

**DIRECTOR**  
Drew Macaulay  
**ASSISTANT DIRECTOR**  
Krocket Hoekstra  
**BOARD**  
Denise Coté  
Meghan Evoy  
Kelly Farrah  
Brianna Foraker  
Erin Hooper  
Jonathan Ross  
Kevin Yezbick



*Strengthening the community by  
providing access to materials  
and services that inform, enrich,  
entertain, and empower*

222 East Nine Mile Rd., Ferndale, MI 48220  
248-546-2504 fadl.org

## Library Board Meeting

### AGENDA

March 19, 2026 | 6:00 PM

#### Board Meeting

1. Call to order
2. Roll call
3. **Action Required:** Approval of agenda
4. Public comment – *Total time not to exceed 30 minutes, 3 minutes per speaker*
5. **Action Required:** Minutes:
  - A. Approve February 19, 2026, Regular Board Meeting Minutes
6. Director's report: Drew Macaulay, Director
7. **Action Required:** Acceptance of expenditures and finance report for the month of February 2026
8. Discussion of publishing the CBA
9. Update on ballot language submittance: Denise Coté
10. **Action Required** Confirmation of bank signatories:  
Kelly Farrah, President; Erin Hooper, Vice President; Kevin Yezbick, Treasurer; Denise Coté, Secretary
11. Discussion of adding a supplementary meeting in April to approve the Strategic Plan.
12. Board Calendar of Events
13. Committee reports:
  - A. Art & Exhibitions – Brianna
  - B. Building -Jonathan
  - C. Finance – Kevin
  - D. Friends of the FPL – Kelly
  - E. Personnel – Erin
  - F. Schools – Meghan
  - G. Strategic Plan – Brianna
14. **Action Required:** Committee Appointments
15. Review action items
16. Announcements/comments from board members

**\*\*\*Closed Session to be convened** – to consider a periodic personnel evaluation of, a public officer, employee, staff member, or individual agent, if the named person requests a closed hearing, in accordance with Sec. 8(a) of the Open Meetings Act (OMA) MCL 15.268.

#### 17. Adjourn

NEXT MEETING: April 16, 2026

Proposed minutes of this meeting will be available for public inspection at the Ferndale Area District Library, located at 222 East Nine Mile Road, Ferndale, eight (8) business days after the meeting. Approved minutes are available within five (5) business days after the meeting at which they are approved (in accordance with Open Meetings Act, Public Act 267.)

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## Library Board Meeting Proposed Minutes February 19, 2026 | 6:00 PM

### Board Meeting

1. Call to order: Meeting called to order by Kelly Farrah at 6:00 p.m.
2. Roll call  
Denise Coté, Kelly Farrah, Jonathan Ross, Kevin Yezbick.  
Meghan Evoy late with notice.  
Brianna Foraker and Erin Hooper absent with notice.  
Library Director Drew Macaulay and Assistant Director/Recording Secretary Krickel Hoekstra also present.
3. **Action Required:** Approval of agenda  
**A MOTION BY Yezbick and seconded by Ross to approve the agenda as presented;** passed unanimously.
4. Public comment – *Total time not to exceed 30 minutes, 3 minutes per speaker*
5. **Action Required:** Minutes:  
**A MOTION BY Yezbick and seconded by Coté to approve the January 22 Board Meeting Minutes as presented;** passed unanimously.
6. Director's report: Drew Macaulay, Director  
Macaulay shared building and staff updates.
7. **Action Required:** Acceptance of expenditures and finance report for the month of January 2026  
**A MOTION BY Yezbick and seconded by Coté to approve the finance reports for January 2026;** passed unanimously.
8. Proposed 2026 Millage Ballot Language
  - A. Discussion of Proposed 2026 Millage Ballot Language  
Evoy arrived at 6:30 pm
  - B. Action Required:** Adoption of the 2026 Millage Ballot Language  
Farrah read A RESOLUTION submitting the millage proposal  
**Ayes 5**  
**Nays 0**  
**A MOTION BY Evoy and seconded by Yezbick to adopt the library millage renewal: passed unanimously**  
Farrah read a A RESOLUTION submitting the capital improvement and maintenance millage proposal  
**Ayes 5**  
**Nays 0**  
**A MOTION BY Yezbick and seconded by Evoy to adopt the library capital improvement and maintenance millage proposal;** passed unanimously.
9. Board Calendar of Events
10. Committee reports:
  - A. Art & Exhibitions – Brianna: see written report in supporting documents
  - B. Building – Jonathan: the Building committee met to cover goals and plan a walkthrough of the building with the architect, likely taking place on March 18th.
  - C. Finance – Kevin: see written report in supporting documents
  - D. Friends of the FPL – Kelly: see written report in supporting documents

E. Personnel – Erin: The Director's Annual Review process is underway. This year's process is a new one. It includes a self-evaluation from Drew, as well as 360-degree feedback from FADL staff. You all should've received an email from Erin over the weekend with a link to a form to fill out with your own evaluation. Attached to that email was Drew's self evaluation and the staff's 360-degree feedback. At the regular March 19 Library Board meeting, we will discuss the evaluations in closed session and conduct the Director's Annual Review. Please let Erin know asap if you did not receive the email with the survey link and evaluation materials. Your responses should be completed by March 13. She will send out the board's evaluations to review ahead of the March 19 meeting.

F. Schools – Meghan: see written report in supporting documents

G. Strategic Plan – Brianna: see written report in supporting documents

**11. Action Required: Committee Appointments**

Farrah appointed Eric Blaine to the Building Committee

**12. Review action items**

Drew will follow up with the Union Stewards regarding publishing the CBA on the website.

**13. Announcements/comments from board members**

Yezbick reminded the board that the Think Spring Gardening Expo will take place at the library next Sunday and that the Ferndale Garden Club will hold a fundraiser on March 14 at Urbanrest.

Macaulay reported that the library staff is extremely grateful for the support of the Friends for the summer concert series and the upcoming vinyl collection.

Ross mentioned that perhaps volunteers could be utilized for building maintenance and hopes that board members, school officials and city officials could all socialize.

Evoy thanked Mr. Blaine for offering to serve on the Building Committee and expressed amazement for how hard the Strategic Plan Committee is working.

Coté asked about the status of the CBA being published on the website

**14. Adjourn**

**A MOTION by Evoy and seconded by Coté to adjourn at 7:22 pm; passed unanimously.**

NEXT MEETING: March 19, 2026

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### Director's Report – 3/19/2026

**Building Updates:** Last Friday, extreme winds impacted the building in a few ways. We lost power for multiple short periods Friday evening. Saturday morning staff arrived to find that the art hanging on the outside of the west entryway had fallen off the building and that the building was quite cold. Jeff is working with a gallery expert to figure out how to rehang the external art. Hard restarting the heat pumps got the temperature up to the mid-60s, but the building temperature again went into the 50s overnight. Sunday morning Kelly Hovinga and I again took all of the HVAC system offline and hard restarted each element. This combined with using the blower function of our fireplace got most of the library up to 63 degrees when we opened at noon, but the small study rooms never got above 61 degrees. HVAC techs were here Monday morning and identified a tear in the one of the two air exchanges (called an "ERV") that vents onto the roof and multiple electrical shorts in some heat pumps. The damaged circuits were replaced, I am awaiting quotes for repairing the ERV, a replacement heat pump motor, and replacement blower engine. We are okay running the system with just one ERV functioning and seven out of the eight heat pumps are currently functional.

**Staff Update:** Jeff Milo is being promoted from Marketing Coordinator to Head of Marketing and Communications, effective May 1<sup>st</sup>. This title better reflects Jeff's high-level management of all public facing communications. Most recently, Jeff has been instrumental in facilitating our community engagement sessions for strategic planning. The Marketing Coordinator position is now warehoused and will not be backfilled.

**Bucking the Trend:** This month Denise Coté shared two articles from *Library Journal*, one of which assessed funding trends from 2016 through present. A chart showing average per capita circulation trends caught my attention because it illustrated a reduction in circulation from an average 8.7 items per capita to 6.38 over the last 10 years. I was curious whether FADL was similarly declining. A review of the past three completed years shows our circs per capita have trended up, from 9.7 in 2022 to an average of 10.83 for the last completed fiscal year.

**Library Statistics FY2026**

CURRENT Month	Running Monthly AVG	Year to Date	July 2025	Aug 2025	Sep 2025	Oct 2025	Nov 2025	Dec 2025	Jan 2026	Feb 2026	Mar 2026	Apr 2026	May 2026	Jun 2026
<b>Library Revenue From Service Desks</b>														
Fees	\$ 92.00	\$82.70	\$ 662	\$ 49.58	\$ 130.99	\$ 10.00	\$ 79.07	\$ 82.98	\$ 94.01	\$ 123.00	\$ 92.00			
Fax	\$ 1.00	\$5.63	\$ 45	\$ 2.00	\$ 26.00	\$ 3.50	\$ 4.50	\$ -	\$ -	\$ 8.00	\$ 1.00			
Ref Desk (misc)	\$ 933.86	\$803.40	\$ 6,427	\$ 762.45	\$ 893.18	\$ 777.01	\$ 860.78	\$ 714.18	\$ 741.41	\$ 744.31	\$ 933.86			
Prints/Copies	\$ 15.25	\$16.08	\$ 129	\$ 15.45	\$ 17.90	\$ 5.20	\$ 67.45	\$ 0.45	\$ 1.75	\$ 5.20	\$ 15.25			
Lost Items	\$ 13.99	\$23.14	\$ 162	\$ -	\$ 2.00	\$ 17.00	\$ 43.00	\$ -	\$ 25.00	\$ 60.99	\$ 13.99			
Non-Res Cards	\$ -	\$29.17	\$ 175	\$ -	\$ 25.00	\$ -	\$ 125.00	\$ -	\$ -	\$ 25.00	\$ -			
Donations	\$ 15.20	\$31.10	\$ 249	\$ 54.85	\$ 14.50	\$ 13.95	\$ 66.43	\$ 9.00	\$ 54.50	\$ 20.33	\$ 15.20			
Earbuds/Flash Drives	\$ 8.00	\$6.47	\$ 52	\$ 5.00	\$ 12.00	\$ 6.00	\$ 3.00	\$ 6.75	\$ 6.00	\$ 5.00	\$ 8.00			
Total Library Earnings	\$ 1,079.30	\$986.05	\$ 7,888	\$ 889.33	\$ 1,121.57	\$ 832.66	\$ 1,249.23	\$813.36	\$922.67	\$ 980.31	\$ 1,079.30			
<b>Friends Earnings</b>														
Book Store	\$ 462.06	\$ 544	\$ 4,348	\$675.25	\$ 604.00	\$ 586.00	\$ 438.01	\$ 502.10	\$492.00	\$588.75	\$ 462.06			
Swag	\$ 95.00	\$ 38	\$ 306	\$20	\$ 30.00	\$ 20.00	\$ 20.00	\$ 5.00	\$115	\$1	\$ 95.00			
Online Sales	\$ 185.59	\$ 236	\$ 1,889	\$58.06	\$ 444.95	\$ 262.56	\$ 300.47	\$ 254.84	\$299.86	\$82.74	\$ 185.59			
Total Friends Earnings	\$ 742.65	\$ 818	\$ 6,543	\$753.31	\$ 1,078.95	\$ 868.56	\$ 758.48	\$ 761.94	\$906.86	\$672.49	\$ 742.65			
<b>Library Usage</b>														
Physical Visits	9,023	9470	75761	12,081	9,681	10,147	10,857	8,593	7,107	8,272	9,023			
Home Delivery	2	3	25	2	5	5	2	3	3	3	2			
New Users	134	142	1,138	175	158	167	124	124	124	166	134			
Public Computer Sessions	1252	1229	9828	1411	1313	1226	1321	1148	993	1164	1252			
Reference Desk Interactions	1704	1777	14,213	2003	1781	1837	1979	1523	1531	1855	1704			
Youth Desk Interactions	737	544	4,349	611	592	463	474	537	389	546	737			
Circulation Desk Interactions	647	1,211	9,686	1,540	1,348	1,500	1,621	1,330	1,045	655	647			
Teen Space Attendance	79	85	682	14	27	161	154	112	59	76	79			
Total Programs Offered	48	47	372	47	42	47	54	49	45	40	48			
Total Program Attendance	1165	1,175	9,997	1,205	1,227	1,303	1,220	932	1,068	1,277	1,165			
Total Library Checkouts	16181	16,949	135,594	18,654	18,267	16,788	16,546	16,593	15,599	16,966	16,181			
Total Digital Checkouts	6074	6,311	50,487	6,112	6,245	6,031	6,454	6,214	6,561	6,796	6,074			
Items Loaned Through ILL	1976	1,875	15,000	2,041	1,895	1,758	1,938	1,778	1,571	2,043	1,976			
Items Loaned Through MelCat	175	187	1,499	190	164	213	195	167	175	220	175			
Items Borrowed Through ILL	3053	3,019	24,154	3,127	3,165	3,199	3,042	2,677	2,762	3,129	3,053			
Items Borrowed Through MelCat	110	111	884	107	88	120	109	97	110	143	110			
<b>New Items Added</b>														
Adult Books	289	283	2,261	350	252	172	332	205	319	342	289			
CDs	24	31	250	40	37	34	37	18	37	23	24			
DVDs/Blu-rays	46	53	420	76	37	55	48	52	49	57	46			
Audiobooks	7	8	63	8	3	12	7	0	14	12	7			
Kids Books	224	222	1,775	243	183	273	294	188	122	248	224			
Teen Items	26	40	319	41	25	36	40	103	12	36	26			
Magazines/Newspapers	79	77	618	74	77	86	81	65	79	77	79			
Puzzles/Board Games	20	18	147	18	44	8	6	12	24	15	20			

### Library Statistics FY2026

CURRENT Month	Running Monthly AVG	Year to Date	July 2025	Aug 2025	Sep 2025	Oct 2025	Nov 2025	Dec 2025	Jan 2026	Feb 2026	Mar 2026	Apr 2026	May 2026	Jun 2026
Video Games	30	10	77	4	5	7	8	2	1	20	30			
Library of Things	3	3	23	2	4	6	0	0	8	0	3			
Overdrive Advantage Titles	88	91	729	79	72	110	36	79	194	71	88			
Total Items (less OD Adv)	748	744	5953	856	667	689	853	645	665	830	748			
<b>Circulation by Media Type</b>														
Adult Books	5832	6142	49136	6725	6662	6057	5976	5617	5712	6555	5832			
CDs	774	765	6122	816	794	800	873	717	657	691	774			
Audiobooks	104	98	785	81	98	99	80	102	104	117	104			
DVDs/Blu-rays	2306	2326	18606	2258	2180	2108	2617	2363	2346	2428	2306			
Magazines/Newspapers	117	162	1294	183	150	198	113	184	223	126	117			
Puzzles/Boardgames	436	426	3404	486	425	315	405	395	481	461	436			
Video Games	244	213	1702	241	238	154	185	221	207	212	244			
Library of Things	86	75	600	79	79	76	75	81	63	61	86			
Youth Items	6523	7147	57177	8109	7971	7643	6564	7330	6320	6717	6523			
<b>Digital Circulation</b>														
Overdrive Downloads	4153	4275	34201	4026	4236	4186	4230	4154	4562	4654	4153			
Overdrive Total Users	1102	1066	8527	1007	1045	1054	1045	1036	1070	1168	1102			
Overdrive New Users	52	58	466	53	54	73	29	60	65	80	52			
Kanopy Plays	713	757	6057	784	715	646	957	812	693	737	713			
Kanopy Total Users	263	238	1904	208	210	227	240	248	250	258	263			
Hoopla Downloads	1208	1279	10229	1302	1294	1199	1267	1248	1306	1405	1208			
Hoopla Total Users	461	464	3708	463	450	438	463	441	477	515	461			
Hoopla New Users	30	30	237	33	19	32	27	26	34	36	30			
Total Digital Checkouts	6074	6311	50487	6112	6245	6031	6454	6214	6561	6796	6074			
<b>Social Media</b>														
Facebook New Followers	110	79	628	56	52	47	71	42	105	145	110			
TikTok Followers	7405	6653	53221	5721	5774	6555	6686	6743	7010	7327	7405			
IG New Followers	1100	846	6767	80	58	75	60	494	3650	1250	1100			
Podcast Downloads	150	489	3910	465	200	1500	695	400	300	200	150			

February Adult Programs	Program	Type	Adults	Teens/Kids	Zoom	Total
2/1/2026	Motor Om Yoga	Recurring	19			19
2/3/2026	Romance Book Club	Book Club	13			13
2/3/2026	Adult Take & Make - glitter slime	Craft	20			20
2/4/2025	Outreach: Withington West	Outreach	5			5
2/4/2026	Boston Tea Room: Palmistry Class	Presenter	38			38
2/5/2026	First Draft Writers Group	Recurring	10			10
2/8/2026	Concert: Dude	Concert	50			50
2/10/2026	Film Club: Pride and Prejudice	Recurring	5			5
2/11/2026	SFBC: This is How You Lose the Time War	Book Club	15			15
2/12/2026	Murder Mystery Party - Death on the Dance Floor	One-Off	27			27
2/12/26	Outreach: The James	Outreach	9			9
2/15/26	Board Game Club	Recurring	15			15
2/17/2026	GNBC	Book Club	13			13
2/18/2026	Book Bedazzling	Craft	11			11
2/23/2026	Fiber Arts Club	Recurring	10			10
2/24/26	Ferndale Project Book Club	Book Club	23			23
2/22/2025	Think Spring	One-Off	51	4		55
2/25/26	Oscar Preview Party	Presenter	20			20
2/26/2026	Must-Read Black Notification	Display	36			36
2/28/2026	Fiction by Black Authors	Display	38			38
<b>Total</b>	<b>20, 3 passive, 2 outreach</b>		<b>428</b>	<b>5</b>	<b>5</b>	<b>437</b>
February Youth Programs	Program	Type	Adults	Children	Total	
2/1/2026	February Take-home Kit (Axolotl card)	Take-home...		25	25	General
2/1/26	Winter Scavenger Hunt (2/1-2/7)	Scavenger...		30	30	General
2/2/2026	Outreach: Drayton	Outreach		27	27	0-5
2/4/2026	Family Storytime	Early Liter...	10	11	21	0-5
2/5/2026	Middle Grade Tabletop RPG	Recurring ...	3	3	6	6-11
2/6/26	Baby Storytime	Early Liter...	13	13	26	0-5
2/7/26	Bilingual Storytime Festival: French	Early Liter...	14	9	23	0-5
2/8/26	Winter Scavenger Hunt (2/8-2/14)	Scavenger...		17	17	General
2/9/26	Outreach: Drayton	Outreach		27	27	0-5
2/9/26	Outreach: FMS Rainbow Club	Outreach		25	25	6-11
2/10/2026	Outreach: FECC Preschool Storytime	Outreach		100	112	0-5
2/11/2026	Family Storytime	Early Liter...	10	11	21	0-5
2/12/2026	Middle School Board Game Club	Recurring ...	3	3	6	6-11
2/13/2026	Baby Storytime	Early Liter...	11	11	22	0-5
2/13/2026	Stuffed Sleepover	One-time L...	8	22	30	General
2/14/2026	Stuffed Storytime	One-time L...	24	20	44	0-5
2/15/2026	Winter Scavenger Hunt (2/15-2/21)	Scavenger...		16	16	General
2/16/2026	Family Zine Workshop	Recurring ...	7	8	15	6-11
2/18/2026	Family Storytime	Early Liter...	10	14	24	0-5
2/19/2026	Bilingual Storytime Festival: Spanish	Early Liter...	11	12	23	0-5
2/19/2026	Middle Grade Tabletop RPG	Recurring ...	5	5	10	6-11
2/20/2026	Baby Storytime	Early Liter...	10	10	20	0-5
2/20/26	Teen Cooking 101	One-time L...	9	9	18	12-18
2/21/26	Bilingual Storytime Festival: Hindi	Early Liter...	6	4	10	0-5
2/22/2026	Winter Scavenger Hunt (2/22-2/28)	Scavenger...		22	22	General
2/23/2026	Outreach: Drayton	Outreach		27	27	0-5
2/24/2026	Outreach: UHS Library Visit	Outreach		14	16	12-18
2/24/2026	Reading Rainbow	Recurring ...	7	7	14	6-11
2/26/2026	Bilingual Storytime Festival: Arabic	Early Liter...	9	7	16	0-5
2/28/2026	Display: Black History Month (YA)	Displays	4	4	8	12-18
2/28/2026	Display: Black History Month (Youth)	Displays	9	9	18	General
2/28/2026	Display: National Pokemon Day (Youth)	Displays	24	24	48	General
2/28/2026	Display: Kindness (Youth)	Displays	13	13	26	General
2/28/2026	Display: Scientists & Inventors	Displays	12	12	24	General
<b>Total</b>	<b>28 Library Programs / 6 Outreach Programs</b>		<b>157</b>	<b>571</b>	<b>728</b>	<b>0</b>

32 stuffies at the sleepover.

# Balance Sheet

Ferndale Area District Library  
As of February 28, 2026

FEB 28, 2026

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## Assets

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### Current Assets

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#### Cash and Cash Equivalents

Capital Projects Account	182,206.00
General Account	1,809,416.61
<b>Total Cash and Cash Equivalents</b>	<b>1,991,622.61</b>

Accounts Receivable	49.00
Due From Counties	76,693.76
<b>Total Current Assets</b>	<b>2,068,365.37</b>

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<b>Total Assets</b>	<b>2,068,365.37</b>
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## Liabilities and Equity

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### Liabilities

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#### Current Liabilities

Accounts Payable	13,516.71
Wages Payable	32,836.28
<b>Total Current Liabilities</b>	<b>46,352.99</b>

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<b>Total Liabilities</b>	<b>46,352.99</b>
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### Equity

Current Year Earnings	1,186,809.39
Retained Earnings	835,202.99
<b>Total Equity</b>	<b>2,022,012.38</b>

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<b>Total Liabilities and Equity</b>	<b>2,068,365.37</b>
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# Income Statement (Profit and Loss)

## Ferndale Area District Library

For the month ended February 28, 2026

	FEB 2026	JAN 2026	DEC 2025	NOV 2025	OCT 2025	SEP 2025	AUG 2025	YEAR TO DATE
<b>Income</b>								
404.000 - Voted Property Taxes	46,437.95	61,599.75	53,689.61	31,041.01	64,263.48	75,111.75	2,171,837.75	2,655,836.01
404.001 - Voted Property Taxes - Personal	-	-	-	38,652.58	-	-	-	38,652.58
567.000 - Library State Aid	-	-	-	-	-	-	-	10,557.22
607.000 - Fees for Services	-	25.00	-	-	125.00	-	25.00	225.00
627.000 - Charge for Services	1,027.27	672.90	827.46	757.84	1,155.08	451.25	994.18	6,610.04
645.000 - Print Sales & Copies	879.75	1,233.70	896.75	768.45	1,308.45	562.20	1,125.55	7,834.90
656.000 - Other Fees & Fines	-	-	-	-	-	-	28,600.97	28,600.97
660.000 - Fines & Forfeitures	119.00	96.00	94.01	82.98	79.07	15.00	131.99	708.63
675.001 - Individual Donations & Honorariums	15.20	58.81	54.50	9.00	73.43	6.95	46.35	391.24
675.004 - Library Board Fundraising	54.00	76.52	-	-	-	-	-	130.52
693.000 - Sale of Property	98.99	119.99	25.00	115.00	105.00	45.00	43.00	578.98
695.000 - Miscellaneous Income	6,875.08	-	-	-	-	-	-	6,875.08
<b>Total Income</b>	<b>55,507.24</b>	<b>63,882.67</b>	<b>55,587.33</b>	<b>71,426.86</b>	<b>67,109.51</b>	<b>76,192.15</b>	<b>2,202,804.79</b>	<b>2,757,001.17</b>

### Gross Profit

	55,507.24	63,882.67	55,587.33	71,426.86	67,109.51	76,192.15	2,202,804.79	2,757,001.17
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### Operating Expenses

706.001 - Salaries - Full-time	54,642.70	54,852.32	53,653.51	52,609.07	53,355.82	78,746.84	63,218.22	462,827.31
706.002 - Salaries - Part-time	12,689.87	14,115.17	15,665.22	16,947.47	17,980.75	23,279.73	20,192.21	137,316.13
706.003 - Salaries - Subs	3,522.76	3,224.48	3,047.01	2,960.45	3,058.12	4,257.75	2,897.36	26,011.66
715.001 - Social Security - Employee	5,820.52	5,880.41	5,918.07	5,918.15	8,867.96	5,840.37	7,160.88	51,220.11
715.002 - Social Security - Employer	5,820.48	5,880.44	5,918.10	5,918.10	8,868.05	5,840.39	7,160.81	51,220.16
716.100 - Health Insurance	12,554.05	11,647.22	12,147.22	12,347.22	11,647.22	11,647.14	14,399.98	99,676.34
717.000 - Life Insurance - EE	713.74	713.74	713.74	713.74	713.74	713.74	733.25	5,054.71
718.000 - Pension- ICMA-RC 401	2,703.18	8,142.54	5,354.53	5,291.71	5,288.00	5,277.01	8,474.94	45,742.27

Income Statement (Profit and Loss)

	FEB 2026	JAN 2026	DEC 2025	NOV 2025	OCT 2025	SEP 2025	AUG 2025	YEAR TO DATE
720.001 - Medicare - Employee	1,361.26	1,375.25	1,384.09	1,384.08	2,073.94	1,365.95	1,674.71	11,978.90
720.002 - Medicare - Employer	1,361.25	1,375.24	1,384.08	1,384.05	2,073.95	1,365.88	1,674.65	11,978.76
721.001 - Federal Income Tax - Employee	6,023.63	6,077.29	6,445.22	6,329.90	9,549.15	6,290.70	9,989.75	57,114.95
722.001 - MI Income Tax - Employee	3,610.61	3,656.16	3,688.06	3,692.70	5,539.71	3,629.92	4,488.97	31,886.05
723.001 - Local Income Tax - Employee	312.58	310.78	310.78	310.78	507.55	352.96	416.88	2,825.45
725.000 - Worker's Compensation	-	-	-	-	-	-	-	1,450.00
730.000 - Postage, Mail Processing	2,515.70	-	6,530.59	189.95	-	2,516.99	2,603.31	14,356.54
740.000 - Operating Supplies	11.99	3,605.74	3,905.07	3,370.80	2,100.14	5,488.75	4,273.78	25,523.65
742.000 - Books	6,864.64	3,995.12	5,658.78	7,522.87	8,934.34	6,179.29	5,473.54	53,271.63
743.000 - Periodicals	-	540.03	8,094.30	774.03	35.00	35.00	2,335.74	12,239.13
745.000 - Audio-Visual, Video	1,725.26	2,821.31	1,952.88	1,698.65	2,712.42	3,380.35	1,703.08	18,059.99
746.000 - Other Non Book	11,211.09	11,070.43	5,795.69	8,502.42	4,141.70	14,843.24	11,973.80	74,867.57
748.000 - Materials Processing Supplies	565.15	342.60	246.05	470.00	319.76	-	318.49	2,525.04
775.000 - Repair & Maintenance	713.54	1,453.00	3,047.49	7,294.37	2,957.50	783.90	1,599.29	19,940.00
802.000 - Audit/Actuarial Fees	-	-	7,600.00	-	-	-	-	7,600.00
803.000 - The Library Network	-	10,767.58	-	14,262.58	-	-	-	35,093.93
818.000 - Contractual Services	16,952.67	4,961.47	13,900.78	9,119.22	14,701.72	15,299.85	740.48	78,851.15
853.000 - Phone/Communications	731.06	585.30	-	535.20	535.17	1,068.02	534.01	4,523.00
885.000 - Special Programs	1,068.57	2,360.36	1,283.50	2,192.11	5,087.84	2,913.91	851.62	22,759.11
888.000 - Marketing	403.00	142.83	-	-	-	-	-	545.83
900.000 - Printing & Publishing	4,981.74	9.00	9.00	1,210.87	450.00	7,020.92	9.00	16,933.72
914.000 - Liability Insurance	-	-	-	-	-	-	(1,407.00)	16,783.00
920.000 - Utilities	4,943.87	4,565.46	3,629.54	2,778.11	3,123.61	3,039.17	4,057.41	29,571.12
931.000 - Facilities Maintenance	3,099.99	3,024.38	3,024.38	3,099.92	4,632.76	5,958.78	10,938.75	40,667.42
943.000 - Equipment Rental Alloc. - General Fund Motor Pool	954.71	1,717.60	-	982.96	1,433.84	-	1,265.47	8,069.68
956.000 - Miscellaneous	87.00	532.25	73.25	87.00	87.00	87.00	87.00	1,100.00
957.000 - Training/Education	1,445.00	3,131.00	417.00	1,709.69	3,524.88	576.15	1,993.90	13,019.40
958.000 - Memberships & Dues	671.32	1,250.01	696.30	1,059.90	1,030.40	678.79	1,018.18	7,123.09

Income Statement (Profit and Loss)

	FEB 2026	JAN 2026	DEC 2025	NOV 2025	OCT 2025	SEP 2025	AUG 2025	YEAR TO DATE
977,000 - Capital Outlay	-	-	-	-	15,213.66	-	29,989.32	55,364.98
996,000 - Interest Expense	-	-	-	-	-	15,100.00	-	15,100.00
<b>Total Operating Expenses</b>	<b>170,082.93</b>	<b>174,126.51</b>	<b>181,494.23</b>	<b>182,668.07</b>	<b>200,545.70</b>	<b>233,578.49</b>	<b>222,841.78</b>	<b>1,570,191.78</b>
<b>Operating Income</b>	<b>(114,575.69)</b>	<b>(110,243.84)</b>	<b>(125,906.90)</b>	<b>(111,241.21)</b>	<b>(133,436.19)</b>	<b>(157,386.34)</b>	<b>1,979,963.01</b>	<b>1,186,809.39</b>
<b>Net Income</b>	<b>(114,575.69)</b>	<b>(110,243.84)</b>	<b>(125,906.90)</b>	<b>(111,241.21)</b>	<b>(133,436.19)</b>	<b>(157,386.34)</b>	<b>1,979,963.01</b>	<b>1,186,809.39</b>

# Income Statement (Profit and Loss)

Ferndale Area District Library  
For the month ended February 28, 2026

	FEB 2026	FEB 2025	FEB 2024
<b>Income</b>			
404.000 - Voted Property Taxes	46,437.95	56,107.55	58,764.13
607.000 - Fees for Services	-	25.00	225.00
627.000 - Charge for Services	1,027.27	532.47	573.93
645.000 - Print Sales & Copies	879.75	944.95	1,256.80
660.000 - Fines & Forfeitures	119.00	26.77	339.26
675.001 - Individual Donations & Honorariums	15.20	17.55	4.18
675.002 - Contributions from Library Friends	-	6.00	-
675.004 - Library Board Fundraising	54.00	-	-
693.000 - Sale of Property	98.99	70.00	877.88
695.000 - Miscellaneous Income	6,875.08	-	-
930.101 - Contributions from General Fund	-	-	(450.00)
<b>Total Income</b>	<b>55,507.24</b>	<b>57,730.29</b>	<b>61,591.18</b>
<b>Gross Profit</b>			
	<b>55,507.24</b>	<b>57,730.29</b>	<b>61,591.18</b>
<b>Operating Expenses</b>			
706.001 - Salaries - Full-time	54,642.70	48,469.42	46,947.03
706.002 - Salaries - Part-time	12,689.87	14,421.92	15,162.37
706.003 - Salaries - Subs	3,522.76	3,075.82	1,741.39
715.001 - Social Security - Employee	5,820.52	5,502.58	5,251.16
715.002 - Social Security - Employer	5,820.48	5,502.52	5,251.14
716.100 - Health Insurance	12,554.05	9,569.45	7,195.70
717.000 - Life Insurance - EE	713.74	681.13	718.60
718.000 - Pension- ICMA-RC 401	2,703.18	4,767.34	8,979.30
720.001 - Medicare - Employee	1,361.26	1,286.89	1,228.08
720.002 - Medicare - Employer	1,361.25	1,286.81	1,228.11
721.001 - Federal Income Tax - Employee	6,023.63	5,885.33	5,689.53
722.001 - MI Income Tax - Employee	3,610.61	3,397.03	3,146.57
723.001 - Local Income Tax - Employee	312.58	196.96	99.84
730.000 - Postage, Mail Processing	2,515.70	2,264.27	660.00
740.000 - Operating Supplies	11.99	3,762.94	3,621.11
742.000 - Books	6,864.64	4,552.05	8,833.48
743.000 - Periodicals	-	35.00	-
745.000 - Audio-Visual, Video	1,725.26	2,443.37	2,441.47
746.000 - Other Non Book	11,211.09	5,585.68	6,286.09
748.000 - Materials Processing Supplies	565.15	2,185.06	460.39
775.000 - Repair & Maintenance	713.54	428.85	948.00
803.000 - The Library Network	-	-	9,387.84

## Income Statement (Profit and Loss)

	FEB 2026	FEB 2025	FEB 2024
818.000 - Contractual Services	16,952.67	10,481.00	8,244.12
853.000 - Phone/Communications	731.06	534.98	541.57
885.000 - Special Programs	1,068.57	2,497.47	2,362.08
888.000 - Marketing	403.00	-	-
900.000 - Printing & Publishing	4,981.74	6,173.72	20.00
920.000 - Utilities	4,943.87	4,020.67	4,343.79
931.000 - Facilities Maintenance	3,099.99	10,816.19	3,132.06
943.000 - Equipment Rental Alloc.- General Fund Motor Pool	954.71	726.33	622.52
956.000 - Miscellaneous	87.00	132.00	87.00
957.000 - Training/Education	1,445.00	169.84	2,335.00
958.000 - Memberships & Dues	671.32	670.62	1,056.16
965.401 - Contributions to Capital Fund	-	-	(450.00)
977.000 - Capital Outlay	-	-	450.00
<b>Total Operating Expenses</b>	<b>170,082.93</b>	<b>161,523.24</b>	<b>158,021.50</b>
<b>Operating Income</b>	<b>(114,575.69)</b>	<b>(103,792.95)</b>	<b>(96,430.32)</b>
<b>Net Income</b>	<b>(114,575.69)</b>	<b>(103,792.95)</b>	<b>(96,430.32)</b>

**FY 2026 Budget  
Ferndale Area District Library**

**General Fund - 101**

**Revenue**

101-271-404.000 - Voted Property Taxes
101-271-404.001 - Voted Property Taxes - Personal
101-271-567.000 - Library State Aid
101-271-581.000 - Grants
101-271-607.000 - Fees for Services
101-271-627.000 - Charge for Services
101-271-645.000 - Print Sales & Copies
101-271-656.000 - Other Fees & Fines
101-271-660.000 - Fines & Forfeitures
101-271-675.001 - Individual Donations & Honorariums
101-271-675.002 - Contributions from Library Friends
101-271-675.003 - Special Event Proceeds
101-271-675.004 - Library Board Fundraising
101-271-693.000 - Sale of Property
101-271-695.000 - Miscellaneous Income
101-271-699.401 - Contributions from Capital Fund
<b>Total Revenue</b>

**February 2026**

\$ 46,437.95
\$ -
\$ -
\$ -
\$ -
\$ 1,027.27
\$ 879.75
\$ -
\$ 119.00
\$ 15.20
\$ -
\$ -
\$ 54.00
\$ 98.99
\$ 6,875.08
\$ -
<b>\$ 55,507.24</b>

**FY 2026  
YTD as of  
2/28/2026**

\$ 2,655,836.01
\$ 38,652.58
\$ 10,557.22
\$ -
\$ 225.00
\$ 6,610.04
\$ 7,834.90
\$ 28,600.97
\$ 708.63
\$ 391.24
\$ -
\$ -
\$ 130.52
\$ 578.98
\$ 6,875.08
\$ -
<b>\$ 2,757,001.17</b>

**FY 2026  
Budget Approved  
1/22/2026**

\$ 2,732,622.00
\$ 40,000.00
\$ 20,250.00
\$ -
\$ 500.00
\$ 7,000.00
\$ 10,000.00
\$ 28,600.97
\$ 1,000.00
\$ 600.00
\$ 5,000.00
\$ -
\$ 300.00
\$ 800.00
\$ 6,000.00
\$ 55,000.00
<b>\$ 2,907,672.97</b>

**General Fund - 101**

**Expenses**

101-271-706.001 - Salaries - Full-time
101-271-706.002 - Salaries - Part-time
101-271-706.003 - Salaries - Subs
101-271-715.001 - Social Security - Employee
101-271-715.002 - Social Security - Employer
101-271-716.100 - Health Insurance
101-271-717.000 - Life Insurance - EE
101-271-718.000 - Pension- ICMA-RC 401
101-271-720.001 - Medicare - Employee
101-271-720.002 - Medicare - Employer
101-271-721.001 - Federal Income Tax - Employee
101-271-722.001 - MI Income Tax - Employee
101-271-722.002 - MI Unemployment - Employer
101-271-723.001 - Local Income Tax - Employee
101-271-725.000 - Workers Compensation
101-271-730.000 - Postage, Mail Processing
101-271-740.000 - Operating Supplies
101-271-742.000 - Books
101-271-743.000 - Periodicals
101-271-745.000 - Audio-Visual, Video
101-271-746.000 - Other Non Book
101-271-748.000 - Materials Processing Supplies
101-271-775.000 - Repair & Maintenance
101-271-802.000 - Audit/Actuarial Fees
101-271-803.000 - The Library Network
101-271-818.000 - Contractual Services
101-271-853.000 - Phone/Communications

**February 2026**

\$ (54,642.70)
\$ (12,689.87)
\$ (3,522.76)
\$ (5,820.52)
\$ (5,820.48)
\$ (12,554.05)
\$ (713.74)
\$ (2,703.18)
\$ (1,361.26)
\$ (1,361.25)
\$ (6,023.63)
\$ (3,610.61)
\$ -
\$ (312.58)
\$ -
\$ (2,515.70)
\$ (11.99)
\$ (6,864.64)
\$ -
\$ (1,725.26)
\$ (11,211.09)
\$ (565.15)
\$ (713.54)
\$ -
\$ -
\$ (16,952.67)
\$ (731.06)

**FY 2026  
YTD as of  
2/28/2026**

\$ (462,827.31)
\$ (137,316.13)
\$ (26,011.66)
\$ (51,220.11)
\$ (51,220.16)
\$ (99,676.34)
\$ (5,054.71)
\$ (45,742.27)
\$ (11,978.90)
\$ (11,978.76)
\$ (57,114.95)
\$ (31,886.05)
\$ -
\$ (2,825.45)
\$ (1,450.00)
\$ (14,356.54)
\$ (25,523.65)
\$ (53,271.63)
\$ (12,239.13)
\$ (18,059.99)
\$ (74,867.57)
\$ (2,525.04)
\$ (19,940.00)
\$ (7,600.00)
\$ (7,600.00)
\$ (35,093.93)
\$ (78,851.15)
\$ (4,523.00)

**FY 2026  
Budget Approved  
1/22/2026**

\$ (750,000.00)
\$ (218,000.00)
\$ (35,000.00)
\$ (79,500.00)
\$ (79,500.00)
\$ (155,000.00)
\$ (8,000.00)
\$ (75,000.00)
\$ (20,000.00)
\$ (20,000.00)
\$ (100,000.00)
\$ (50,000.00)
\$ -
\$ (5,000.00)
\$ (1,545.00)
\$ (24,000.00)
\$ (42,000.00)
\$ (95,000.00)
\$ (13,000.00)
\$ (33,000.00)
\$ (118,800.00)
\$ (5,000.00)
\$ (38,000.00)
\$ (7,600.00)
\$ (62,500.00)
\$ (115,000.00)
\$ (7,000.00)

General Fund - 101	February 2026	FY 2026 YTD as of 2/28/2026	FY 2026 Budget Approved 1/22/2026
101-271-885.000 - Special Programs	\$ (1,068.57)	\$ (22,759.11)	\$ (38,000.00)
101-271-888.000 - Marketing	\$ (403.00)	\$ (545.83)	\$ (1,000.00)
101-271-900.000 - Printing & Publishing	\$ (4,981.74)	\$ (16,933.72)	\$ (29,120.00)
101-271-914.000 - Liability Insurance	\$ -	\$ (16,783.00)	\$ (16,783.00)
101-271-920.000 - Utilities	\$ (4,943.87)	\$ (29,571.12)	\$ (45,000.00)
101-271-931.000 - Facilities Maintenance	\$ (3,099.99)	\$ (40,667.42)	\$ (58,000.00)
101-271-943.000 - Equipment Rental	\$ (954.71)	\$ (8,069.68)	\$ (11,000.00)
101-271-956.000 - Miscellaneous	\$ (87.00)	\$ (1,100.00)	\$ (1,000.00)
101-271-957.000 - Training/Education	\$ (1,445.00)	\$ (13,019.40)	\$ (22,000.00)
101-271-958.000 - Memberships & Dues	\$ (671.32)	\$ (7,123.09)	\$ (12,000.00)
101-271-960.000 - County Delinquent Tax Chargeback	\$ -	\$ -	
101-271-965.401 - Contributions to Capital Fund	\$ -	\$ -	
101-271-977.000 - Capital Outlay	\$ -	\$ (55,364.98)	\$ (61,000.00)
101-271-992.000 - Debt Svc- Principal	\$ -	\$ -	\$ (375,000.00)
101-271-994.000 - Interest Expense	\$ -	\$ (15,100.00)	\$ (30,200.00)
<b>Total Expenses</b>	<b>\$ (170,082.93)</b>	<b>\$ (1,570,191.78)</b>	<b>\$ (2,857,548.00)</b>
<b>Net Income / (Loss):</b>	<b>\$ (114,575.69)</b>	<b>\$ 1,186,809.39</b>	<b>\$ 50,124.97</b>
<b>Fund Balance Change:</b>		<b>\$ 1,186,809.39</b>	<b>\$ 50,124.97</b>
<b>Fund Balance at the Beginning of the FY:</b>		<b>\$ 435,069.69</b>	<b>\$ 435,069.69</b>
<b>Fund Balance at the End of the FY:</b>		<b>\$ 1,621,879.08</b> 56%	<b>\$ 485,194.66</b> 16.90%

**FY 2026 Budget  
Ferndale Area District Library**

<b>Capital Projects Fund - 401</b>	<b>February 2026</b>	<b>FY 2026 YTD as of 2/28/26</b>	<b>FY 2026 Budget Approved 1/22/2026</b>
<b>Revenue</b>			
401-271-699.101 - Contributions from General Fund	\$0.00	\$0.00	\$ -
<b>Total Revenue</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>

<b>Capital Projects Fund - 401</b>	<b>February 2026</b>	<b>FY 2026 YTD as of 2/28/2026</b>	<b>FY 2026 Budget Approved 1/22/2026</b>
<b>Expenses</b>			
401-271-965.101 - Contributions to General Fund	\$0.00	\$0.00	\$55,000.00
401-271-977- Capital Outlay	\$0.00	\$ -	\$0.00
<b>Total Expenses</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$55,000.00</b>

<b>Capital Fund Balance Change:</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$55,000.00</b>
<b>Capital Fund Balance at the Beginning of the FY:</b>		<b>\$182,206.00</b>	<b>\$182,206.00</b>
<b>Capital Fund Balance at the End of the FY:</b>			<b>\$127,206.00</b>

**DIRECTOR**  
Drew Macaulay  
**ASSISTANT DIRECTOR**  
Krickel Hoekstra  
**BOARD**  
Denise Coté  
Meghan Evoy  
Kelly Farrah  
Brianna Foraker  
Erin Hooper  
Jonathan Ross  
Kevin Yezbick



*Strengthening the community by  
providing access to materials  
and services that inform, enrich,  
entertain, and empower*

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222 East Nine Mile Rd., Ferndale, MI 48220  
248-546-2504 fadl.org

3/19/2026

### FADL Board of Directors -- Request for Board Action

**From:** Drew Macaulay

**Subject:** Adding and Correcting Board Signatories to the General Fund Account

**Summary:**

Comerica has informed us that we need a formal document in our meeting notes showing who should be added or removed as signatories from the bank account.

This Board should confirm that the following people with the following titles are the correct signatories to the bank account:

Kelly Farrah, President

Erin Hooper, Vice President

Kevin Yezbick, Treasurer

Denise Coté, Secretary

Former president Amanda Hamlin to be removed from the account.

**Recommended Action:** A motion to approved the changes to the bank signatories as indicated above.

Moved by \_\_\_\_\_, seconded by \_\_\_\_\_, to approve the corrected bank signatories.

**DIRECTOR**  
Drew Macaulay  
**ASSISTANT DIRECTOR**  
Kricket Hoekstra  
**BOARD**  
Meghan Evoy  
Kelly Farrah  
Brianna Foraker  
Amanda Hanlin  
Erin Hooper  
Jonathan Ross  
Kevin Yezbick



*Strengthening the community by  
providing access to materials  
and services that inform, enrich,  
entertain, and empower*

222 East Nine Mile Rd., Ferndale, MI 48220  
248-546-2504 fadl.org

## **2026 Board Calendar of Events**

January:

- \*Mid-Year Budget Amendments
- \*Presentation of library audit
- \*Library Director Personnel Review – Director submits self-evaluation
- \*Board Offices and Committee Chairs
- \*Proposed millage ballot information due to attorney

February:

- \*Due: Feb. 1<sup>st</sup>, Annual State Library Survey – Complete and submitted
- \*FY 2027 budget process begins
- \*Library Director Personnel Review – Library Board completes Director evaluation forms

March:

- \*Strategic Planning – Quarterly Review
- \*FY 2027 budget process continues – Finance Committee Feedback
- \*Director's Annual Evaluation – Closed Session

April:

- \*FY 2027 draft budget process is ongoing
- \*Tentative: strategic planning retreat
- \*Publish in a newspaper the notice for the May Budget Hearing (required 10 days before the date of hearing)

May:

- \*FY 2027 Budget Hearing
- \*Proposed millage ballot language due to the City

June:

- \*Due: L-4029 signed millage tax rate form to Oakland County & City of Ferndale
- \*Final budget amendments for FY 2026
- \*Approve renewal of Library General Property & Liability Insurance policy for FY 2027
- \*Strategic Planning – Quarterly Review

July:

\*Begin new FY 2027

\*No Library Board Meeting

August:

\* Millage Election – August 4, 2026

September:

\*Strategic Planning – Quarterly Review

October:

\*MLA Annual Conference (Novi) October 28-30

November:

\*Conduct the annual library financial audit

\*Election Day November 3

\*Personnel Committee gives Board and Director review of how Director evaluation works

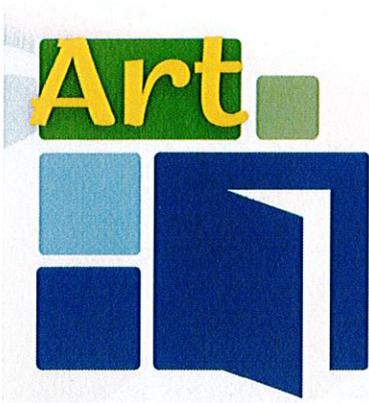
December:

\*Due: Audit must be filed with the State of Michigan by December 31

\*Due: Annual continuing disclosure paperwork for the library bond must be filed by 12/31

\*Due S&P Global Ratings annual bond/audit filing response

\*Strategic Planning – Quarterly Review



# Ferndale Area District Library

## *Art & Exhibitions Committee*

### March 2026 Arts & Exhibitions Committee Board Report

#### FADL Arts & Exhibition Committee Members:

Jeff Milo, FADL Marketing Coordinator  
Eileen Toro, Community Member  
Michelle Ouellette, Community Member  
Ernest Fackler, Community Member  
Brianna Foraker, FADL Board Liaison

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General	April 17 <sup>th</sup> we will put out the call for Summer Group show  Ferndale Library Photo Contest & Ferndale Library Card Contest were announced on March 9 <sup>th</sup> . Hoping to have these cards ready in time for National Library Week in late April.
Current Exhibit	Articipate Group Show (through April)  - Reception on March 22 at 2pm
Upcoming Exhibits	May-June: Ferndale Schools  -April 30 Installation / Reception on May 6  June- July: Matt Paw  -May 31 Installation / Reception on June 14
Display Case Exhibits	Sarah Cimarusti in display case until Student Art Show

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**DIRECTOR**  
Drew Macaulay  
**ASSISTANT DIRECTOR**  
Kricket Hoekstra  
**BOARD**  
Meghan Evoy  
Kelly Farrah  
Brianna Foraker  
Erin Hooper  
Jonathan Ross  
Kevin Yezbick



*Strengthening the community by  
providing access to materials  
and services that inform, enrich,  
entertain, and empower*

222 East Nine Mile Rd., Ferndale, MI 48220  
248-546-2504 fadl.org

## Building Committee Meeting and Walk Through March 18, 2026

**Attendance:** Drew Macaulay, Kricket Hoekstra, Seth Penchansky, Jonathan Ross, Paul Beasley, Eric Blaine

### **Overview**

At 5 PM on March 18, the building committee did a library walk through with building architect Seth Penchansky, inspecting and discussing (among other things):

- LEED certification
- The ~15 year old geothermal HVAC system and its components
- Recent damage to one of the air exchanges (ERV), and replacements for a heat pump motor and blower engine
- Seasonal cold temps in the SW study room (heat pump #8 needs a new fan, and other troubleshooting options)
- The original gray water system (decommissioned years ago)
- DTE's [retro-commissioning program](#) (a possibility for extra funding as our system ages?)
- [Strategic Energy Solutions](#) (contact: Steve DiBerardine), a Berkley-based firm who Seth recommended as a possible replacement for the building's now-retired engineer
- [Macomb Mechanical](#) and [Cappy Heating & Cooling](#): two Seth-recommended options for quotes and second opinions re: HVAC issues
- External downspouts, retrofitted to preempt water damage
- Reserve study: a forecasting assessment for present and future building upkeep, offered by Seth's firm ([Daniels and Zermack Architects](#)) - cost?
- Drew would like to plan out quarterly maintenance checks (pending millage)

**Friends of the Ferndale Library (FFL)  
Liaison (Kelly Farrah) Report for 3/19/2026 FADL Board  
Meeting**



**FFL March 16, 2026 Meeting Highlights:**

The Friends are preparing for two events on 4/11/2026:

- Bookstore Volunteer Appreciation at 12 pm
- Ferndale Reads Finish Line Party at 1pm (with pizza donated by Comos.)

The two open FFL board positions have been filled:

- Karen Kalifah (returning former FFL board member) will be Acting Secretary.
- Rachel Kollin Chavez will be taking on the role of Treasurer.

The Library will have a table for the first time at Ferndale Pride on 5/30/2026. They have asked for volunteers to help with coverage at the table from 5-8pm after staff are done.

The Friends approved funding Treat Dreams ice cream at the Summer Reading Kick Off (6/6/2026 from 12-4).

FFL also started planning the Park & Read summer program (readers gather at local parks).

The next FFL meeting on 4/20/2026 and will be held at Jim's Corner.

A big thank you to the Friends for their participation on the Strategic Planning Committee!

Reminder: Check out the FFL Facebook and Instagram sites and Website for information on upcoming Friends events. The Friends continue to waive any fees or dues to join and become a member. Just go to their website: [ferndalefriends.org](http://ferndalefriends.org) and click on "Get Involved." This is a wonderful way to support the library and the library's mission in the community. And they are always looking for active Friends to attend meetings and become more involved.

## March 2026 FADL Personnel Committee Report

*Present: Director Drew Macaulay  
Asst. Director Krickel Hoekstra  
Board Liaison Erin Hooper  
Board Member Denise Cote (via Zoom)*

Regularly scheduled quarterly meeting followed an agenda developed by Director Drew Macaulay and included discussion on the following:

1. Publishing the CBA on the library's website
  - a. Action item: Drew to discuss with LMC
2. Proposed changes to the employee handbook's Catastrophic Absence Time Policy
  - a. Revisions suggested to proposed changes
  - b. Action item: Drew to incorporate revisions, circulate changes with staff prior to taking effect July 1, 2026
3. Proposed new management position: Head of Marketing and Communications
  - a. Overwhelming support from the committee
  - b. Action item: Drew to move forward with offer
4. Current disciplinary matters (confidential)
  - a. Shared with committee for awareness
5. Upcoming LMC meeting agenda
  - a. Shared with committee for awareness

## **School Outreach Report**

### **Everett Pine, Head of Youth Services**

- Drayton outreach (Youth staff) - we provide weekly curriculum support through readers' advisory. This partnership has been ongoing for 6+ years.
- Ferndale Middle School Rainbow Club - monthly (Mary Grahame H.)
  - 2/9 - 25 students, 1 adult
  - 3/9 - 23 students, 3 adults - a partner from Affirmations attended and shared the services and resources available from this community partner.
- Ferndale Early Childhood Center Preschool storytime - monthly (Damon V.)
  - 3/10 - 130 students, 14 adults
- UHS Library Visit (Erin L.) - It featured word games from our library games collection to familiarize them with the library's offerings in a fun, engaging way. Verdict: Teens love our game selections.
  - 2/24 - 14 teens and 2 adults
- Ferndale Schools State of the District (Everett)
  - This was a great opportunity to learn more about the schools, discover ways we may work together in the future, and network with teachers, school board members, the Superintendent, and parents.
  - In line with their strategic plan, the schools are focused on EDI efforts, centering students' voices, and strengthening partnerships (e.g. Annual Student Art Show at the Library). Superintendent Camille wants to meet with me this spring to touch base about our continued partnership.
- FUEL Guest reading for March is Reading Month (Mary Grahame)
  - 3/6 - 2 classrooms: 60 students, 7 adults.

### **Coming up soon**

- Battle of the Books at FUEL is March 17!

# Strategic Planning Committee

## March 26 Report

Committee Members: Brianna Foraker, Jonathan Ross, Kelly Farah, Jeff Milo, Drew Macaulay, Mary Grahame Hunter, Caius Schneider, Michelle Williamson, Shantel Denton, Denise Cote, Savannah Camplin

- The committee has continued to meet and is currently focussing on data analysis, creating a learning report, and finalizing the plan for our retreat. The committee last met on March 18th and will likely meet once more to finalize the retreat plan.
- Surveys:
  - Staff and Patron Survey are completed and in the process of being analyzed
- Community Engagement Sessions:
  - We held our third and final Community Engagement Sessions on March 4th at Urbanrest at 6pm.
    - We had around 15 participants at the event and worked with a slightly different process due to the space and number of participants.
  - Data from all three community engagement sessions is currently being analyzed and will be included in the learning report.
- Learning Report
  - Goal of completing a draft learning report by April 1st to allow for review ahead of the retreat
  - To include the strategic planning process, some demographics, data analysis from surveys and community engagement sessions.
- Strategic Planning Retreat is set for April 18th from 10am-2pm (please mark this on your Calendar).