4026	4236																
	Overdrive Total Users		1045	1048	8385	1067	1067	1060	1029	1070	1040	1007	1045																
	Overdrive New Users		54	62	494	82	67	75	55	55	53	53	54																
	Kanopy Plays		715	812	6494	928	854	838	834	785	756	784	715																
	Kanopy Total Users		210	211	1689	217	205	217	212	211	209	208	210																
	Hoopla Downloads		1294	1233	9860	1235	1167	1265	1162	1254	1181	1302	1294																
	Hoopla Total Users		450	448	3587	453	435	468	437	437	444	463	450																
	Hoopla New Users		19	28	226	32	26	51	29	20	16	33	19																
	Total Digital Checkouts		6245	4145	49743	6690	6109	6374	6062	6132	6019	6112	6245	0	0	0	0	0	0	0	0	0	0	0	0	0			
	Social Media																												
	Facebook New Followers		52	65	517	53	72	145	14	25	100	56	52																
	TikTok Followers		5774	5601	44806	5490	5530	5530	5555	5580	5626	5721	5774																
	IG New Followers		58	61	486	51	36	53	63	59	86	80	58																
	Podcast Downloads		200	348	2785	240	235	445	520	230	450	465	200																



OCTOBER YOUTH EVENTS



Storytimes:

Family Storytime —

**Wednesdays @ 10:30 am*

— **Oct. 1, 8, 15*

Join us for a variety of engaging stories and active songs for families with young children: ages 18 months - 4 years old.
fadl.org/family



Baby Storytime —

**Fridays @ 10:30 am*

— **Oct. 3, 10, 17*

Interactive songs and simple stories that nurture your baby's curiosity and fine motor skills. For families with children under 18 months old.
fadl.org/baby



Outreach Programming Ferndale Public Schools

During the academic year, our Youth Librarians are hard at work facilitating a variety of engaging outreach programs tailored to a range of grade levels across the Ferndale Public School District, including:

- Storytimes at Ferndale Early Education Center

- Rainbow Club at Ferndale Middle School

- University High School FADL Library Tours



Special Events

October 1- October 31: Puppet Pen Pals

— All ages (including whimsical adults)

Our library puppets want to hear from you! You can write them a letter (they love drawings too!) and drop it off at the special mailbox at the library's youth desk throughout October. (No postage required). Keep an eye out for a special reply in your mail! Visit the Kids Corner for more information on participating! No pre-registration required.



October 14 - Poképals - 3:00 pm:

Kids, ages 7-12, can hang out for a fun afternoon, engaging in chats, games, and various activities inspired by all things Pokémon! Bringing your own Pokémon cards is optional, but not required: fadl.org/pokepals



October 21 - Super Smash Bros. Battle Royale Tournament - 6:30 pm:

Kids, ages 8-12, can "choose their character" for the ultimate Smash battle to see who will reign supreme! Register & select any character from Super Smash Bros. Ultimate for the Nintendo Switch! fadl.org/smash



October 23 - Spooky Teen RPG - 6:00 pm:

NEW quarterly RPG Group for ages 13-18: Great for new and experienced players, plus a lower level of commitment, since we'll play quicker 'one-shot' RPGs that can be completed in about an hour. fadl.org/spooky

Recurring Programs



Oct. 2 & Oct. 16 - Middle Grade Tabletop RPG Group - 6:00 pm:

Middle school students can socialize and strategize while exploring new realms and going on imaginative adventures together! Sign up: fadl.org/rpg



October 9 - Middle School Board Game Club - 6:00 pm:

Middle school students can socialize with their peers, while also playing a unique variety of fun games together!
Sign up at: fadl.org/msbg



October 28 - Reading Rainbow w/Affirmations - 6:00 pm:

Kids in grades 4-8 can join us for a social hour that includes a book discussion, along with some craft time! Hosted in partnership with Affirmations! Find more info online at: fadl.org/reading-rainbow



OCTOBER ADULT EVENTS



Oct. 2 - Works-In-Pawgress: Writers Group at the Catfe - 6:30 pm:

Writers of all genres and styles can gather with us to share ideas and advice, plus take part in writing exercises! Info at: fadl.org/writers



Oct. 5 - Courtyard Yoga - 10:00 am:

Motor Om Yoga hosts a monthly community yoga class free and open to all skill levels, hosted in the library's courtyard (weather permitting): fadl.org/yoga



Oct. 6 - Chess Club - 6:00 pm:

All ages and all skill levels are invited to this drop-in event; meet and play with fellow chess enthusiasts in our Program Room! Participants under age 12 require supervision.



Oct. 7 - Romance Book Club at Love & Other Books - 6:30 pm:

It's our inaugural Romance Book Club meeting, discussing Best Hex Ever! This new club meets on the 1st Tuesday of each month! Find more info and sign up at: fadl.org/rbc



Oct. 8 - Sci-Fi Book Club - 6:30 pm:

Dive in to science fiction! We'll discuss Orbital by Samantha Henry. Sign up: fadl.org/sfbc



Oct. 9 - Literary Model Drawing - 6:30 pm:

Let's draw together! Create sketches of a live model donning a literary-themed costume with all supplies provided! Sign up: fadl.org/draw



Oct. 12 - The Luddites - 2:00 pm:

Ferndale's own bohemian-folk orchestra, The Luddites, performs a free, all-ages concert for our Sunday Songwriters Series, sponsored by the Friends of the Ferndale Library!



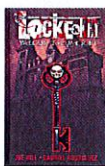
Oct. 15 - Learn to Speak Dog - 6:00 pm:

Learn how to decipher and interpret the subtle sign language of dogs! Sign up at: fadl.org/dog



Oct. 19 - Board Game Club - 1:00 pm:

A fun place for gamers of all skill levels to find a sense of community! Sign up at: fadl.org/game



Oct. 21 - Graphic Novel Book Club - 6:30 pm:

This cool club will meet after-hours at Drifter Coffee to discuss Locke & Key Vol. 1. Yes, the beverage bar will be open, too! Find more info & sign up at: fadl.org/gnbc



Oct. 23 - Upcycled Ghost Paintings - 6:30 pm:

Paint ghosts or other frightful friends onto existing pieces on cardstock with acrylic paint. Supplies provided! Sign up at: fadl.org/ghost



Oct. 26 - Autumn Art Group Show

Opening Reception - 2:00 pm:

We've curated another seasonally-themed group show featuring works by local artists across a variety of mediums! Join us on Sunday, October 26, between 2:00 pm - 4:00 pm for a special Opening Reception, with live music, refreshments, and a chance to meet the artists.



Oct. 27 - Fiber Arts Club - 6:00 pm:

Bring your works-in-progress and hang out with other crafters for an evening of fiber arts, anything from knitting to crochet, and beyond!



Oct. 28 - Ferndale Project Book Club 6:30 pm:

It's our book club in a bar! We'll meet at the Ferndale Project to discuss Buffalo Hunter Hunter by Stephen Graham Jones. We'll have extra copies available at the circulation desk! Registration required: fadl.org/fpbc

Balance Sheet

Ferndale Area District Library As of June 30, 2025

JUN 30, 2025

Assets

Current Assets

Cash and Cash Equivalents

Capital Projects Account	182,206.00
General Account	649,267.47
Total Cash and Cash Equivalents	831,473.47

Prepaid Expenses	7,172.02
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Total Current Assets	838,645.49
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Total Assets	838,645.49
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Liabilities and Equity

Liabilities

Current Liabilities

Accounts Payable	31,445.56
Accrued Liabilities	7,298.17
Manual AP	13,782.08
Wages Payable	26,737.13
Total Current Liabilities	79,262.94

Total Liabilities	79,262.94
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Equity

Current Year Earnings	(123,748.31)
Retained Earnings	883,130.86
Total Equity	759,382.55

Total Liabilities and Equity	838,645.49
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**FY 2025 Budget
Ferndale Area District Library**

General Fund - 101

Revenue

101-271-404.000 - Voted Property Taxes
101-271-404.001 - Voted Property Taxes - Personal
101-271-567.000 - Library State Aid
101-271-581.000 - Grants
101-271-607.000 - Fees for Services
101-271-627.000 - Charge for Services
101-271-645.000 - Print Sales & Copies
101-271-656.000 - Other Fees & Fines
101-271-660.000 - Fines & Forfeitures
101-271-675.001 - Individual Donations & Honorariums
101-271-675.002 - Contributions from Library Friends
101-271-675.003 - Special Event Proceeds
101-271-675.004 - Library Board Fundraising
101-271-693.000 - Sale of Property
101-271-695.000 - Miscellaneous Income
101-271-699.401 - Contributions from Capital Fund
Total Revenue

General Fund - 101

Expenses

101-271-706.001 - Salaries - Full-time
101-271-706.002 - Salaries - Part-time
101-271-706.003 - Salaries - Subs
101-271-715.001 - Social Security - Employee
101-271-715.002 - Social Security - Employer
101-271-716.100 - Health Insurance
101-271-717.000 - Life Insurance - EE
101-271-718.000 - Pension- ICMA-RC 401
101-271-720.001 - Medicare - Employee
101-271-720.002 - Medicare - Employer
101-271-721.001 - Federal Income Tax - Employee
101-271-722.001 - MI Income Tax - Employee
101-271-722.002 - MI Unemployment - Employer
101-271-723.001 - Local Income Tax - Employee
101-271-725.000 - Workers Compensation
101-271-730.000 - Postage, Mail Processing
101-271-740.000 - Operating Supplies
101-271-742.000 - Books
101-271-743.000 - Periodicals
101-271-745.000 - Audio-Visual, Video
101-271-746.000 - Other Non Book
101-271-748.000 - Materials Processing Supplies
101-271-775.000 - Repair & Maintenance
101-271-802.000 - Audit/Actuarial Fees
101-271-803.000 - The Library Network
101-271-818.000 - Contractual Services
101-271-853.000 - Phone/Communications

June 2025

	FY 2025 YTD as of 6/30/2025	FY 2025 Budget Amended 6/17/2025
\$ (21,713.69)	\$ 2,519,938.65	\$ 2,541,652.34
\$ -	\$ 39,952.71	\$ 39,952.71
\$ -	\$ 20,214.20	\$ 20,214.20
\$ -	\$ -	\$ -
\$ -	\$ 2,650.00	\$ 2,650.00
\$ 939.26	\$ 8,062.20	\$ 7,122.94
\$ 1,391.65	\$ 10,256.35	\$ 9,200.00
\$ -	\$ 26,560.07	\$ 26,560.07
\$ 166.30	\$ 1,275.21	\$ 1,108.91
\$ 371.89	\$ 1,890.84	\$ 1,600.00
\$ -	\$ 4,726.00	\$ 5,000.00
\$ -	\$ -	\$ -
\$ -	\$ 201.19	\$ 201.19
\$ 164.97	\$ 5,040.03	\$ 4,875.06
\$ -	\$ 7,129.54	\$ 7,129.54
\$ 235,000.00	\$ 235,000.00	\$ 235,000.00
\$ 216,320.38	\$ 2,882,896.99	\$ 2,902,266.96

June 2025

	FY 2025 YTD as of 6/30/2025	FY 2025 Budget Amended 6/17/2025
\$ (50,757.76)	\$ (665,880.68)	\$ (670,025.80)
\$ (16,196.84)	\$ (210,928.60)	\$ (212,405.05)
\$ (3,203.33)	\$ (35,656.98)	\$ (36,500.00)
\$ (5,638.95)	\$ (74,177.12)	\$ (76,000.00)
\$ (5,639.00)	\$ (74,177.13)	\$ (76,000.00)
\$ (10,607.06)	\$ (128,326.51)	\$ (129,500.00)
\$ (1,349.67)	\$ (8,061.09)	\$ (7,500.00)
\$ (5,120.17)	\$ (64,466.81)	\$ (65,570.00)
\$ (1,318.80)	\$ (17,347.91)	\$ (18,422.00)
\$ (1,318.79)	\$ (17,347.68)	\$ (18,422.00)
\$ (5,733.52)	\$ (85,247.88)	\$ (86,700.00)
\$ (3,431.99)	\$ (45,487.50)	\$ (46,750.00)
\$ -	\$ -	\$ -
\$ (247.18)	\$ (1,947.06)	\$ (2,000.00)
\$ -	\$ -	\$ -
\$ (27.99)	\$ (12,359.57)	\$ (12,500.00)
\$ (3,101.15)	\$ (35,099.42)	\$ (37,500.00)
\$ (12,783.36)	\$ (96,636.39)	\$ (98,000.00)
\$ (896.52)	\$ (3,398.69)	\$ (4,000.00)
\$ (4,839.57)	\$ (33,238.91)	\$ (31,500.00)
\$ (3,423.46)	\$ (108,146.39)	\$ (105,000.00)
\$ (209.89)	\$ (6,830.40)	\$ (7,750.00)
\$ (7,881.68)	\$ (44,859.00)	\$ (45,100.00)
\$ -	\$ (7,480.00)	\$ (7,480.00)
\$ (2,685.99)	\$ (58,467.12)	\$ (60,000.00)
\$ (5,572.50)	\$ (70,348.48)	\$ (70,000.00)
\$ -	\$ (5,888.51)	\$ (6,750.00)

General Fund - 101	FY 2025		FY 2025	
	June 2025	YTD as of 6/30/2025	Budget Amended 6/17/2025	
101-271-885.000 - Special Programs	\$ (8,474.28)	\$ (34,227.96)	\$ (36,000.00)	
101-271-900.000 - Printing & Publishing	\$ -	\$ (28,435.50)	\$ (29,000.00)	
101-271-914.000 - Liability Insurance	\$ -	\$ (17,845.00)	\$ (17,845.00)	
101-271-920.000 - Utilities	\$ (2,885.50)	\$ (42,470.19)	\$ (44,695.00)	
101-271-931.000 - Facilities Maintenance	\$ (1,050.00)	\$ (43,605.36)	\$ (43,750.00)	
101-271-943.000 - Equipment Rental	\$ -	\$ (8,645.89)	\$ (10,000.00)	
101-271-956.000 - Miscellaneous	\$ 114.03	\$ (1,828.65)	\$ (2,250.00)	
101-271-957.000 - Training/Education	\$ (315.00)	\$ (17,520.67)	\$ (18,250.00)	
101-271-958.000 - Memberships & Dues	\$ (731.43)	\$ (12,579.66)	\$ (14,500.00)	
101-271-960.000 - County Delinquent Tax Chargeback	\$ -	\$ (380.56)	\$ (380.56)	
101-271-965.401 - Contributions to Capital Fund	\$ -	\$ -	\$ -	
101-271-977.000 - Capital Outlay	\$ (10,089.96)	\$ (247,700.03)	\$ (250,000.00)	
101-271-992.000 - Debt Svc- Principal	\$ -	\$ (360,000.00)	\$ (360,000.00)	
101-271-994.000 - Interest Expense	\$ -	\$ (44,600.00)	\$ (44,600.00)	
Total Expenses	\$ (175,417.31)	\$ (2,771,645.30)	\$ (2,802,645.41)	
Net Income / (Loss):	\$ 40,903.07	\$ 111,251.69	\$ 99,621.55	
Fund Balance Change:		\$ 111,251.69	\$ 99,621.55	
Fund Balance at the Beginning of the FY:		\$ 497,092.07	\$ 497,092.07	
Fund Balance at the End of the FY:	23%	\$ 649,267.47	\$ 596,713.62	

Income Statement (Profit and Loss)

Ferndale Area District Library

For the month ended June 30, 2025

	JUN 2025	JUN 2024	JUN 2023
Income			
404.000 - Voted Property Taxes	(21,713.69)	62,238.45	59,124.77
404.001 - Voted Property Taxes - Personal	-	-	3.16
607.000 - Fees for Services	-	350.00	900.00
627.000 - Charge for Services	939.26	703.25	1,063.32
645.000 - Print Sales & Copies	1,391.65	1,319.45	213.25
660.000 - Fines & Forfeitures	166.30	484.37	509.16
673.000 - Sale of Property (pre-FYE2022)	-	(24.95)	-
675.000 - Contributions	370.40	-	-
675.001 - Individual Donations & Honorariums	1.49	224.50	412.92
675.004 - Library Board Fundraising	-	-	140.53
693.000 - Sale of Property	164.97	925.92	1,217.81
695.000 - Miscellaneous Income	-	740.80	(2.90)
699.401 - Contributions from Capital Fund	235,000.00	140,000.00	-
930.101 - Contributions from General Fund	-	108,000.84	-
Total Income	216,320.38	314,962.63	63,582.02
Gross Profit			
	216,320.38	314,962.63	63,582.02
Operating Expenses			
706.001 - Salaries - Full-time	50,757.76	64,963.44	54,630.91
706.002 - Salaries - Part-time	16,196.84	20,257.70	15,963.18
706.003 - Salaries - Subs	3,203.33	2,055.36	2,020.95
715.001 - Social Security - Employee	5,638.95	7,136.47	5,866.41
715.002 - Social Security - Employer	5,639.00	7,136.45	5,866.48
716.100 - Health Insurance	10,607.06	418.58	(638.14)
717.000 - Life Insurance - EE	1,349.67	-	648.01
718.000 - Pension- ICMA-RC 401	5,120.17	5,916.45	3,900.30
720.001 - Medicare - Employee	1,318.80	1,669.00	1,372.00
720.002 - Medicare - Employer	1,318.79	1,669.07	1,372.02
721.001 - Federal Income Tax - Employee	5,733.52	7,975.06	7,432.62
722.001 - MI Income Tax - Employee	3,431.99	4,321.62	2,851.38
723.001 - Local Income Tax - Employee	247.18	129.22	116.38
730.000 - Postage, Mail Processing	27.99	2,114.33	7.00
740.000 - Operating Supplies	3,101.15	3,514.95	3,283.81
742.000 - Books	12,783.36	15,801.42	16,922.69
743.000 - Periodicals	896.52	114.55	436.00
745.000 - Audio-Visual, Video	4,839.57	4,559.95	5,473.01
746.000 - Other Non Book	3,423.46	11,457.62	10,042.61

Income Statement (Profit and Loss)

	JUN 2025	JUN 2024	JUN 2023
748.000 - Materials Processing Supplies	209.89	870.60	212.02
775.000 - Repair & Maintenance	7,881.68	1,432.95	1,540.10
803.000 - The Library Network	2,685.99	2,158.74	-
818.000 - Contractual Services	5,572.50	3,543.75	7,915.91
853.000 - Phone/Communications	-	1,079.83	537.37
885.000 - Special Programs	8,474.28	8,070.45	8,847.66
900.000 - Printing & Publishing	-	6,128.72	787.53
920.000 - Utilities	2,885.50	3,246.45	3,225.50
931.000 - Facilities Maintenance	1,050.00	2,696.00	3,366.24
943.000 - Equipment Rental Alloc.- General Fund Motor Pool	-	726.33	-
956.000 - Miscellaneous	(114.03)	59.50	66.96
957.000 - Training/Education	315.00	630.55	1,026.17
958.000 - Memberships & Dues	731.43	808.45	1,410.00
965.101 - Contributions to General Fund	235,000.00	140,000.00	-
965.401 - Contributions to Capital Fund	-	108,000.84	-
977.000 - Capital Outlay	10,089.96	-	8,202.49
Total Operating Expenses	410,417.31	440,664.40	174,705.57
Operating Income	(194,096.93)	(125,701.77)	(111,123.55)
Net Income	(194,096.93)	(125,701.77)	(111,123.55)

Income Statement (Profit and Loss)

Ferndale Area District Library
For the month ended June 30, 2025

	JUN 2025	MAY 2025	APR 2025	MAR 2025	FEB 2025	JAN 2025	DEC 2024	YEAR TO DATE
Income								
404.000 - Voted Property Taxes	(21,713.69)	-	64.13	36,590.11	56,107.55	65,428.19	91,618.65	2,519,938.65
404.001 - Voted Property Taxes - Personal	-	-	-	-	-	-	-	39,952.71
567.000 - Library State Aid	-	-	-	10,291.32	-	-	-	20,214.20
607.000 - Fees for Services	-	1,275.00	-	75.00	25.00	600.00	-	2,650.00
627.000 - Charge for Services	939.26	432.65	714.05	719.70	532.47	461.90	838.33	8,062.20
645.000 - Print Sales & Copies	1,391.65	748.45	791.55	842.90	944.95	382.70	827.90	10,256.35
656.000 - Other Fees & Fines	-	-	-	-	-	-	-	26,560.07
660.000 - Fines & Forfeitures	166.30	77.15	32.00	47.20	26.77	285.77	137.00	1,275.21
675.000 - Contributions	370.40	-	-	-	-	-	-	370.40
675.001 - Individual Donations & Honorariums	1.49	33.00	17.00	31.10	17.55	88.50	228.40	1,520.44
675.002 - Contributions from Library Friends	-	-	-	2,370.00	6.00	-	-	4,726.00
675.004 - Library Board Fundraising	-	-	-	-	-	-	-	201.19
693.000 - Sale of Property	164.97	1,997.78	53.00	-	70.00	1,229.77	(35.00)	5,040.03
695.000 - Miscellaneous Income	-	-	-	-	-	6,829.54	-	7,129.54
699.401 - Contributions from Capital Fund	235,000.00	-	-	-	-	-	-	235,000.00
Total Income	216,320.38	4,564.03	1,671.73	50,967.33	57,730.29	75,306.37	93,615.28	2,882,896.99
Gross Profit	216,320.38	4,564.03	1,671.73	50,967.33	57,730.29	75,306.37	93,615.28	2,882,896.99
Operating Expenses								
706.001 - Salaries - Full-time	50,757.76	51,336.07	75,268.32	49,106.36	48,469.42	48,378.30	55,413.76	665,880.68
706.002 - Salaries - Part-time	16,196.84	15,881.74	24,144.11	19,278.65	14,421.92	15,004.87	15,498.25	210,928.60
706.003 - Salaries - Subs	3,203.33	3,504.26	5,072.87	3,601.14	3,075.82	2,375.68	3,012.48	35,656.98
715.001 - Social Security - Employee	5,638.95	5,677.40	8,349.17	5,559.16	5,502.58	5,389.21	6,121.56	74,177.12
715.002 - Social Security - Employer	5,639.00	5,677.38	8,349.13	5,559.17	5,502.52	5,389.19	6,121.59	74,177.13

Income Statement (Profit and Loss)

	JUN 2025	MAY 2025	APR 2025	MAR 2025	FEB 2025	JAN 2025	DEC 2024	YEAR TO DATE
716.100 - Health Insurance	10,607.06	10,509.51	9,968.22	10,444.21	9,569.45	10,006.83	10,006.83	128,326.51
717.000 - Life Insurance - EE	1,349.67	635.93	635.93	681.13	681.13	28.69	736.09	8,061.09
718.000 - Pension- ICMA-RC 401	5,120.17	4,975.94	4,826.52	7,146.45	4,767.34	5,799.95	4,758.31	64,466.81
720.001 - Medicare - Employee	1,318.80	1,327.78	1,952.61	1,300.15	1,286.89	1,260.38	1,431.66	17,347.91
720.002 - Medicare - Employer	1,318.79	1,327.78	1,952.58	1,300.09	1,286.81	1,260.38	1,431.68	17,347.68
721.001 - Federal Income Tax - Employee	5,733.52	5,833.99	8,641.72	6,029.97	5,885.33	5,716.85	8,602.18	85,247.88
722.001 - MI Income Tax - Employee	3,431.99	3,479.03	5,131.60	3,424.69	3,397.03	3,315.02	3,772.45	45,487.50
723.001 - Local Income Tax - Employee	247.18	247.18	295.44	196.96	196.96	196.96	61.70	1,947.06
730.000 - Postage, Mail Processing	27.99	2,276.06	-	-	2,264.27	-	2,394.92	12,359.57
740.000 - Operating Supplies	3,101.15	2,011.84	2,301.83	2,852.82	3,762.94	4,467.83	3,244.74	35,099.42
742.000 - Books	12,783.36	5,493.87	13,498.00	7,818.55	4,552.05	7,224.11	12,350.99	96,636.39
743.000 - Periodicals	896.52	35.00	425.03	35.00	35.00	425.03	35.00	3,398.69
745.000 - Audio-Visual, Video	4,839.57	1,574.03	543.63	1,582.38	2,443.37	4,557.78	4,233.11	33,238.91
746.000 - Other Non Book	3,423.46	8,687.72	6,052.57	9,600.40	5,585.68	10,119.26	8,266.82	108,146.39
748.000 - Materials Processing Supplies	209.89	504.31	679.05	864.32	2,185.06	343.33	181.32	6,830.40
775.000 - Repair & Maintenance	7,881.68	6,796.67	8,325.37	3,509.30	428.85	920.40	3,242.78	44,859.00
802.000 - Audit/Actuarial Fees	-	-	-	-	-	-	7,480.00	7,480.00
803.000 - The Library Network	2,685.99	-	9,986.11	2,158.74	-	12,144.85	-	58,467.12
818.000 - Contractual Services	5,572.50	3,931.85	3,898.55	12,157.90	10,481.00	4,331.90	8,529.33	70,348.48
853.000 - Phone/Communications	-	534.23	534.96	534.97	534.98	535.29	535.30	5,888.51
885.000 - Special Programs	8,474.28	523.16	3,816.15	2,042.03	2,497.47	1,897.30	829.94	34,227.96
900.000 - Printing & Publishing	-	6,148.72	-	9.00	6,173.72	-	3,818.39	28,435.50
914.000 - Liability Insurance	-	-	-	1,592.00	-	-	-	17,845.00
920.000 - Utilities	2,885.50	3,913.29	3,117.56	5,753.50	4,020.67	7,300.46	945.84	42,470.19
931.000 - Facilities Maintenance	1,050.00	209.11	66.55	2,639.38	10,816.19	6,007.55	3,826.55	43,605.36
943.000 - Equipment Rental Alloc.- General Fund Motor Pool	-	951.45	799.24	834.24	726.33	726.33	726.33	8,645.89
956.000 - Miscellaneous	(114.03)	77.70	73.25	100.00	132.00	(253.15)	87.00	1,828.65
957.000 - Training/Education	315.00	38.73	690.47	1,173.86	169.84	2,092.23	733.90	17,520.67

Income Statement (Profit and Loss)

	JUN 2025	MAY 2025	APR 2025	MAR 2025	FEB 2025	JAN 2025	DEC 2024	YEAR TO DATE
958.000 - Memberships & Dues	731.43	1,822.87	1,410.00	662.85	670.62	-	1,920.71	12,579.66
965.101 - Contributions to General Fund	235,000.00	-	-	-	-	-	-	235,000.00
970.000 - County Delinquent Tax Chargeback	-	-	-	-	-	102.68	209.79	380.56
977.000 - Capital Outlay	10,089.96	2,326.41	4,149.00	2,117.00	-	-	110,521.91	247,700.03
992.000 - Debt Svc- Principal	-	360,000.00	-	-	-	-	-	360,000.00
996.000 - Interest Expense	-	22,300.00	-	-	-	-	-	44,600.00
Total Operating Expenses	410,417.31	540,571.01	214,955.54	171,666.37	161,523.24	167,065.49	291,083.21	3,006,645.30
Operating Income	(194,096.93)	(536,006.98)	(213,283.81)	(120,699.04)	(103,792.95)	(91,759.12)	(197,467.93)	(123,748.31)
Net Income	(194,096.93)	(536,006.98)	(213,283.81)	(120,699.04)	(103,792.95)	(91,759.12)	(197,467.93)	(123,748.31)

Balance Sheet

Ferndale Area District Library
As of August 31, 2025

AUG 31, 2025

Assets

Current Assets

Cash and Cash Equivalents

Capital Projects Account	182,206.00
General Account	2,593,218.30
Total Cash and Cash Equivalents	2,775,424.30

Prepaid Expenses	7,172.02
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Total Current Assets	2,782,596.32
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Total Assets	2,782,596.32
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Liabilities and Equity

Liabilities

Current Liabilities

Accounts Payable	39,203.68
Manual AP	13,782.08
Wages Payable	26,737.13
Total Current Liabilities	79,722.89

Total Liabilities	79,722.89
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Equity

Current Year Earnings	1,943,490.88
Retained Earnings	759,382.55
Total Equity	2,702,873.43

Total Liabilities and Equity	2,782,596.32
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Income Statement (Profit and Loss)

Ferndale Area District Library

For the month ended August 31, 2025

	AUG 2025	AUG 2024	AUG 2023	YEAR TO DATE
Income				
404.000 - Voted Property Taxes	2,118,016.79	2,034,873.06	1,721,434.43	2,269,871.50
404.001 - Voted Property Taxes - Personal	53,820.96	-	-	53,820.96
567.000 - Library State Aid	-	-	9,798.28	10,557.22
607.000 - Fees for Services	25.00	25.00	125.00	75.00
627.000 - Charge for Services	994.18	888.22	708.98	1,718.24
645.000 - Print Sales & Copies	1,125.55	1,426.05	889.55	2,185.60
656.000 - Other Fees & Fines	-	26,560.07	-	-
660.000 - Fines & Forfeitures	28,732.96	109.51	115.79	28,823.54
675.001 - Individual Donations & Honorariums	46.35	1,003.20	9.00	173.35
693.000 - Sale of Property	43.00	108.00	115.99	70.00
Total Income	2,202,804.79	2,064,993.11	1,733,197.02	2,367,295.41
Gross Profit				
	2,202,804.79	2,064,993.11	1,733,197.02	2,367,295.41
Operating Expenses				
706.001 - Salaries - Full-time	63,218.22	59,451.29	47,359.92	114,967.05
706.002 - Salaries - Part-time	20,192.21	20,232.46	10,987.67	36,637.92
706.003 - Salaries - Subs	2,897.36	1,788.64	1,324.20	5,941.09
715.001 - Social Security - Employee	7,160.88	6,764.52	4,820.78	12,974.63
715.002 - Social Security - Employer	7,160.81	6,764.49	4,820.72	12,974.60
716.100 - Health Insurance	14,399.98	13,808.70	7,974.74	27,686.27
717.000 - Life Insurance - EE	733.25	701.63	648.01	772.27
718.000 - Pension-ICMA-RC 401	8,474.94	2,958.99	4,002.74	13,685.30
720.001 - Medicare - Employee	1,674.71	1,581.98	1,127.42	3,034.33
720.002 - Medicare - Employer	1,674.65	1,581.97	1,127.43	3,034.31
721.001 - Federal Income Tax - Employee	9,989.75	9,785.82	6,031.72	16,399.06
722.001 - MI Income Tax - Employee	4,488.97	4,228.32	2,783.42	8,068.89
723.001 - Local Income Tax - Employee	416.88	129.31	97.82	720.02
730.000 - Postage, Mail Processing	2,603.31	2,376.21	2,166.78	2,603.31
740.000 - Operating Supplies	4,273.78	2,929.47	3,764.19	7,041.16
742.000 - Books	3,155.18	9,239.73	6,158.97	11,675.27
743.000 - Periodicals	2,335.74	14.40	390.03	2,760.77
745.000 - Audio-Visual, Video	1,703.08	2,386.18	1,817.44	3,769.12
746.000 - Other Non Book	11,973.80	12,274.71	12,879.30	19,303.00
748.000 - Materials Processing Supplies	318.49	181.06	473.00	581.48
775.000 - Repair & Maintenance	1,599.29	720.78	3,365.00	3,690.20
803.000 - The Library Network	-	-	9,564.62	10,063.77
818.000 - Contractual Services	740.48	3,275.80	6,819.59	3,915.44

Income Statement (Profit and Loss)

	AUG 2025	AUG 2024	AUG 2023	YEAR TO DATE
853.000 - Phone/Communications	534.01	534.49	537.57	1,068.25
885.000 - Special Programs	851.62	2,247.96	1,268.10	7,852.82
900.000 - Printing & Publishing	9.00	634.77	45.00	3,252.19
914.000 - Liability Insurance	(1,407.00)	(1,359.00)	-	16,783.00
920.000 - Utilities	4,057.41	2,942.42	3,070.91	7,491.36
931.000 - Facilities Maintenance	10,938.75	6,182.06	5,412.02	17,827.21
943.000 - Equipment Rental Alloc.- General Fund Motor Pool	1,265.47	971.65	609.36	2,980.57
956.000 - Miscellaneous	87.00	158.25	73.25	146.50
957.000 - Training/Education	1,993.90	1,109.82	616.91	2,215.68
958.000 - Memberships & Dues	1,018.18	1,676.42	-	1,736.37
977.000 - Capital Outlay	29,989.32	294.49	7,030.32	40,151.32
Total Operating Expenses	220,523.42	178,569.79	159,168.95	423,804.53
Operating Income	1,982,281.37	1,886,423.32	1,574,028.07	1,943,490.88
Net Income	1,982,281.37	1,886,423.32	1,574,028.07	1,943,490.88

**FY 2026 Budget
Ferndale Area District Library**

General Fund - 101

Revenue

101-271-404.000 - Voted Property Taxes
101-271-404.001 - Voted Property Taxes - Personal
101-271-567.000 - Library State Aid
101-271-581.000 - Grants
101-271-607.000 - Fees for Services
101-271-627.000 - Charge for Services
101-271-645.000 - Print Sales & Copies
101-271-656.000 - Other Fees & Fines
101-271-660.000 - Fines & Forfeitures
101-271-675.001 - Individual Donations & Honorariums
101-271-675.002 - Contributions from Library Friends
101-271-675.003 - Special Event Proceeds
101-271-675.004 - Library Board Fundraising
101-271-693.000 - Sale of Property
101-271-695.000 - Miscellaneous Income
101-271-699.401 - Contributions from Capital Fund
Total Revenue

August 2025

\$ 2,118,016.79
\$ 53,820.96
\$ -
\$ -
\$ 25.00
\$ 994.18
\$ 1,125.55
\$ 28,600.97
\$ 131.99
\$ 46.35
\$ -
\$ -
\$ -
\$ -
\$ 43.00
\$ -
\$ -
\$ 2,202,804.79

**FY 2026
YTD as of
8/31/2025**

\$ 2,269,871.50
\$ 53,820.96
\$ 10,557.22
\$ -
\$ 75.00
\$ 1,718.24
\$ 2,185.60
\$ 28,600.97
\$ 222.57
\$ 173.35
\$ -
\$ -
\$ -
\$ -
\$ 70.00
\$ -
\$ -
\$ 2,367,295.41

**FY 2026
Budget Approved
5/22/2025**

\$ 2,732,622.00
\$ 42,000.00
\$ 20,250.00
\$ 1,250.00
\$ 7,000.00
\$ 10,000.00
\$ 26,500.00
\$ 1,000.00
\$ 1,500.00
\$ 5,000.00
\$ 300.00
\$ 3,000.00
\$ 6,000.00
\$ 55,000.00
\$ 2,911,422.00

General Fund - 101

Expenses

101-271-706.001 - Salaries - Full-time
101-271-706.002 - Salaries - Part-time
101-271-706.003 - Salaries - Subs
101-271-715.001 - Social Security - Employee
101-271-715.002 - Social Security - Employer
101-271-716.100 - Health Insurance
101-271-717.000 - Life Insurance - EE
101-271-718.000 - Pension- ICMA-RC 401
101-271-720.001 - Medicare - Employee
101-271-720.002 - Medicare - Employer
101-271-721.001 - Federal Income Tax - Employee
101-271-722.001 - MI Income Tax - Employee
101-271-722.002 - MI Unemployment - Employer
101-271-723.001 - Local Income Tax - Employee
101-271-725.000 - Workers Compensation
101-271-730.000 - Postage, Mail Processing
101-271-740.000 - Operating Supplies
101-271-742.000 - Books
101-271-743.000 - Periodicals
101-271-745.000 - Audio-Visual, Video
101-271-746.000 - Other Non Book
101-271-748.000 - Materials Processing Supplies
101-271-775.000 - Repair & Maintenance
101-271-802.000 - Audit/Actuarial Fees
101-271-803.000 - The Library Network
101-271-818.000 - Contractual Services
101-271-853.000 - Phone/Communications
101-271-885.000 - Special Programs

August 2025

\$ (63,218.22)
\$ (20,192.21)
\$ (2,897.36)
\$ (7,160.88)
\$ (7,160.81)
\$ (14,399.98)
\$ (733.25)
\$ (8,474.94)
\$ (1,674.71)
\$ (1,674.65)
\$ (9,989.75)
\$ (4,488.97)
\$ -
\$ (416.88)
\$ -
\$ (2,603.31)
\$ (4,273.78)
\$ (3,155.18)
\$ (2,335.74)
\$ (1,703.08)
\$ (11,973.80)
\$ (318.49)
\$ (1,599.29)
\$ -
\$ -
\$ (740.48)
\$ (534.01)
\$ (851.62)

**FY 2026
YTD as of
8/31/2025**

\$ (114,967.05)
\$ (36,637.92)
\$ (5,941.09)
\$ (12,974.63)
\$ (12,974.60)
\$ (27,686.27)
\$ (772.27)
\$ (13,685.30)
\$ (3,034.33)
\$ (3,034.31)
\$ (16,399.06)
\$ (8,068.89)
\$ -
\$ (720.02)
\$ -
\$ (2,603.31)
\$ (7,041.16)
\$ (11,675.27)
\$ (2,760.77)
\$ (3,769.12)
\$ (19,303.00)
\$ (581.48)
\$ (3,690.20)
\$ -
\$ (10,063.77)
\$ (3,915.44)
\$ (1,068.25)
\$ (7,852.82)

**FY 2026
Budget Approved
5/22/2025**

\$ (750,000.00)
\$ (218,000.00)
\$ (25,750.00)
\$ (79,500.00)
\$ (79,500.00)
\$ (130,500.00)
\$ (9,500.00)
\$ (79,000.00)
\$ (20,000.00)
\$ (20,000.00)
\$ (100,000.00)
\$ (50,000.00)
\$ (2,600.00)
\$ (1,545.00)
\$ (13,500.00)
\$ (36,000.00)
\$ (95,000.00)
\$ (8,600.00)
\$ (36,050.00)
\$ (118,800.00)
\$ (8,640.00)
\$ (34,500.00)
\$ (7,480.00)
\$ (62,500.00)
\$ (80,000.00)
\$ (7,000.00)
\$ (38,000.00)

General Fund - 101	August 2025	FY 2026	FY 2026
		YTD as of 8/31/2025	Budget Approved 5/22/2025
101-271-900.000 - Printing & Publishing	\$ (9.00)	\$ (3,252.19)	\$ (29,120.00)
101-271-914.000 - Liability Insurance	\$ 1,407.00	\$ (16,783.00)	\$ (18,500.00)
101-271-920.000 - Utilities	\$ (4,057.41)	\$ (7,491.36)	\$ (45,000.00)
101-271-931.000 - Facilities Maintenance	\$ (10,938.75)	\$ (17,827.21)	\$ (53,800.00)
101-271-943.000 - Equipment Rental	\$ (1,265.47)	\$ (2,980.57)	\$ (9,800.00)
101-271-956.000 - Miscellaneous	\$ (87.00)	\$ (146.50)	\$ (2,060.00)
101-271-957.000 - Training/Education	\$ (1,993.90)	\$ (2,215.68)	\$ (25,000.00)
101-271-958.000 - Memberships & Dues	\$ (1,018.18)	\$ (1,736.37)	\$ (13,650.00)
101-271-960.000 - County Delinquent Tax Chargeback	\$ -	\$ -	
101-271-965.401 - Contributions to Capital Fund	\$ -	\$ -	
101-271-977.000 - Capital Outlay	\$ (29,989.32)	\$ (40,151.32)	\$ (50,000.00)
101-271-992.000 - Debt Svc- Principal	\$ -	\$ -	\$ (375,000.00)
101-271-994.000 - Interest Expense	\$ -	\$ -	\$ (30,200.00)
Total Expenses	\$ (220,523.42)	\$ (423,804.53)	\$ (2,764,095.00)
Net Income / (Loss):	\$ 1,982,281.37	\$ 1,943,490.88	\$ 147,327.00
Fund Balance Change:		\$ 1,943,490.88	\$ 147,327.00
Fund Balance at the Beginning of the FY:		\$ 435,069.69	\$ 435,069.69
Fund Balance at the End of the FY:		\$ 2,378,560.57	\$ 582,396.69
		87% Fund Balance	

Income Statement (Profit and Loss)

Ferndale Area District Library

For the month ended August 31, 2025

	AUG 2025	JUL 2025	JUN 2025	MAY 2025	APR 2025	MAR 2025	FEB 2025	YEAR TO DATE
Income								
404.000 - Voted Property Taxes	2,118,016.79	151,854.71	(21,713.69)	-	64.13	36,590.11	56,107.55	2,269,871.50
404.001 - Voted Property Taxes - Personal	53,820.96	-	-	-	-	-	-	53,820.96
567.000 - Library State Aid	-	10,557.22	-	-	-	10,291.32	-	10,557.22
607.000 - Fees for Services	25.00	50.00	-	1,275.00	-	75.00	25.00	75.00
627.000 - Charge for Services	994.18	724.06	939.26	432.65	714.05	719.70	532.47	1,718.24
645.000 - Print Sales & Copies	1,125.55	1,060.05	1,391.65	748.45	791.55	842.90	944.95	2,185.60
660.000 - Fines & Forfeitures	28,732.96	90.58	166.30	77.15	32.00	47.20	26.77	28,823.54
675.000 - Contributions	-	-	370.40	-	-	-	-	-
675.001 - Individual Donations & Honorariums	46.35	127.00	1.49	33.00	17.00	31.10	17.55	173.35
675.002 - Contributions from Library Friends	-	-	-	-	-	2,370.00	6.00	-
693.000 - Sale of Property	43.00	27.00	164.97	1,997.78	53.00	-	70.00	70.00
699.401 - Contributions from Capital Fund	-	-	235,000.00	-	-	-	-	-
Total Income	2,202,804.79	164,490.62	216,320.38	4,564.03	1,671.73	50,967.33	57,730.29	2,367,295.41
Gross Profit	2,202,804.79	164,490.62	216,320.38	4,564.03	1,671.73	50,967.33	57,730.29	2,367,295.41
Operating Expenses								
706.001 - Salaries - Full-time	63,218.22	51,748.83	50,757.76	51,336.07	75,268.32	49,106.36	48,469.42	114,967.05
706.002 - Salaries - Part-time	20,192.21	16,445.71	16,196.84	15,881.74	24,144.11	19,278.65	14,421.92	36,637.92
706.003 - Salaries - Subs	2,897.36	3,043.73	3,203.33	3,504.26	5,072.87	3,601.14	3,075.82	5,941.09
715.001 - Social Security - Employee	7,160.88	5,813.75	5,638.95	5,677.40	8,349.17	5,559.16	5,502.58	12,974.63
715.002 - Social Security - Employer	7,160.81	5,813.79	5,639.00	5,677.38	8,349.13	5,559.17	5,502.52	12,974.60
716.100 - Health Insurance	14,399.98	13,286.29	10,607.06	10,509.51	9,968.22	10,444.21	9,569.45	27,686.27
717.000 - Life Insurance - EE	733.25	39.02	1,349.67	635.93	635.93	681.13	681.13	772.27
718.000 - Pension- ICMA-RC 401	8,474.94	5,210.36	5,120.17	4,975.94	4,826.52	7,146.45	4,767.34	13,685.30

Income Statement (Profit and Loss)

	AUG 2025	JUL 2025	JUN 2025	MAY 2025	APR 2025	MAR 2025	FEB 2025	YEAR TO DATE
720.001 - Medicare - Employee	1,674.71	1,359.62	1,318.80	1,327.78	1,952.61	1,300.15	1,286.89	3,034.33
720.002 - Medicare - Employer	1,674.65	1,359.66	1,318.79	1,327.78	1,952.58	1,300.09	1,286.81	3,034.31
721.001 - Federal Income Tax - Employee	9,989.75	6,409.31	5,733.52	5,833.99	8,641.72	6,029.97	5,885.33	16,399.06
722.001 - MI Income Tax - Employee	4,488.97	3,579.92	3,431.99	3,479.03	5,131.60	3,424.69	3,397.03	8,068.89
723.001 - Local Income Tax - Employee	416.88	303.14	247.18	247.18	295.44	196.96	196.96	720.02
730.000 - Postage, Mail Processing	2,603.31	-	27.99	2,276.06	-	-	2,264.27	2,603.31
740.000 - Operating Supplies	4,273.78	2,767.38	3,101.15	2,011.84	2,301.83	2,852.82	3,762.94	7,041.16
742.000 - Books	3,155.18	8,520.09	12,783.36	5,493.87	13,498.00	7,818.55	4,552.05	11,675.27
743.000 - Periodicals	2,335.74	425.03	896.52	35.00	425.03	35.00	35.00	2,760.77
745.000 - Audio-Visual, Video	1,703.08	2,066.04	4,839.57	1,574.03	543.63	1,582.38	2,443.37	3,769.12
746.000 - Other Non Book	11,973.80	7,329.20	3,423.46	8,687.72	6,052.57	9,600.40	5,585.68	19,303.00
748.000 - Materials Processing Supplies	318.49	262.99	209.89	504.31	679.05	864.32	2,185.06	581.48
775.000 - Repair & Maintenance	1,599.29	2,090.91	7,881.68	6,796.67	8,325.37	3,509.30	428.85	3,690.20
803.000 - The Library Network	-	10,063.77	2,685.99	-	9,986.11	2,158.74	-	10,063.77
818.000 - Contractual Services	740.48	3,174.96	5,572.50	3,931.85	3,898.55	12,157.90	10,481.00	3,915.44
853.000 - Phone/Communications	534.01	534.24	-	534.23	534.96	534.97	534.98	1,068.25
885.000 - Special Programs	851.62	7,001.20	8,474.28	523.16	3,816.15	2,042.03	2,497.47	7,852.82
900.000 - Printing & Publishing	9.00	3,243.19	-	6,148.72	-	9.00	6,173.72	3,252.19
914.000 - Liability Insurance	(1,407.00)	18,190.00	-	-	-	1,592.00	-	16,783.00
920.000 - Utilities	4,057.41	3,433.95	2,885.50	3,913.29	3,117.56	5,753.50	4,020.67	7,491.36
931.000 - Facilities Maintenance	10,938.75	6,888.46	1,050.00	209.11	66.55	2,639.38	10,816.19	17,827.21
943.000 - Equipment Rental Alloc. - General Fund Motor Pool	1,265.47	1,715.10	-	951.45	799.24	834.24	726.33	2,980.57
956.000 - Miscellaneous	87.00	59.50	(114.03)	77.70	73.25	100.00	132.00	146.50
957.000 - Training/Education	1,993.90	221.78	315.00	38.73	690.47	1,173.86	169.84	2,215.68
958.000 - Memberships & Dues	1,018.18	718.19	731.43	1,822.87	1,410.00	662.85	670.62	1,736.37
965.101 - Contributions to General Fund	-	-	235,000.00	-	-	-	-	-
977.000 - Capital Outlay	29,989.32	10,162.00	10,089.96	2,326.41	4,149.00	2,117.00	-	40,151.32
992.000 - Debt Svc- Principal	-	-	-	360,000.00	-	-	-	-

Income Statement (Profit and Loss)

	AUG 2025	JUL 2025	JUN 2025	MAY 2025	APR 2025	MAR 2025	FEB 2025	YEAR TO DATE
996,000 - Interest Expense	-	-	-	22,300.00	-	-	-	-
Total Operating Expenses	220,523.42	203,281.11	410,417.31	540,571.01	214,955.54	171,666.37	161,523.24	423,804.53
Operating Income	1,982,281.37	(38,790.49)	(194,096.93)	(536,006.98)	(213,283.81)	(120,699.04)	(103,792.95)	1,943,490.88
Net Income	1,982,281.37	(38,790.49)	(194,096.93)	(536,006.98)	(213,283.81)	(120,699.04)	(103,792.95)	1,943,490.88

DIRECTOR
Drew Macaulay
ASSISTANT DIRECTOR
Kricket Hoekstra
BOARD
Meghan Evoy
Kelly Farrah
Brianna Foraker
Amanda Hantlin
Erin Hooper
Jonathan Ross
Kevin Yezbick



*Strengthening the community by
providing access to materials
and services that inform, enrich,
entertain, and empower*

222 East Nine Mile Rd., Ferndale, MI 48220
248-546-2504 fadl.org

FADL Board of Directors - Request for Board Action

From: Drew Macaulay, Library Director

Subject: Draft Unattended Children Policy

Summary: The youth librarians worked together to create the initial draft of an unattended children policy, which was further revised by the department heads, then reviewed and revised by the library's attorneys to the version attached here. Our existing policy requires all children 10 or under to have a caregiver watching them and requires that caregivers be age 16 or older. The new policy allows children 8 or 9 years old to be in the Kids Corner alone if a caregiver is in the building, allows children 10 and older to be in the building without a caregiver, and states that caregivers will be age 13 or older. This breakdown better reflects different developmental stages and how our minor patrons use the Kids Corner.

Recommended Action: A vote to pass the updated Unattended Children Policy

Moved by _____, Seconded by _____, to approve the updated Unattended Children Policy.



UNATTENDED CHILDREN POLICY

Children are welcome and encouraged to use the Ferndale Area District Library ("Library") at all times. However, Library staff cannot take responsibility for the care of children of any age. The public library staff does not have the right to serve *in loco parentis* (in place of a parent), nor can they provide direct care and supervision.

The Ferndale Area District Library Board ("Library Board") adopts the following Unattended Children Policy ("Policy") with regard to children at the Library.

I. Definitions

- A. "Child" means a minor under the age of 18.
- B. "Caregiver" is defined as a parent, guardian, or other person aged 13 years or older who is responsible for one or more children who are not yet 10.
- C. "Unattended Child" is a Child under the age of 10.

II. Guidelines for Supervision

- A. No Child under the age of 10 shall be left unattended without the supervision of their Caregivers as defined below:
 - 1. Children who are under the age of 8 must have a Caregiver in the same space (Kids Corner, courtyard, study room, etc) who is actively supervising the Child.
 - 2. Children who are 8 or 9 years old must have a Caregiver in the library building.
 - 3. Children ages 10-12 years old do not need a Caregiver in the building, but cannot act as a Caregiver.
 - 4. If a Child under the age of 10 is attending a Library-sponsored program on the premises, Caregiver is to remain on the premises for the duration of the program.
- B. Children of any age who, because of developmental disability, mental illness, physical disability, or any other reason, require ongoing supervision or personal care shall be attended by a responsible Caregiver at all times.

III. Rules and Regulations Regarding Children

- A. All patrons, including children, are expected to comply with the Library's policies, including its Patron Behavior Policy. Caregivers shall review and be fully aware of all Library policies governing children, particularly the Internet Use Policy.
- B. Caregivers are responsible for the behavior and supervision of their children regardless of age while in the Library.
- C. Library Staff will not be expected to supervise or monitor children's behavior.
- D. Library Staff will not be responsible if unattended children of any age leave the Library premises alone or with other persons. Furthermore, library staff will not be responsible for children who may be asked to leave the Library if they are in violation of Library policy.
- E. The Library requests that all unattended children be picked up at least ten (10) minutes before closing time. Caregivers need to be aware of when the Library closes.
- F. Children 10 years or older must know their telephone number and other contact information if they are unattended at the Library.
- G. It is a violation of Library policy not to come immediately and pick up your unattended child if the Library calls.

IV. Unattended Child

- A. Though staff will always respond with care and concern, they cannot assume responsibility for the direct care of an Unattended Child.
- B. When a Child who is under the age of 8 is discovered without a caregiver in the room, or a Child who is 8 or 9 is not able to find a Caregiver in the building, library staff on duty are instructed to:
 - 1. Attempt to locate the Caregiver in the library and explain the Unattended Children Policy.
- C. An Unattended Child must contact their Caregiver at least fifteen (15) minutes before the library closes if they require transport. Library staff will assist any Child under the age of 18 in contacting their Caregiver.
- D. Library staff may also attempt to contact a Caregiver of a Child of any age if:
 - 1. The health or safety of a Child of is in doubt;
 - 2. A Child is frightened while alone at the Library;
 - 3. The behavior of a Child violates Library policy.
 - 4. A Child needs assistance procuring transportation at closing time.

- E. If a Caregiver is contacted because of the reasons in this subsection and (1) cannot be reached within fifteen (15) minutes after being contacted or (2) fails to arrive within a reasonable time after being contacted, Library staff will contact law enforcement officials to take charge of the situation involving the Child. This is only required if the Child is unable to leave the Library on their own because of transportation or other reasons.
- F. Library employees are not permitted to transport an Unattended Child under any circumstances.
- G. Library staff will document the above with an Incident Report.

V. Violation and Appeal Section

- A. Violations and appeals of this Policy shall be processed according to the Library Violations and Appeal Policy.

Approved:

Ferndale Area District Library Board of Trustees

Effective:

Revised:

FADL Personnel Committee | 09.03.2025 Meeting Minutes + Outcomes

*Present: Director Drew Macaulay
 Board Liaison Erin Hooper*

*Absent: Meghan Evoy, FADL Board Member
 Asst. Director Kricket Hoekstra*

An impromptu meeting was called by Director Drew Macaulay at the library to discuss a confidential personnel matter. The meeting took place ahead of a regularly scheduled committee meeting Sept. 12.

Also discussed at the meeting was a revision to our annual performance evaluation process for the FADL Library Director. Erin will be following up with other Personnel Committee members and FADL Board President Amanda Hanlin.

The next regularly scheduled Personnel Committee meeting will take place Sept. 25, 2025, at the library.

FADL Building Committee | 09.03.2025 Meeting Minutes + Outcomes

*Present: Director Drew Macaulay
 Board Liaison Erin Hooper*

“Caution-tape cutting” for new non-gender bathrooms took place Aug. 18. These are now fully operational. Two are public, and one is dedicated to staff only.

Discussed several building improvements made Aug. 19, including modified Adult Services Desk; forthcoming building improvements and needs were also discussed, including a possible solution to the grate issue in the east vestibule.

Drew and Erin both had a few action items:

- Erin to find a three new security system companies to discuss replacement services
- Drew to connect with architect for dimensions of windows
- Erin to solicit quotes from potential window cleaning companies
- Drew to discuss study room heating solutions and solicit quotes from HVAC vendor

Potential new community member noted in August prefers to serve as an as-needed advisor to the Library Director and Building Committee as opposed to being an official committee member.

Gold star:

- To FADL Adult Services Librarian Kelly Hovinga. For volunteering to paint high-visibility safety and distancing lines at our two public entrances, and for having a steady hand in doing so.

Next Building Committee meeting is scheduled for Oct. 1 at the library.

September 2025 School Outreach Updates- Everett Pine, Head of Youth Services

August and September are big school outreach months where we are able to share information regarding youth library programs and services to school staff, parents/caregivers, and students. In addition at several events we are able to sign folks up for library cards and connect them with our online library card sign up and renewal services.

- **Back to school outreach**

- 8/19 Professional Development Day for Teachers - 3rd year participating! (Damon V. and Julia H.)
 - Engaged with 66 people, created 3 new cards and renewed 4 existing cards.
- 8/20 Back to School Blast (Erin L. and Everett P.)
 - Engaged with 109 adults and 206 kids.
 - I made a new staff contact that since this event has resulted in a new outreach partnership (see more info below regarding TCEC).
- 8/21 UHS Orientation (Damon V. and Mary Grahame H.)
 - Engaged with 32 adults and 67 teens. 5 in-person library card sign ups.
- 9/5 FUEL Curriculum Night (Damon V. and Mary Grahame H.)
 - Engaged with 87 adults and 123 kids.
 - This year is the largest turnout that I know of.

- **School year programs starting up**

- 9/8 Drayton outreach (Youth staff)
 - This is the first of a weekly outreach where we provide curriculum support through readers' advisory. This partnership has been going on for at least 6 years.
- 9/9 FECC Preschool storytime (Damon V.)
 - 5 classes totalling 100 kids and 18 adults.
 - This is the first of a monthly storytime program for the 2025-2026 school year.

- **Curriculum support via email**

- 9/9 Julia H. shared 14 books and 6 digital resources to support several classrooms, totalling 100 students.

- **New school outreach coming**

- 9/16 Ferndale Middle School Curriculum Night (Damon V.)
- 9/23 Tri County Education Center (TCEC) (Everett P.)
 - This is a direct result of connecting with staff at the Back to School Blast event on 8/20.
 - I am very excited about this opportunity. TCEC has been the one school that we have not been able to connect with in the past despite working with the superintendent and school administration toward this effort.