

DIRECTOR

Drew Macaulay

ASSISTANT DIRECTOR

Kricket Hoekstra

BOARD

Meghan Evoy

Kelly Farrah

Brianna Foraker

Amanda Hanlin

Erin Hooper

Jonathan Ross

Kevin Yezbick



*Strengthening the community by
providing access to materials
and services that inform, enrich,
entertain, and empower*

222 East Nine Mile Rd., Ferndale, MI 48220
248-546-2504 fadl.org

Library Board Meeting

Approved Minutes

August 21, 2025 - 6:00 PM

Board Meeting

1. Call to order: Meeting called to order by Amanda Hanlin at 6:00 p.m.

2. Roll call: Meghan Evoy, Kelly Farrah, Brianna Foraker, Amanda Hanlin, Erin Hooper, Jonathan Ross, Kevin Yezbick.

Director Drew Macaulay and Assistant Director/Recording Secretary Kricket Hoekstra also present.

3. Approval of agenda

A MOTION BY Evoy and seconded by Hooper to approve the agenda as presented; passed unanimously.

4. Minutes: Approve June 17, 2025 proposed minutes

A MOTION BY Yezbick and seconded by Farrah to approve the June 17 meeting minutes as amended to include Bianna Foraker and Erin Hooper absent with notice.; passed unanimously.

5. Public comment – *Total time not to exceed 30 minutes, 3 minutes per speaker*

6. Director's report: Drew Macaulay

Macaulay shared updates on the finalization of the hallway construction project, other building work that has taken place, and staff updates.

7. Discussion: Expenditures and reports for the month of June

The expenditures and reports for the month of June will be approved in September.

8. Acceptance of expenditures and finance reports for the month of July

A MOTION by Evoy and seconded by Hooper to approve the finance reports for July 2025; passed unanimously.

9. Discussion: August 29 Library Closure, October 13 Library Closure

The board discussed the need for upcoming library closures and drafting policies and procedures for unplanned and planned library closures.

A MOTION by Hooper and seconded by Evoy to approve closing the library on August 29 for construction; passed unanimously

A MOTION by Evoy and seconded by Farrah to approve closing the library on October 13 for staff in-service day; passed unanimously

10. Program Room Policy

A MOTION by Hooper and seconded by Evoy to approve the Program Room Policy; passed unanimously

11. Operational Protocol: Programming

A MOTION by Foraker and seconded by Ross to approve the Operational Protocol: Programming; passed unanimously

12. Board Calendar of Events

13. Committee reports

- A.** Art & Exhibitions – Brianna: report attached
- B.** Friends of the FPL – Kelly: report attached
- C.** Finance – Kevin: most was covered earlier in the meeting. Drew has requested approval to attend the Library of Michigan Financial Management Cohort.
- D.** Personnel – Erin: The next meeting will be September 19th. She will meet with a previous board member to discuss suggested changes to the Library Director Personnel Review, which will begin in November.
- E.** Schools – Meghan- report attached
- F.** Building - Erin- report attached

14. Committee membership appointments as needed

15. Review action items

Drew will email the board with the considerations used for determining library closures, both planned and unplanned, for use in drafting policies and procedures.

Drew and Cricket will look into Active Shooter training as well as Defibrillator Training, including grants that may provide devices and education.

Programming Policy: Drew will ask the attorney for clarification on media being invited to Program Room bookings and political campaigning in the library.

The Board will form a strategic planning committee.

Drew and Cricket will discuss staff participation in the Strategic Plan.

16. Announcements/comments from board members

Meghan Evoy commended the group of Youth Librarians who will be presenting on Metis at the statewide MLA conference this fall. The entire board was proud at how often FADL is represented at conferences.

Kevin Yezbick shared a news article about a library millage campaign that inadvertently broke the law in Illinois.

17. Adjourn

A MOTION by Hanlin and seconded by Ross to adjourn at 8:10 pm; passed unanimously.

Proposed minutes of this meeting will be available for public inspection at the Ferndale Area District Library, located at 222 East Nine Mile Road, Ferndale, eight (8) business days after the meeting. Approved minutes are available within five (5) business days after the meeting at which they are approved (in accordance with Open Meetings Act, Public Act 267.)