

DIRECTOR
Drew Macaulay

ASSISTANT DIRECTOR
Krocket Hoekstra

BOARD
Meghan Evoy
Kelly Farrah
Brianna Foraker
Amanda Hanlin
Erin Hooper
Jonathan Ross
Kevin Yezbick



*Strengthening the community by
providing access to materials
and services that inform, enrich,
entertain, and empower*

222 East Nine Mile Rd., Ferndale, MI 48220
248-546-2504 **fadl.org**

Library Board Meeting

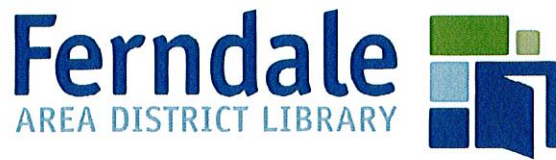
AGENDA

October 16, 2025 - 6:00 PM

- 1. Call to order**
- 2. Roll call**
- 3. Approval of agenda**
- 4. Minutes: Approve September 18, 2025 regular meeting**
- 5. Public comment – *Total time not to exceed 30 minutes, 3 minutes per speaker***
- 6. Director's report: Drew Macaulay**
- 7. Acceptance of expenditures and finance reports for the month of September**
- 8. Board Calendar of Events**
- 9. Committee reports**
 - A. Art & Exhibitions – Brianna**
 - B. Friends of the FPL – Kelly**
 - C. Finance – Drew**
 - D. Personnel – Erin**
 - E. Schools – Meghan**
 - F. Building - Erin**
 - G. Strategic Planning - Brianna**
- 11. Committee membership appointments as needed**
- 12. Review action items**
- 13. Announcements/comments from board members**
- 14. Adjourn**

Proposed minutes of this meeting will be available for public inspection at the Ferndale Area District Library, located at 222 East Nine Mile Road, Ferndale, eight (8) business days after the meeting. Approved minutes are available within five (5) business days after the meeting at which they are approved (in accordance with Open Meetings Act, Public Act 267.)

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Library Board Meeting

Proposed Minutes

September 18, 2025 - 6:00 PM

Board Meeting

1. Call to order: Meeting called to order by Erin Hooper at 6:00 p.m.
2. Roll call Meghan Evoy, Kelly Farrah, Brianna Foraker, Erin Hooper, Jonathan Ross, Kevin Yezbick. Amanda Hanlin absent with notice.
Director Drew Macaulay and Assistant Director/Recording Secretary Kricket Hoekstra also present.
3. **Action Required:** Approval of agenda
A MOTION BY Evoy and seconded by Foraker to approve the agenda as presented; passed unanimously.
4. **Action Required:** Minutes: Approve August 21, 2025 proposed minutes
A MOTION BY Farrah and seconded by Ross to approve the August 21, 2025 minutes as presented; passed unanimously.
5. Public comment – *Total time not to exceed 30 minutes, 3 minutes per speaker*
6. Director's report: Drew Macaulay
Macaulay shared positive feedback regarding the traveling Underground Railroad Exhibit and the updated reference desk. 72% of the library's lighting has transitioned to LED. She also shared staffing updates and upcoming holiday hours.
7. **Action Required:** Acceptance of expenditures and finance reports for the month of June 2025
A MOTION by Evoy and seconded by Yezbick to approve the finance reports for June 2025; passed unanimously.
8. **Action Required:** Acceptance of expenditures and finance reports for the month of August 2025
A MOTION by Yezbick and seconded by Evoy to approve the finance reports for August 2025; passed unanimously.
9. Request for Board Action: Unattended Children Policy Revision
A MOTION by Foraker and seconded by Farrah to approve the updated Unattended Children Policy; passed unanimously.
10. Board Calendar of Events
11. Committee reports
 - A. Art & Exhibitions – Brianna- committee did not meet this month
 - B. Friends of the FPL – Kelly- see attached report
 - C. Finance – Kevin- see attached report
 - D. Personnel – Erin - see attached report
 - E. Schools – Meghan- see attached report
 - F. Building - Erin- see attached report

G. Strategic Plan - this is an Ad Hoc Committee that will begin meeting in October

12. Committee membership appointments as needed

Hooper appointed Farrah to the Ad Hoc Strategic Plan Committee, without objection.

13. Review action items

The Strategic Plan Committee will meet in October, and Briana will bring the names of staff members who will participate.

To add to the November agenda: Ad Hoc Strategic Plan Committee to present a plan/timeline for the Strategic Plan process

Erin will obtain quotes for interior window cleaning

14. Announcements/comments from board members

Yezbick recommended a Youtube show called "Listers" which is about birdwatching.

Evoy commended FADL staff for participating in professional organizations and hopes to see it continue.

15. Adjourn

A MOTION BY Evoy and seconded by Foraker to adjourn at 7:12 pm ; passed unanimously.

Next Meeting: Thursday, October 16, at 6:00 pm.

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Director's Report -- 10/16/2025

Building Update

We continued the process of updating the lighting throughout the building from fluorescent to LED. Our average DTE bill for the twelve months prior to 10/1/2025 was \$3,289. Our September DTE bill was \$2,355. We are at 83% of the building updated and can expect the electricity bill to continue to decrease as we work with Diversified Electric to finish the update by the end of November. At this rate, the total capital investment in lighting will have paid for itself within two years.

More building updates are in the Building Committee report.

Staff Updates

Our Head of Adult Services, Kelly Hovinga, has been elected the Chair of the Adult Services Interest Group for TLN. She started her two-year tenure this month. The group had become inactive, so she is rebuilding from the ground up and her tenacity is sure to result in excellent outcomes.

Our in-service on Monday, October 13th went very well, with each department sharing a presentation on what they do that other departments may not be aware of. For the youth department, this took the form of a conversation between sock puppets. The adult services librarians, with assists from circulation, shifted fiction stacks to create a genre area for romance novels. This required many hours of planning, labeling, and physical labor, spearheaded largely by adult services librarian (and Romance Book Club facilitator) Emma Clemons with significant support from tech services specialist Sam Randolph. Their vision and willingness to work to see it through is to be commended.

Following this report is a job description for a new position, Circulation Specialist II. This will be a full-time circulation job for an employee capable of supporting access services goals at a high level. The job description was reviewed by our employment attorney, and will be reviewed by the union next week. We hope to post for the position before November 1st.

Circulation Specialist II : Job Description

Reports to: Head of Access Services

Hours: 40 hours/week; includes some evenings and weekends.

Wages: Starting pay \$37,440 annually (\$18.00 per hour) (or step commensurate with experience) as part of a 10 step scale

Benefits: Vacation Time, Personal Time, Sick Time, Paid Holidays, Employee Assistance Program

Classification: Non-exempt; Union represented

Job Responsibilities include:

Duties Specific to Circulation Specialist II:

- Be primary contact for Interlibrary Loan; including MeLCat, TLN delivery, and maintaining holds shelf
- Assist in the training of circulation and library staff
- Generate relevant reports weekly and monthly
- Perform functional database maintenance based on generated reports
- Work at the circulation desk at least ½ (half) of scheduled hours per week
- Create the daily circulation desk rotation under guidance of Department Head
- Coordinate with other departments as necessary for efficient use of library resources
- Remain calm in high traffic, fast-paced environment
- Maintain effective interpersonal relationships with library patrons and deal tactfully with the public; ability to speak and write effectively; cooperate effectively with co-workers

Duties also include those assigned to Circulation Specialist I including:

- Checking in/out of library materials
- Answering patron queries in person and via telephone, including creating and modifying library patron records, addressing patron record issues, and renewing items
- Exercise good judgment in the performance of tasks
- Assisting patrons in operating machines such as photocopiers, fax, scanners, and computers
- Aiding patrons in the retrieval of holds
- Assist in the training of new circulation and library staff
- Issuing library cards; responsible for accuracy in library patron records; maintaining strict confidentiality of operations and records as dictated by the MI Library Privacy Act.
- Provides friendly and helpful public service to Library patrons of all ages
- Duties may include cash handling and searching for missing library materials
- Help maintain a clean, safe facility, and a productive, organized work environment
- Other duties of comparable level of difficulty and responsibility as required

Desired Qualities include:

- Enthusiasm and commitment to public service excellence
- Exhibits leadership and initiative
- Strong attention to detail
- Be self-motivated and able to exercise initiative and independent judgment; possess

appropriate computer skills

Preferred Skills include:

- Previous customer service experience (retail, hospitality, library)
- Experience with Google App Suite (Drive, Gmail, Docs, Calendar)
- Experience with retail computer systems, cash registers, office equipment
- Experience with CARL software and The Library Network

Education and Experience Requirements:

- High School diploma/GED plus six months of related experience and training which provides the required knowledge, skills & abilities.

Physical demands and working conditions:

The physical demands herein are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform these essential job functions.

Environment: Library environment; extensive public contact.

Mobility: Sufficient mobility to work in a library setting; operate office equipment.

Vision: Vision sufficient to read small print, computer screens, and other printed documents.

The Ferndale Area District Library is an Equal Opportunity Employer

Circulation Specialist II 10 Step Pay Scale										Based on 40 hours work week									
	Step 1	Step 2	Step 3	Step 4	Step 5	Step 6	Step 7	Step 8	Step 9	Step 10									
Hourly	18.00	18.54	19.10	19.67	20.26	20.87	21.49	22.14	22.80	23.49									
Annual	37,440	38,563.20	39,720.10	40,911.70	42,139.05	43,403.22	44,705.32	46,046.48	47,427.87	48,850.71									
Increase		1,123.20	1156.90	1191.60	1227.35	1264.17	1302.10	1341.16	1381.39	1422.84									

Annual step percentage	3.00%
Hours Worked Per Year	2080
Hours Worked Per Week	40

Library Statistics 2025

	CURRENT Month	Running Monthly AVG	Year to Date	Jan 2025	Feb 2025	Mar 2025	Apr 2025	May 2025	Jun 2025	Jul 2025	Aug 2025	Sep 2025	Oct 2025	Nov 2025	Dec 2025
Library Revenue From Service Desks															
Fees	\$ 10.00	\$66.90	\$ 602	\$ 91.00	\$ 28.97	\$ 55.00	\$ 22.00	\$ 66.24	\$ 148.31	\$ 49.58	\$ 130.99	\$ 10.00			
Fax	\$ 3.50	\$24.28	\$ 219	\$ 36.50	\$ 49.50	\$ 20.00	\$ 45.00	\$ 19.00	\$ 17.00	\$ 2.00	\$ 26.00	\$ 3.50			
Ref Desk (misc)	\$ 777.01	\$670.50	\$ 6,034	\$ 425.85	\$ 594.90	\$ 754.91	\$ 589.57	\$ 559.76	\$ 676.86	\$ 762.45	\$ 893.18	\$ 777.01			
Prints/Copies	\$ 5.20	\$18.95	\$ 171	\$ 29.00	\$ 10.75	\$ 10.75	\$ 12.30	\$ 16.45	\$ 53.50	\$ 15.45	\$ 17.90	\$ 5.20			
Lost Items	\$ 17.00	\$34.62	\$ 277	\$ 4.00	\$ 70.00	\$ 13.00	\$ 9.00	\$ 16.00	\$ 145.97	-	\$ 2.00	\$ 17.00			
Non-Res Cards	-	\$25.00	\$ 175	\$ -	\$ 50.00	\$ 50.00	\$ -	\$ -	\$ 50.00	-	\$ 25.00	-			
Donations	\$ 13.95	\$40.83	\$ 367	\$ 87.00	\$ 19.55	\$ 36.10	\$ 20.00	\$ 114.00	\$ 7.49	\$ 54.85	\$ 14.50	\$ 13.95			
Earbuds/Flash Drives	\$ 6.00	\$7.67	\$ 69	\$ 5.00	\$ 5.00	\$ 3.00	\$ 8.00	\$ 14.00	\$ 11.00	\$ 5.00	\$ 12.00	\$ 6.00			
Total Library Earnings	\$ 832.66	\$879.34	\$904.46	\$ 678.35	\$ 827.92	\$ 942.76	\$ 705.87	\$805.45	\$1,110.13	\$ 889.33	\$ 1,121.57	\$ 832.66			
Friends Earnings															
Book Store	\$ 586.00	\$ 634	\$ 5,706	\$ 660.50	\$ 471.05	\$ 686.00	\$ 624.75	\$745.25	\$653.54	\$675.25	\$ 604.00	\$ 586.00			
Swag	\$ 20.00	\$ 23	\$ 181	\$ 15.00	-	\$ 21.00	\$ 40.00	\$10.00	\$25.00	\$20	\$ 30.00	\$ 20.00			
Online Sales	\$ 262.56	\$ 250	\$ 2,003	\$ 148.91	-	\$ 47.38	\$ 121.99	\$262.41	\$657.00	\$58.06	\$ 444.95	\$ 262.56			
Total Friends Earnings	\$ 868.56	\$ 877	\$ 7,891	\$ 824.41	\$ 471.05	\$ 754.38	\$ 786.74	\$ 1,017.66	\$1,335.54	\$753.31	\$ 1,078.95	\$ 868.56			
Library Usage															
Physical Visits	10147	10611	95496	9205	9119	11494	11023	10805	11,941	12,081	9,681	10147			
Home Delivery	5	3	31	4	2	2	4	3	4	2	5	5			
New Users	167	154	1389	182	135	174	113	128	157	175	158	167			
Public Computer Sessions	1226	1281	11529	1101	1153	1377	1340	1292	1316	1411	1313	1226			
Reference Desk Interactions	1837	1846	16611	1720	1576	2186	2082	1698	1728	2003	1781	1837			
Youth Desk Interactions	463	523	4708	519	546	594	374	440	569	611	592	463			
Circulation Desk Interactions	1500	1187	10682	996	855	913	1038	1029	1463	1540	1348	1500			
Teen Space Attendance	161	89	804	126	102	106	121	101	46	14	27	161			
Total Programs Offered	47	46	410	46	42	47	41	52	46	47	42	47			
Total Program Attendance	1303	1201	10808	1074	1208	971	844	1765	1211	1205	1227	1303			
Total Library Checkouts	16788	17588	158290	17924	16889	19114	17037	15908	17709	18654	18267	16788			
Total Digital Checkouts	6031	6197	55774	6690	6109	6374	6062	6132	6019	6112	6245	6031			
Items Loaned Through ILL	1758	1964	17673	1935	2145	2096	2039	1975	1789	2041	1895	1758			
Items Loaned Through MelCat	213	191	1722	193	188	214	195	185	180	190	164	213			
Items Borrowed Through ILL	3199	3194	28750	3353	3077	3542	3353	2971	2963	3127	3165	3199			
Items Borrowed Through MelCat	120	104	936	78	118	154	64	80	127	107	88	120			
New Items Added															
Adult Books	172	285	2568	310	218	282	326	331	327	350	252	172			
CDs	34	32	290	27	40	29	32	25	26	40	37	34			
DVDs/Blu-rays	55	47	425	43	57	51	30	48	28	76	37	55			
Audiobooks	12	11	98	6	19	6	6	12	26	8	3	12			
Kids Books	273	239	2147	217	194	204	236	331	266	243	183	273			
Teen Books	36	47	426	53	32	47	31	73	88	41	25	36			
Magazines/Newspapers	86	80	719	80	77	87	65	90	83	74	77	86			
Puzzles/Board Games	8	16	146	19	9	8	15	10	15	18	44	8			

Library Statistics 2025

CURRENT Month	Running Monthly AVG	Year to Date	Jan 2025	Feb 2025	Mar 2025	Apr 2025	May 2025	Jun 2025	Jul 2025	Aug 2025	Sep 2025	Oct 2025	Nov 2025	Dec 2025
Video Games	7	8	72	1	10	3	0	38	4	4	5	7		
Library of Things	6	4	37	9	3	0	0	7	6	2	4	6		
Overdrive Advantage Titles	110	70	626	57	57	73	62	50	66	79	72	110		
Total Items (less OD Adv)	689	770	6928	765	659	717	741	965	869	856	667	689		
Circulation by Media Type														
Adult Books	6057	7905	71141	13530	12661	6713	6327	6115	6351	6725	6662	6057		
CDs	800	854	7689	973	807	969	867	807	856	816	794	800		
Audiobooks	99	82	741	86	67	77	70	84	79	81	98	99		
DVDs/Blu-rays	2108	2243	20190	2385	2189	2585	2358	2017	2110	2258	2180	2108		
Magazines/Newspapers	198	136	1222	91	125	141	81	75	178	183	150	198		
Puzzles/Boardgames	315	413	3714	416	495	471	398	333	375	486	425	315		
Video Games	154	220	1984	243	176	256	211	217	248	241	238	154		
Library of Things	76	74	662	73	61	79	64	73	78	79	79	76		
Youth Items	7643	7582	68240	7573	7632	8188	6877	6459	7788	8109	7971	7643		
Digital Circulation														
Overdrive Downloads	4186	4175	37575	4527	4088	4271	4066	4093	4082	4026	4236	4186		
Overdrive Total Users	1054	1049	9439	1067	1067	1060	1029	1070	1040	1007	1045	1054		
Overdrive New Users	73	63	567	82	67	75	55	55	53	53	54	73		
Kanopy Plays	646	793	7140	928	854	838	834	785	756	784	715	646		
Kanopy Total Users	227	213	1916	217	205	217	212	211	209	208	210	227		
Hoopla Downloads	1199	1229	11059	1235	1167	1265	1162	1254	1181	1302	1294	1199		
Hoopla Total Users	438	447	4025	453	435	468	437	437	444	463	450	438		
Hoopla New Users	32	29	258	32	26	51	29	20	16	33	19	32		
Total Digital Checkouts	6031	4648	55774	6690	6109	6374	6062	6132	6019	6112	6245	6031	0	0
Social Media														
Facebook New Followers	47	63	564	53	72	145	14	25	100	56	52	47		
TikTok Followers	6555	5707	51361	5490	5530	5530	5555	5580	5626	5721	5774	6555		
IG New Followers	75	62	561	51	36	53	63	59	86	80	58	75		
Podcast Downloads	1500	476	4285	240	235	445	520	230	450	465	200	1500		

September Adult Programs					Adults	Teens/Kids	Zoom	Total	
Date	Program	Type							
9/3/2025	Outreach Withington West	Outreach			8			8	
9/7/2025	Motor Om Yoga	Recurring			20			20	
9/12/2025	Movie Night - Clueless	Recurring			19	1		20	
9/10/2025	Take and Make Coasters	Craft			20			20	
9/11/2025	Outreach: The James	Outreach			10			10	
9/12/2025	Sci Fi Book Club: The Mountain in the Sea	Book Club			15	3		18	
9/14/2025	Concert: Songwriters in the round	Concert			32			32	
9/16/2025	GNBC Delicious in Dungeon Manga	Book Club			7			7	
9/17/2025	Putting Your Garden to Bed	Presenter			29	1		30	
9/22/2025	Fiber Arts Club	Recurring			8			8	
9/24/2025	Book Bedazzling	Craft			17			17	
9/25/2025	Album Club: Black Sabbath	Recurring			6			6	
9/28/2025	Tiny Art reception	Recurring			40	10		50	
9/30/2025	Library Card Sign Up Month	Display			32			32	
9/30/2025	Borrow The Runway Fashion Display	Display			15			15	
9/30/25	Ferndale Project Book Club: All Fours	Book Club			26			26	
Total	16, 2 outreach, 3 passive				304	12	3	319	
September Youth Programs									
9/2/2025	September Take-home Kit	Take-home...				24	24		Passive program
9/3/2025	Summer Scavenger Hunt (9/2-9/4)	Scavenger...				2	1-1		General
9/3/2025	Zine Take-home kits	Zine Kits				15	1-14		6-11
9/4/2025	Family Storytime	Early Liter...			6	7	1-12		0-5
9/5/2025	Middle Grade Tabletop RPG	Recurring ...				5	1-4		6-11
9/5/2025	Outreach: FUEL Curriculum Night	Outreach			87	123	7-28		Outreach
9/6/2025	Baby Storytime	Early Liter...			9	9	1-17		0-5
9/6/2025	Fall Scavenger Hunt (9/5-9/6)	Scavenger...			14	17	1-16		General
9/7/2025	All Ages Clothing Swap	One-time L...				7	1-20		General
9/8/2025	Fall Scavenger Hunt (9/7-9/13)	Scavenger...				21	1-20		Passive program
9/8/2025	Outreach: Drayton	Outreach				27	1-26		0-5
9/9/2025	Outreach: FECC Preschool Storytime	Outreach				18	100		Outreach; E
9/9/2025	Outreach: Curriculum Support (Julia)	Outreach			1	100	101		0-5
9/10/2025	Family Storytime	Early Liter...			11	11	1-21		6-11
9/11/2025	Middle School Board Game Club	Recurring ...				6	1-5		
9/11/2025	Outreach: FLEL Curriculum Night	Outreach			69	68	137		Outreach
9/12/2025	Baby Storytime	Early Liter...			9	9	1-17		0-5
9/14/2025	Fall Scavenger Hunt (9/14-9/20)	Scavenger...				12	12		General
9/15/2025	Outreach: Drayton	Outreach				27	1-26		0-5
9/15/2025	Outreach: FMS Rainbow Club	Outreach			3	26	1-28		Outreach; E
9/16/2025	Outreach: FMS Curriculum Night	Outreach			20	22	2-10		6-11
9/17/2025	Family Storytime	Early Liter...			4	4	1-7		Outreach
9/18/2025	Middle Grade Tabletop RPG	Recurring ...				6	6		0-5
9/19/2025	Baby Storytime	Early Liter...			10	8	1-17		6-11
9/21/2025	Fall Scavenger Hunt (9/21-9/27)	Scavenger...				21	1-20		0-5
9/22/2025	Outreach: Drayton	Outreach				27	1-26		Passive program
9/23/2025	Reading Rainbow	Recurring ...				8	1-7		Outreach; E
9/28/2025	Fall Scavenger Hunt (9/28-9/30)	Scavenger...				10	10		6-11
9/29/2025	Outreach: Drayton	Outreach				27			General
9/30/2025	September Display: Boats/pirates/seafaring (	Displays				8	27		0-5
9/30/2025	September Display: Hispanic Heritage Month	Displays				5	8		General
9/30/2025	September Display: Deaf Awareness Month (	Displays				5	5		12-18
9/30/2025	September Display: National Wildlife Day (you	Displays				13	13		General
9/30/2025	September Display: Fantasy/Adventure (yout	Displays				11	11		General
Total	24 Library Programs / 10 Outreach Programs				243	709		1034	



NOVEMBER ADULT EVENTS



Nov. 2 - Community Yoga - 12:00 pm:
Motor Om Yoga hosts a monthly community yoga class free and open to all skill levels, hosted in the library's program room, starting right after we open: fadl.org/yoga



Nov. 4 - Romance Book Club - 6:30 pm:
Our Romance Book Club meets on the 1st Tuesday of each month at Urbanrest! In November, we'll discuss The Very Secret Society of Irregular Witches by Sangu Mandanna. Registration required: fadl.org/rbc



Nov. 5 - Birth Chart Interpretation - 6:30 pm:
Learn about these personalized astrological maps and how to read them, with this exclusive presentation led by folks from the Boston Tea Room! Sign up at: fadl.org/chart



Nov. 9 - Jennifer Westwood - 2:00 pm:
The versatile rock 'n' roll singer/songwriter, Jennifer Westwood, performs a stripped down acoustic set with Dylan Dunbar; free, all-ages and no registration required!



Nov. 12 - Sci-Fi Book Club - 6:30 pm:
Dive into science fiction! We'll discuss Women of Wonder: The Contemporary Years. Find more info and sign up at: fadl.org/sfbc



Nov. 16 - Field Trip to the DIA - 1:00 pm:
Take a shuttle bus down to the museum, where we'll have a guided tour highlighting various exhibits and collections, led by a D.I.A. docent, followed by free time for you (and a friend or family member) to explore the galleries and/or participate in their Drop-In Artmaking Workshops or Drawing in the Galleries! fadl.org/dia



Nov. 18 - Graphic Novel Book Club - 6:30 pm:
Join us at Drifter Coffee (for a special after-hours event) where we'll discuss the graphic novel, A Tale of Two Knights by James Persichetti. Find more info and sign up at: fadl.org/gnbc



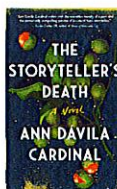
Nov. 20 - Album Club
Just like a book club, only for MUSIC lovers! Meet up at Carajillo, where we'll be discussing the canon of Madonna, while enjoying special appetizers and drinks! Sign up at: fadl.org/album



Nov. 23 - Watercolor Workshop - 1:00 pm:
Laura Jannika has decades of experience teaching watercolors and will walk you through loosening up your creative muscles, color theory, and various watercolor techniques. Find more info and sign up at: fadl.org/watercolor



Nov. 24 - Fiber Arts Club - 6:00 pm:
An evening for crafters to hangout and work on projects! Whether it's crochet, knitting, sewing, or needlepoint, you can bring your works in progress to the library on the 4th Monday of each month. No registration is required



Nov. 25 - Ferndale Project Book Club - 6:30 pm:
Hang out in a brewery for a cool book club! We'll meet at Ferndale Project to discuss The Storyteller's Death by Ann Davila Cardinal; copies available at the circulation desk! Registration required--find more info at: fadl.org/fpbc

*Tell us your library story!
Scan the QR code or visit:
fadl.org/story*





NOVEMBER YOUTH EVENTS



Storytimes:

Family Storytime —

***Wednesdays @ 10:30 am**

— ***Nov. 5, 12, 19**

Join us for a variety of engaging stories and active songs for families with young children: ages 18 months - 4 years old.
fadl.org/family



Baby Storytime —

***Fridays @ 10:30 am**

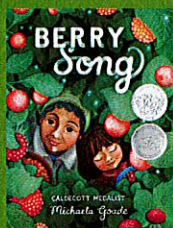
— ***Nov. 7, 14, 21**

Interactive songs and simple stories that nurture your baby's curiosity and fine motor skills. For families with children under 18 months old.
fadl.org/baby



Autumn Story Trail Book at Martin Road Park

Our Youth Librarians maintain a Story Trail at Martin Road Park! For a map, visit:
fadl.org/story-trail



Autumn's Story Trail Book is "Berry Song," by author and illustrator Michaela Goade, a Caldecott Medalist, about celebrating the land and Tlingit culture through the story of a girl and her grandmother gathering berries.

Special Events

November 10 - Cartography: Design Your Own Map - 6:00 pm:

For Grades 3-5



From familiar countries to treasure islands, we'll explore real and fictional maps as we learn about symbols, compass roses, and topography. Join us for this fun craft where kids can build their own worlds while learning all about maps and cartography! Sign up at: fadl.org/cartography

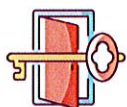


November 17 - Baking History Take & Make Craft

Registration starts October 13 - Ages 6+

Discover the history of Wacky Cake and the historical era that inspired it - all while making the cake for yourself! Everything you need is included in this vegan-friendly kit (besides some water and an oven).

Registration required: please limit one kit per family. fadl.org/bake



November 18 - Teen Escape Room - 6:00 pm:

Teens can work together to solve an in-person escape room where players team up to track down trustworthy information as they uncover the truth and spread the word! Information literacy AND mystery solving? How cool! Registration required. Visit: fadl.org/escape

Recurring Programs



Nov. 6 & Nov. 20 - Middle Grade Tabletop RPG Group - 6:00 pm:

Middle school students can socialize and strategize while exploring new realms and going on imaginative adventures together! Sign up: fadl.org/rpg



November 13 - Middle School Board Game Club - 6:00 pm:

Middle school students can socialize with their peers, while also playing a unique variety of fun games together!
Sign up at: fadl.org/msbg



November 17 - Family Zine Workshop - 6:00 pm:

A hands-on opportunity for participants (ages 6-15) to create their own zine (caregiver participation optional), with the option of adding their copy to the library's Zine Collection. Sign up at: fadl.org/family-zine



November 25 - Reading Rainbow w/Affirmations - 6:00 pm:

Kids in grades 4-8 can join us for a social hour that includes a book discussion, along with some craft time! Hosted in partnership with Affirmations! Find more info online at: fadl.org/reading-rainbow

Income Statement (Profit and Loss)

Ferndale Area District Library

For the month ended September 30, 2025

	SEP 2025	SEP 2024	SEP 2023
Income			
404.000 - Voted Property Taxes	75,111.75	102,617.42	94,912.06
607.000 - Fees for Services	-	500.00	25.00
627.000 - Charge for Services	451.25	1,339.13	395.42
645.000 - Print Sales & Copies	562.20	1,373.10	7.85
660.000 - Fines & Forfeitures	15.00	325.51	48.25
675.001 - Individual Donations & Honorariums	6.95	15.20	1.63
693.000 - Sale of Property	45.00	1,412.61	-
Total Income	76,192.15	107,582.97	95,390.21
Gross Profit			
Gross Profit	76,192.15	107,582.97	95,390.21
Operating Expenses			
706.001 - Salaries - Full-time	77,715.31	51,694.93	50,011.62
706.002 - Salaries - Part-time	23,279.73	14,549.61	13,017.79
706.003 - Salaries - Subs	4,257.75	1,947.60	1,542.60
715.001 - Social Security - Employee	5,840.37	5,578.46	5,170.39
715.002 - Social Security - Employer	5,840.39	5,578.50	5,170.37
716.100 - Health Insurance	11,647.14	10,401.14	7,974.74
717.000 - Life Insurance - EE	713.74	705.35	648.01
718.000 - Pension- ICMA-RC 401	5,277.01	4,926.16	4,065.66
720.001 - Medicare - Employee	1,365.95	1,304.61	1,209.25
720.002 - Medicare - Employer	1,365.88	1,304.64	1,209.21
721.001 - Federal Income Tax - Employee	6,290.70	6,672.72	6,105.69
722.001 - MI Income Tax - Employee	3,629.92	3,417.49	2,961.41
723.001 - Local Income Tax - Employee	352.96	102.84	97.82
730.000 - Postage, Mail Processing	2,516.99	2,272.13	-
740.000 - Operating Supplies	6,256.54	3,391.64	3,362.33
742.000 - Books	5,085.46	2,530.17	7,514.58
743.000 - Periodicals	35.00	-	126.00
745.000 - Audio-Visual, Video	2,883.98	1,641.74	2,015.30
746.000 - Other Non Book	14,623.30	12,398.49	11,317.66
748.000 - Materials Processing Supplies	-	478.00	367.69
775.000 - Repair & Maintenance	783.90	-	443.85
803.000 - The Library Network	-	-	972.80
818.000 - Contractual Services	12,277.35	3,312.75	3,535.97
853.000 - Phone/Communications	1,068.02	534.54	537.53
885.000 - Special Programs	2,335.50	2,375.70	2,093.97
900.000 - Printing & Publishing	7,020.92	2,952.14	5,808.92

Income Statement (Profit and Loss)

	SEP 2025	SEP 2024	SEP 2023
920.000 - Utilities	3,039.17	3,567.39	2,811.02
931.000 - Facilities Maintenance	5,958.78	2,921.55	3,110.50
943.000 - Equipment Rental Alloc.- General Fund Motor Pool	-	726.33	910.60
956.000 - Miscellaneous	87.00	87.00	87.00
957.000 - Training/Education	576.15	1,696.58	1,065.00
958.000 - Memberships & Dues	678.79	879.11	85.00
977.000 - Capital Outlay	-	64,639.47	5,100.00
996.000 - Interest Expense	15,100.00	-	-
Total Operating Expenses	227,903.70	214,588.78	150,450.28
Operating Income	(151,711.55)	(107,005.81)	(55,060.07)
Net Income	(151,711.55)	(107,005.81)	(55,060.07)

Balance Sheet

Ferndale Area District Library

As of September 30, 2025

SEP 30, 2025

Assets

Current Assets

Cash and Cash Equivalents

Capital Projects Account	182,206.00
General Account	2,447,731.24
Total Cash and Cash Equivalents	2,629,937.24

Accounts Receivable	17.00
Prepaid Expenses	7,172.02
Total Current Assets	2,637,126.26

Total Assets	2,637,126.26
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Liabilities and Equity

Liabilities

Current Liabilities

Accounts Payable	50,447.76
Manual AP	13,782.08
Wages Payable	26,737.13
Total Current Liabilities	90,966.97

Total Liabilities	90,966.97
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Equity

Current Year Earnings	1,788,010.97
Retained Earnings	758,148.32
Total Equity	2,546,159.29

Total Liabilities and Equity	2,637,126.26
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Income Statement (Profit and Loss)

Ferndale Area District Library

For the month ended September 30, 2025

	SEP 2025	YEAR TO DATE
Income		
404.000 - Voted Property Taxes	75,111.75	2,344,983.25
404.001 - Voted Property Taxes - Personal	-	53,820.96
567.000 - Library State Aid	-	10,557.22
607.000 - Fees for Services	-	75.00
627.000 - Charge for Services	451.25	2,169.49
645.000 - Print Sales & Copies	562.20	2,747.80
656.000 - Other Fees & Fines	-	28,600.97
660.000 - Fines & Forfeitures	15.00	237.57
675.001 - Individual Donations & Honorariums	6.95	180.30
693.000 - Sale of Property	45.00	115.00
Total Income	76,192.15	2,443,487.56
Gross Profit	76,192.15	2,443,487.56
Operating Expenses		
706.001 - Salaries - Full-time	77,715.31	192,682.36
706.002 - Salaries - Part-time	23,279.73	59,917.65
706.003 - Salaries - Subs	4,257.75	10,198.84
715.001 - Social Security - Employee	5,840.37	18,815.00
715.002 - Social Security - Employer	5,840.39	18,814.99
716.100 - Health Insurance	11,647.14	39,333.41
717.000 - Life Insurance - EE	713.74	1,486.01
718.000 - Pension- ICMA-RC 401	5,277.01	18,962.31
720.001 - Medicare - Employee	1,365.95	4,400.28
720.002 - Medicare - Employer	1,365.88	4,400.19
721.001 - Federal Income Tax - Employee	6,290.70	22,689.76
722.001 - MI Income Tax - Employee	3,629.92	11,698.81
723.001 - Local Income Tax - Employee	352.96	1,072.98
725.000 - Workers Compensation	-	1,450.00
730.000 - Postage, Mail Processing	2,516.99	5,120.30
740.000 - Operating Supplies	6,256.54	13,297.70
742.000 - Books	5,085.46	19,079.09
743.000 - Periodicals	35.00	2,795.77
745.000 - Audio-Visual, Video	2,883.98	6,653.10
746.000 - Other Non Book	14,623.30	33,926.30
748.000 - Materials Processing Supplies	-	581.48
775.000 - Repair & Maintenance	783.90	4,474.10
803.000 - The Library Network	-	10,063.77

Income Statement (Profit and Loss)

	SEP 2025	YEAR TO DATE
818.000 - Contractual Services	12,277.35	16,192.79
853.000 - Phone/Communications	1,068.02	2,136.27
885.000 - Special Programs	2,335.50	10,188.32
900.000 - Printing & Publishing	7,020.92	10,273.11
914.000 - Liability Insurance	-	16,783.00
920.000 - Utilities	3,039.17	10,530.53
931.000 - Facilities Maintenance	5,958.78	23,785.99
943.000 - Equipment Rental Alloc.- General Fund Motor Pool	-	2,980.57
956.000 - Miscellaneous	87.00	233.50
957.000 - Training/Education	576.15	2,791.83
958.000 - Memberships & Dues	678.79	2,415.16
977.000 - Capital Outlay	-	40,151.32
996.000 - Interest Expense	15,100.00	15,100.00
Total Operating Expenses	227,903.70	655,476.59
Operating Income	(151,711.55)	1,788,010.97
Net Income	(151,711.55)	1,788,010.97

Income Statement (Profit and Loss)

Ferndale Area District Library

For the month ended September 30, 2025

	SEP 2025	AUG 2025	JUL 2025	JUN 2025	MAY 2025	APR 2025	MAR 2025	YEAR TO DATE
Income								
404.000 - Voted Property Taxes	75,111.75	2,118,016.79	151,854.71	(21,713.69)	-	64.13	36,590.11	2,344,983.25
404.001 - Voted Property Taxes - Personal	-	53,820.96	-	-	-	-	-	53,820.96
567.000 - Library State Aid	-	-	10,557.22	-	-	-	10,291.32	10,557.22
607.000 - Fees for Services	-	25.00	50.00	-	1,275.00	-	75.00	75.00
627.000 - Charge for Services	451.25	994.18	724.06	939.26	432.65	714.05	719.70	2,169.49
645.000 - Print Sales & Copies	562.20	1,125.55	1,060.05	1,391.65	748.45	791.55	842.90	2,747.80
656.000 - Other Fees & Fines	-	28,600.97	-	-	-	-	-	28,600.97
660.000 - Fines & Forfeitures	15.00	131.99	90.58	166.30	77.15	32.00	47.20	237.57
675.000 - Contributions	-	-	-	370.40	-	-	-	-
675.001 - Individual Donations & Honorariums	6.95	46.35	127.00	1.49	33.00	17.00	31.10	180.30
675.002 - Contributions from Library Friends	-	-	-	-	-	-	2,370.00	-
693.000 - Sale of Property	45.00	43.00	27.00	164.97	1,997.78	53.00	-	115.00
699.401 - Contributions from Capital Fund	-	-	-	235,000.00	-	-	-	-
Total Income	76,192.15	2,202,804.79	164,490.62	216,320.38	4,564.03	1,671.73	50,967.33	2,443,487.56
Gross Profit	76,192.15	2,202,804.79	164,490.62	216,320.38	4,564.03	1,671.73	50,967.33	2,443,487.56
Operating Expenses								
706.001 - Salaries - Full-time	77,715.31	63,218.22	51,748.83	50,757.76	51,336.07	75,268.32	49,106.36	192,682.36
706.002 - Salaries - Part-time	23,279.73	20,192.21	16,445.71	16,196.84	15,881.74	24,144.11	19,278.65	59,917.65
706.003 - Salaries - Subs	4,257.75	2,897.36	3,043.73	3,203.33	3,504.26	5,072.87	3,601.14	10,198.84
715.001 - Social Security - Employee	5,840.37	7,160.88	5,813.75	5,638.95	5,677.40	8,349.17	5,559.16	18,815.00
715.002 - Social Security - Employer	5,840.39	7,160.81	5,813.79	5,639.00	5,677.38	8,349.13	5,559.17	18,814.99
716.100 - Health Insurance	11,647.14	14,399.98	13,286.29	10,607.06	10,509.51	9,968.22	10,444.21	39,333.41
717.000 - Life Insurance - EE	713.74	733.25	39.02	1,349.67	635.93	635.93	681.13	1,486.01

Income Statement (Profit and Loss)

	SEP 2025	AUG 2025	JUL 2025	JUN 2025	MAY 2025	APR 2025	MAR 2025	YEAR TO DATE
718,000 - Pension-ICMA-RC 401	5,277.01	8,474.94	5,210.36	5,120.17	4,975.94	4,826.52	7,146.45	18,962.31
720,001 - Medicare - Employee	1,365.95	1,674.71	1,359.62	1,318.80	1,327.78	1,952.61	1,300.15	4,400.28
720,002 - Medicare - Employer	1,365.88	1,674.65	1,359.66	1,318.79	1,327.78	1,952.58	1,300.09	4,400.19
721,001 - Federal Income Tax - Employee	6,290.70	9,989.75	6,409.31	5,733.52	5,833.99	8,641.72	6,029.97	22,689.76
722,001 - MI Income Tax - Employee	3,629.92	4,488.97	3,579.92	3,431.99	3,479.03	5,131.60	3,424.69	11,698.81
723,001 - Local Income Tax - Employee	352.96	416.88	303.14	247.18	247.18	295.44	196.96	1,072.98
725,000 - Workers Compensation	-	-	1,450.00	-	-	-	-	1,450.00
730,000 - Postage, Mail Processing	2,516.99	2,603.31	-	27.99	2,276.06	-	-	5,120.30
740,000 - Operating Supplies	6,256.54	4,273.78	2,767.38	3,101.15	2,011.84	2,301.83	2,852.82	13,297.70
742,000 - Books	5,085.46	5,473.54	8,520.09	12,783.36	5,493.87	13,498.00	7,818.55	19,079.09
743,000 - Periodicals	35.00	2,335.74	425.03	896.52	35.00	425.03	35.00	2,795.77
745,000 - Audio-Visual Video	2,883.98	1,703.08	2,066.04	4,839.57	1,574.03	543.63	1,582.38	6,653.10
746,000 - Other Non Book	14,623.30	11,973.80	7,329.20	3,423.46	8,687.72	6,052.57	9,600.40	33,926.30
748,000 - Materials Processing Supplies	-	318.49	262.99	209.89	504.31	679.05	864.32	581.48
775,000 - Repair & Maintenance	783.90	1,599.29	2,090.91	8,561.68	6,796.67	8,325.37	3,509.30	4,474.10
803,000 - The Library Network	-	-	10,063.77	2,685.99	-	9,986.11	2,158.74	10,063.77
818,000 - Contractual Services	12,277.35	740.48	3,174.96	6,106.73	3,931.85	3,898.55	12,157.90	16,192.79
853,000 - Phone/Communications	1,068.02	534.01	534.24	-	534.23	534.96	534.97	2,136.27
885,000 - Special Programs	2,335.50	851.62	7,001.20	8,474.28	523.16	3,816.15	2,642.03	10,188.32
900,000 - Printing & Publishing	7,020.92	9.00	3,243.19	-	6,148.72	-	9.00	10,273.11
914,000 - Liability Insurance	-	(1,407.00)	18,190.00	-	-	-	1,592.00	16,783.00
920,000 - Utilities	3,039.17	4,057.41	3,433.95	2,885.50	3,913.29	3,117.56	5,753.50	10,530.53
931,000 - Facilities Maintenance	5,958.78	10,938.75	6,888.46	1,050.00	209.11	66.55	2,639.38	23,785.99
943,000 - Equipment Rental Alloc.- General Fund Motor Pool	-	1,265.47	1,715.10	-	951.45	799.24	834.24	2,980.57
956,000 - Miscellaneous	87.00	87.00	59.50	(114.03)	77.70	73.25	100.00	233.50
957,000 - Training/Education	576.15	1,993.90	221.78	315.00	38.73	690.47	1,173.86	2,791.83
958,000 - Memberships & Dues	678.79	1,018.18	718.19	731.43	1,822.87	1,410.00	662.85	2,415.16
965,101 - Contributions to General Fund	-	-	-	235,000.00	-	-	-	-

Income Statement (Profit and Loss)

	SEP 2025	AUG 2025	JUL 2025	JUN 2025	MAY 2025	APR 2025	MAR 2025	YEAR TO DATE
977,000 - Capital Outlay	-	29,989.32	10,162.00	10,089.96	2,326.41	4,149.00	2,117.00	40,151.32
992,000 - Debt Svc- Principal	-	-	-	-	360,000.00	-	-	-
996,000 - Interest Expense	15,100.00	-	-	-	22,300.00	-	-	15,100.00
Total Operating Expenses	227,903.70	222,841.78	204,731.11	411,651.54	540,571.01	214,955.54	171,666.37	655,476.59
Operating Income	(151,711.55)	1,979,963.01	(40,240.49)	(195,331.16)	(536,006.98)	(213,283.81)	(120,699.04)	1,788,010.97
Net Income	(151,711.55)	1,979,963.01	(40,240.49)	(195,331.16)	(536,006.98)	(213,283.81)	(120,699.04)	1,788,010.97

**FY 2026 Budget
Ferndale Area District Library**

General Fund - 101

Revenue

101-271-404.000 - Voted Property Taxes
101-271-404.001 - Voted Property Taxes - Personal
101-271-567.000 - Library State Aid
101-271-581.000 - Grants
101-271-607.000 - Fees for Services
101-271-627.000 - Charge for Services
101-271-645.000 - Print Sales & Copies
101-271-656.000 - Other Fees & Fines
101-271-660.000 - Fines & Forfeitures
101-271-675.001 - Individual Donations & Honorariums
101-271-675.002 - Contributions from Library Friends
101-271-675.003 - Special Event Proceeds
101-271-675.004 - Library Board Fundraising
101-271-693.000 - Sale of Property
101-271-695.000 - Miscellaneous Income
101-271-699.401 - Contributions from Capital Fund
Total Revenue

September 2025

\$ 75,111.75
\$ -
\$ -
\$ -
\$ -
\$ 451.25
\$ 562.20
\$ -
\$ 15.00
\$ 6.95
\$ -
\$ -
\$ -
\$ -
\$ 45.00
\$ -
\$ -
\$ 76,192.15

**FY 2026
YTD as of
9/30/2025**

\$ 2,344,983.25
\$ 53,820.96
\$ 10,557.22
\$ -
\$ 75.00
\$ 2,169.49
\$ 2,747.80
\$ 28,600.97
\$ 237.57
\$ 180.30
\$ -
\$ -
\$ -
\$ -
\$ 115.00
\$ -
\$ -
\$ 2,443,487.56

**FY 2026
Budget Approved
5/22/2025**

\$ 2,732,622.00
\$ 42,000.00
\$ 20,250.00
\$ 1,250.00
\$ 7,000.00
\$ 10,000.00
\$ 26,500.00
\$ 1,000.00
\$ 1,500.00
\$ 5,000.00
\$ 300.00
\$ 3,000.00
\$ 6,000.00
\$ 55,000.00
\$ 2,911,422.00

General Fund - 101

Expenses

101-271-706.001 - Salaries - Full-time
101-271-706.002 - Salaries - Part-time
101-271-706.003 - Salaries - Subs
101-271-715.001 - Social Security - Employee
101-271-715.002 - Social Security - Employer
101-271-716.100 - Health Insurance
101-271-717.000 - Life Insurance - EE
101-271-718.000 - Pension- ICMA-RC 401
101-271-720.001 - Medicare - Employee
101-271-720.002 - Medicare - Employer
101-271-721.001 - Federal Income Tax - Employee
101-271-722.001 - MI Income Tax - Employee
101-271-722.002 - MI Unemployment - Employer
101-271-723.001 - Local Income Tax - Employee
101-271-725.000 - Workers Compensation
101-271-730.000 - Postage, Mail Processing
101-271-740.000 - Operating Supplies
101-271-742.000 - Books
101-271-743.000 - Periodicals
101-271-745.000 - Audio-Visual, Video
101-271-746.000 - Other Non Book
101-271-748.000 - Materials Processing Supplies
101-271-775.000 - Repair & Maintenance
101-271-802.000 - Audit/Actuarial Fees
101-271-803.000 - The Library Network
101-271-818.000 - Contractual Services
101-271-853.000 - Phone/Communications
101-271-885.000 - Special Programs

September 2025

\$ (77,715.31)
\$ (23,279.73)
\$ (4,257.75)
\$ (5,840.37)
\$ (5,840.39)
\$ (11,647.14)
\$ (713.74)
\$ (5,277.01)
\$ (1,365.95)
\$ (1,365.88)
\$ (6,290.70)
\$ (3,629.92)
\$ -
\$ (352.96)
\$ -
\$ (2,516.99)
\$ (6,256.54)
\$ (5,085.46)
\$ (35.00)
\$ (2,883.98)
\$ (14,623.30)
\$ -
\$ (783.90)
\$ -
\$ -
\$ (12,277.35)
\$ (1,068.02)
\$ (2,335.50)

**FY 2026
YTD as of
9/3/2025**

\$ (192,682.36)
\$ (59,917.65)
\$ (10,198.84)
\$ (18,815.00)
\$ (18,814.99)
\$ (39,333.41)
\$ (1,486.01)
\$ (18,962.31)
\$ (4,400.28)
\$ (4,400.19)
\$ (22,689.76)
\$ (11,698.81)
\$ -
\$ (1,072.98)
\$ (1,450.00)
\$ (5,120.30)
\$ (13,297.70)
\$ (19,079.09)
\$ (2,795.77)
\$ (6,653.10)
\$ (33,926.30)
\$ (581.48)
\$ (4,474.10)
\$ -
\$ (10,063.77)
\$ (16,192.79)
\$ (2,136.27)
\$ (10,188.32)

**FY 2026
Budget Approved
5/22/2025**

\$ (750,000.00)
\$ (218,000.00)
\$ (25,750.00)
\$ (79,500.00)
\$ (79,500.00)
\$ (130,500.00)
\$ (9,500.00)
\$ (79,000.00)
\$ (20,000.00)
\$ (20,000.00)
\$ (100,000.00)
\$ (50,000.00)
\$ (2,600.00)
\$ (1,545.00)
\$ (13,500.00)
\$ (36,000.00)
\$ (95,000.00)
\$ (8,600.00)
\$ (36,050.00)
\$ (118,800.00)
\$ (8,640.00)
\$ (34,500.00)
\$ (7,480.00)
\$ (62,500.00)
\$ (80,000.00)
\$ (7,000.00)
\$ (38,000.00)

General Fund - 101	September 2025	FY 2026 YTD as of 9/30/2025	FY 2026 Budget Approved 5/22/2025
101-271-900.000 - Printing & Publishing	\$ (7,020.92)	\$ (10,273.11)	\$ (29,120.00)
101-271-914.000 - Liability Insurance	\$ -	\$ (16,783.00)	\$ (18,500.00)
101-271-920.000 - Utilities	\$ (3,039.17)	\$ (10,530.53)	\$ (45,000.00)
101-271-931.000 - Facilities Maintenance	\$ (5,958.78)	\$ (23,785.99)	\$ (53,800.00)
101-271-943.000 - Equipment Rental	\$ -	\$ (2,980.57)	\$ (9,800.00)
101-271-956.000 - Miscellaneous	\$ (87.00)	\$ (233.50)	\$ (2,060.00)
101-271-957.000 - Training/Education	\$ (576.15)	\$ (2,791.83)	\$ (25,000.00)
101-271-958.000 - Memberships & Dues	\$ (678.79)	\$ (2,415.16)	\$ (13,650.00)
101-271-960.000 - County Delinquent Tax Chargeback	\$ -	\$ -	
101-271-965.401 - Contributions to Capital Fund	\$ -	\$ -	
101-271-977.000 - Capital Outlay	\$ -	\$ (40,151.32)	\$ (50,000.00)
101-271-992.000 - Debt Svc- Principal	\$ -	\$ -	\$ (375,000.00)
101-271-994.000 - Interest Expense	\$ (15,100.00)	\$ (15,100.00)	\$ (30,200.00)
Total Expenses	\$ (227,903.70)	\$ (655,476.59)	\$ (2,764,095.00)
Net Income / (Loss):	\$ (151,711.55)	\$ 1,788,010.97	\$ 147,327.00
Fund Balance Change:		\$ 1,788,010.97	\$ 147,327.00
Fund Balance at the Beginning of the FY:		\$ 435,069.69	\$ 435,069.69
Fund Balance at the End of the FY:		\$ 2,223,080.66	\$ 582,396.69
		80% Fund Balance	

**FY 2026 Budget
Ferndale Area District Library**

	FY 2026 YTD as of 9/30/25		FY 2026 Budget Approved 5/22/2025	
Capital Projects Fund - 401	September 2025			

Revenue				
401-271-699.101 - Contributions from General Fund		\$0.00		\$ -
Total Revenue		\$0.00		\$0.00

	FY 2026 YTD as of 9/30/2025		FY 2026 Budget Approved 5/22/2025	
Capital Projects Fund - 401	September 2025			

Expenses				
401-271-965.101 - Contributions to General Fund		\$0.00		\$55,000.00
401-271-977 - Capital Outlay		\$0.00	\$ -	\$0.00
Total Expenses		\$0.00		\$55,000.00

Capital Fund Balance Change:	\$0.00	\$0.00	\$55,000.00
Capital Fund Balance at the Beginning of the FY:		\$182,206.00	\$182,206.00
Capital Fund Balance at the End of the FY:			\$127,206.00

DIRECTOR
Drew Macaulay
ASSISTANT DIRECTOR
Krickel Hoekstra
BOARD
Meghan Evoy
Kelly Farrah
Brianna Foraker
Amanda Hanlin
Erin Hooper
Jonathan Ross
Kevin Yezbick



*Strengthening the community by
providing access to materials
and services that inform, enrich,
entertain, and empower*

222 East Nine Mile Rd., Ferndale, MI 48220
248-546-2504 fadl.org

2025 Board Calendar of Events

January:

- *Mid-Year Budget Amendments
- *Board Offices and Committee Chairs

February:

- *Due: Feb. 1st, Annual State Library Survey – Complete and submitted
- *FY 2026 budget process begins

March:

- *Strategic Planning – Quarterly Review
- *FY 2026 budget process continues – board input

April:

- *FY 2026 draft budget presented to board
- *Publish in a newspaper the notice for the May Budget Hearing (required 10 days before the date of hearing)

May:

- *FY 2026 Budget Hearing

June:

- *Due: L-4029 signed millage tax rate form to Oakland County & City of Ferndale
- *Final budget amendments for FY 2025
- *Approve renewal of Library General Property & Liability Insurance policy for FY 2026
- *Strategic Planning – Quarterly Review

July:

- *Begin new FY 2026
- *No Library Board Meeting

September:

- *Strategic Planning – Quarterly Review

October:

- *Conduct the annual library financial audit
- *MLA Annual Conference (Lansing) October 29-31
- *Personnel Committee gives Board and Director review of how Director evaluation works

November:

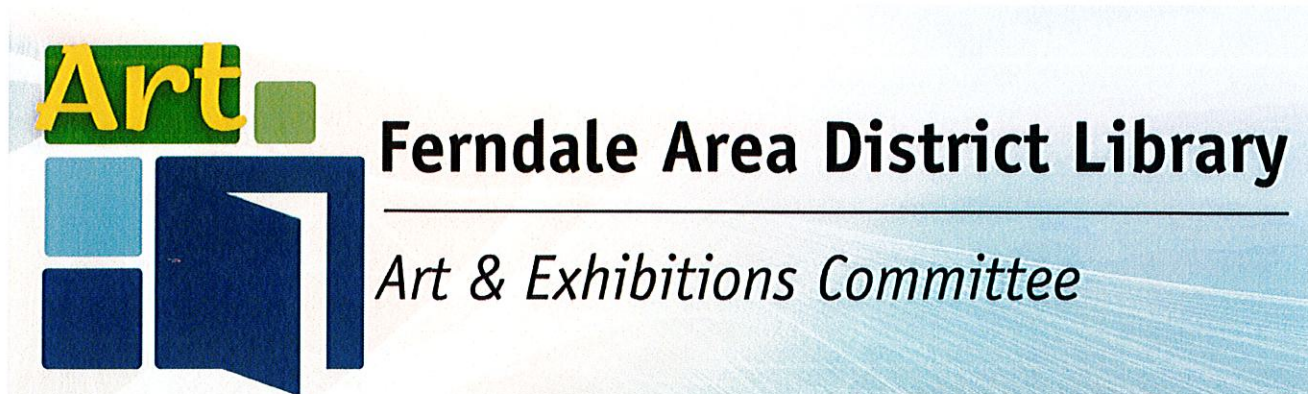
- *Library Director Personnel Review – Director submits self-evaluation
- *Election Day November 4
- *Plan calendar of meeting dates for 2026 calendar year

December:

- *Board meeting December 11 due to holidays
- *Presentation of library audit
- *Due: Audit must be filed with the State of Michigan by December 31
- *Due: Annual continuing disclosure paperwork for the library bond must be filed by December 31
- *Due S&P Global Ratings annual bond/audit filing response
- *Strategic Planning – Quarterly Review
- *Library Director Personnel Review – Library Board completes Director evaluation forms

January 2026

- *Director's Annual Evaluation – Closed Session



August 2025 Arts & Exhibitions Committee Board Report

FADL Arts & Exhibition Committee Members:

Jeff Milo, FADL Marketing Coordinator
 Eileen Toro, Community Member
 Michelle Ouellette, Community Member
 Ernest Fackler, Community Member
 Brianna Foraker, FADL Board Liaison

General	The Arts & Exhibitions Committee met this past weekend to hang the Autumn Group show and discuss upcoming exhibits
Current Exhibit	Autumn Art Group Show on display through November. Reception on October 26, 2p-4pm
Upcoming Exhibits	December - No Exhibit for the slow time January-February- Justin Bean- Abstract Painting (opening reception tbd) March-April- Articipate Group Show
Display Case Exhibits	October (maybe beyond): Tiny Art November 23 - December 31: Natalia Sanchez's Storybook Art

Finance Committee Report October 14, 2025

Attendees: Amanda Hanlin
 Jonathan Ross
 Drew Macaulay (prepared report)

Ongoing Finance-Related Activities

- A. Drew returned the signed engagement letter to our auditors and has begun the document gathering process, with the goal of having documents to Gabridge by 11/1 and being available for Gabridge to potentially be on-site at some point the week of 11/10.
- B. The portal for the annual state aid report and application is open. Drew did the Library of Michigan training and so far the site works well. Drew is coordinating with departments within the library to fill out the report and anticipates having it ready for submission the week of 11/3.

Review of September 2025 Financial Documents

- A. Not many surprises in the financial reporting for last month.
- B. Revenue is low, which is to be expected after bringing in 2.2M in revenue for August.
- C. Expenditures for salaries includes the 10/1/25 payroll. Three pay periods are in the reports.
- D. Expenditures for other non-book (748) includes the annual Kanopy (film/tv streaming) renewal for \$4,500, and a higher-than anticipated Overdrive bill. Investigating that bill, we discovered that they have changed their invoicing structure and that this bill included titles we would have expected to see in the August and October bills. Because it covers a longer period of time, it is higher. The overall monthly costs are not higher.
- E. Expenditures for contractual services (818) include \$8,000 for the three year renewal of the licenses and support of our security cameras. These cameras have been working well.
- F. Expenditures for special programs (885) includes a one time \$857 charge for school outreach swag (bubbles, fake tattoos and water tumblers). This charge only comes up every couple of years as the swag lasts more than a year.
- G. Printing and publishing (900) includes publication of our fall newsletter.

Discussion regarding mid-year budget adjustments

The committee discussed some elements that will likely need adjustment to account for costs associated with strategic planning and the 2026 millage election.

FADL Personnel Committee | 10.01.2025 Meeting Minutes + Outcomes

*Present: Director Drew Macaulay
 Asst. Director Kricket Hoekstra
 Board Liaison Erin Hooper*

Absent: Meghan Evoy, FADL Board Member

An impromptu meeting was held on Oct. 1 at the library.

Committee discussed important upcoming tasks that will directly impact the library Director, as well as two possible staffing roles to fill identified gaps.

The next regularly scheduled Personnel Committee meeting will take place Dec. 12, 2025, at the library.

School outreach- Everett Pine

• Back to school outreach

- 9/11 FLEL Curriculum Night (Everett P. and Erin L.) - engaged with 68 kids and 69 adults.
- 9/16 FMS Curriculum Night (Damon V.) - engaged with 22 kids and 20 adults.

• School year outreach

- Drayton outreach (Youth staff) - we provide weekly curriculum support through readers' advisory. This partnership has been going on for 6+ years.
- Monthly FECC Preschool storytime (Damon V.)
 - 10/14, 130 kids, 25 adults
- Monthly FMS Rainbow Club (Mary Grahame H.)
 - 9/15, 26 kids and 3 adults - had to move to a larger room than last year.
 - 10/13, 38 kids and 3 adults <-- largest meeting yet! Going to have to move the program to a new room because the group keeps growing.
- Monthly UHS Library Visits (Erin L.) - 10/9, 18 teens and 1 adult
 - Teens visited the library and engaged in library-themed trivia where they worked as teams to research the answers.

• New book along the Story Trail - live October 2025!

- "Berry Song" by Michaela Goade
- More info: fadl.org/story-trail

• Upcoming School outreach

- 10/16 (moved from 9/23) Tri County Education Center (TCEC) (Everett P.)
 - This is a direct result of connecting with staff at the 8/20 Back to School Blast event.
 - I am very excited about this opportunity. TCEC has been the one school that we have not been able to connect with in the past despite enthusiasm from all sides - it's finally happening!
- Battle of the Books planning is underway - kickoff will be Dec. 10

FADL Building Committee | 10.01.2025 Meeting Minutes + Outcomes

*Present: Director Drew Macaulay
Asst. Director Cricket Hoekstra
Board Liaison Erin Hooper*

Committee agreed to move forward with replacing the glycol conversion heating loop for radiant heat in the building. This repair would be in addition to front entrance coil unit repairs. Committee agrees these repairs need to be made before winter to avoid similar issues to last year's. Our contracted HVAC vendor has spent a lot of time investigating these issues and possible solutions. Drew was to discuss with the Finance Committee moving forward with their quote.

East vestibule doors' lock bars are corroded and need to be replaced; this and building shifting have caused the doors not to operate properly, resulting in a security and safety issue. Quotes have been received and committee agrees the doors need to be rehung and the lock bars replaced immediately. Cricket to move forward with vendor contract.

New landscape vendor relationship and performance is great. Ferndale Garden Club will be assigned and take over one of the building's beds. Landscape vendor will weed and mulch, and Garden Club will plant and maintain. Drew to make assignment.

Carpenter was scheduled to repair the vault/grate issue in the east vestibule and repair warped wood paneling in Program Room on the library's in-service day Oct. 13.

Five window cleaning service providers were engaged for quotes and two were scheduled to meet with Cricket and Drew to discuss.

Other discussions:

- Struggling to get response/quotes from security vendors. Erin still working on this.
- Electrical components of emergency up-lighting in atrium will need to be replaced in near future. Drew managing with electrician.

At the time the library was renovated 15+ years ago, the city of Ferndale, in its ownership of the building, provided facilities management services. When FADL became an independent entity, facilities management responsibility shifted to the library Director. As our building systems now enter a phase of active aging, repairs and replacements are far more frequent. The committee is doing its best to support, but we find it unsustainable for the Director to ultimately manage all of the issues, alongside other timely, important administrative and financial responsibilities. The Building Committee has agreed to explore hiring a part-time facilities manager. Drew was to discuss options with finance committee.

--

Next Building Committee meeting is scheduled for Nov. 5 at the library.

Strategic Planning Committee

October 25 Report

Committee Members: Brianna Foraker, Jonathan Ross, Kelly Farah, Jeff Milo, Drew Macaulay

- The committee has met twice since the last board meeting to discuss potential timeline and stakeholder engagement (see attached proposal).
 - We would like to get a formal vote and approval for the plan at the November meeting.
- Representatives of the committee also met on Tuesday with the department heads to gather their feedback.
- Staff representatives should be joining the committee this month.
- We are asking for board approval to appoint two members of the Friends of the Ferndale Library to the committee: Savannah Camplin and Denise Cote.
- We will meet again on October 22nd to work on finalizing the proposal along with a potential budget and work towards finalizing a staff and patron survey.

Proposed Timeline:

October

- Committee creates Draft Timeline & Plan Proposal
- Receive initial Board feedback on the planning process
- Receive initial Department Head feedback on the planning process
- Committee begins meeting with staff representatives & Friends representatives for feedback on the planning process
- Begin designing Patron & Staff Survey
 - Solicit Committee & Dept Head feedback
- Finalize Patron Survey

November

- Finalize Budget Proposal
- Board approves Timeline & Plan & Budget
- Committee continues preparation & planning
- Start confirming community engagement sessions
- Finalize Staff Survey
- Begin Patron survey distribution and promotion

December

- Begin Circulation of Staff Survey
- Finalize community engagement session confirmations

January

- Begin gathering Demographic Information & other data
- 1st stakeholder engagement session (potentially 22nd)
- Close Patron Survey
- Begin analyzing feedback

February

- 2nd Stakeholder engagement session (potentially 12th)

March

- 3rd Stakeholder engagement session (potentially 5th)
- Generate a report from survey & engagement session feedback
- Strategic Planning Retreat
- Finalize strategic plan

April

- Board Adopts Strategic Plan at April Meeting

Methods of gathering feedback:

- Community
 - Patron survey- promoted via PageTurner, local newsletters, FADL website, QR code flyers, physical copies at the library & local businesses, mailer with return stamps
 - 3 Community Engagement Sessions: Schools/Parents, Senior Center, Urbanrest
- Staff
 - Staff Survey
 - Meeting with department heads and staff representatives

Bringing it all together:

- Analysis & report generated from surveys & engagement sessions to be shared ahead of the strategic planning retreat
- Strategic Planning Retreat
 - Board, Director, Department Heads & Staff Representatives
 - Completed in house using previous planning materials & other local library resources (including MLA)
 - Facilitated by Jeff Milo
- Finalize Plan for Board approval