

DIRECTOR  
Jenny Marr

BOARD OF DIRECTORS  
Judeen Bartos  
Meghan Evoy  
Kelly Farrah  
Adrienne Fazzolara  
Amanda Hanlin  
Daniel Hooper  
Kevin Yezbick



*Strengthening the community by  
providing access to materials  
and services that inform, enrich,  
entertain and empower.*

222 East Nine Mile Rd., Ferndale, MI 48220  
248-546-2504 ferndalepubliclibrary.org

## Library Board Meeting

### Approved Minutes

April 15, 2021 - 6:30 PM

Virtual Meeting

1. Call to order: Meeting called to order by Judeen Bartos at 6:33 pm.
2. Roll call: Judeen Bartos, Kelly Farrah, Amanda Hanlin, Daniel Hooper, Kevin Yezbick. Director Jenny Marr and Recording Secretary Kerrie Patterson also present. Lena Stevens and PJ Jacokes from the DDA were present through item 7. All attended virtually via Zoom from Ferndale, MI. Adrienne Fazzolara arrived at 6:36 pm. Meghan Evoy absent with notice.
3. Approval of agenda:  
**Motion: Approve the agenda.** (Farrah/second Hooper); Bartos-Yes, Farrah-Yes, Hanlin-Yes, Yezbick-Yes, Hooper-Yes.
4. Public comment: None.
5. Minutes: Approve March 18, 2021 regular meeting proposed minutes: (See att.)  
**Motion: Approve March 18, 2021 regular meeting proposed minutes:** (Yezbick/second Hanlin); Bartos-Yes, Farrah-Yes, Hanlin-Yes, Fazzolara-Yes, Hooper-Yes, Yezbick-Yes.
6. Director's report: (See att.) Marr recently met with Ebsco regarding the website, which is still a work in progress. The 5th grade Battle of the Books was April 14th and went well.
7. DDA Shared Tax Capture Agreement: (See att.) Lena Stevens and PJ Jacokes (Go Comedy owner and DDA chair) presented their 2020 and early 2021 accomplishments. The pandemic and business closures have unfortunately slowed things down, but they've been able to accomplish many things remotely. Schiffer Park, the Dot and Troy street are open. Retail announcements within the Dot coming soon. There was a free PPE marketplace for businesses at old Blumz location. They have also been taking care of snow removal downtown and are responsible for the new tables in the library courtyard and the pop up park across the street. Alley activations (nice trash cans, lighting, art, etc) are coming soon. This will be the 3rd time the library has done the agreement (which lasts 2 years each).  
**Motion: Approve the Ferndale DDA agreement to capture tax increment revenues from the Ferndale Area District Library millage for the July 2021 and July 2022 tax levies.** (Fazzolara/second Farrah); Bartos-Yes, Fazzolara-Yes, Farrah-Yes, Hanlin-Yes, Hooper-Yes, Yezbick-Yes.
8. Elimination of Remaining Library Fines: (See att.) Marr proposed eliminating the overdue fines on some materials that were excluded in 2019 when the Board approved removing most overdue fines. She will work with the Board's attorney to update the Board Bylaws to reflect this.  
**Motion: Approve the elimination of all overdue fines on Ferndale Area District Library materials and authorize the library director to update the relevant section of the Board Bylaws with the library attorney.** (Fazzolara/second Hanlin); Bartos-Yes, Farrah- Yes, Fazzolara-Yes, Hanlin-Yes, Hooper-Yes, Yezbick-Yes.

9. Strategic Focus: (See att.) Marr provided for discussion, a document she and staff member Jeff Milosevich have worked on to highlight the library's strategic focus. This was a first draft meant to guide conversation and generate feedback from the Board. She will utilize the feedback to make changes and provide the board with another draft.

10. FY 2022 Draft Budget: (See att.) Budget hearing will be May 20<sup>th</sup>, and Marr presented a draft budget based on the information she has to date. As more data becomes available, she will continue to prepare the budget for the public hearing and solicit feedback from the finance committee and the full board as needed. Marr will correct error noted by Yezbick.

11. Ideation Orange Exterior Building Proposal: (See att.) Marr presented proposed design plans from Ideation Orange and Designstruct. The design plans were for exterior lighting, building signs, landscaping, and artwork on the building. After discussion, the Board agreed to move forward with signage and lighting plans, and landscaping and to hold off on other items until after this phase has been completed. Marr will solicit feedback from the board through the finance committee as the projects progress.

**Motion: Approve the Exterior Design proposal for an amount not to exceed \$220,000 from Ideation Orange and DesignStruct, to be supervised by the finance committee.** (Fazzolara/second Hooper); Yezbick-Yes, Hooper-Yes, Hanlin-Yes, Fazzolara-Yes, Farrah-Yes, Bartos-Yes.

12. Acceptance of expenditures and finance reports for the month of March: (See att.) Marr will correct error noted by Yezbick.

**Motion: Accept the expenditures and finance reports for the month of March.** (Hanlin/second Farrah); Bartos-Yes, Farrah-Yes, Fazzolara-Yes, Hanlin-Yes, Hooper-Yes, Yezbick-Yes.

13. Committee reports:

A. Art & Exhibitions: No report.

B. Friends of the FPL: Met last Monday. The Book It To Your Couch 5k ended. One person read 13,000 pages, and there was a good diversity of participants. Prizes are in the works. They're working on the cookbook and are in need of more recipes.

C. Equity, Diversity and Inclusion: Hanlin provided verbal report of the committee's activities to date including recruitment of potential participants and outreach to local community groups for suggestions. The committee will move forward with preparing a recommended charter and seeking out training resources and ideas.

D. Finance: No report.

E. Personnel: No report.

F. Schools: As mentioned earlier, the Battle of the Books took place and Marr and Jordan will continue to reach out to Superintendent Bazzi and school faculty.

14. Committee membership appointments as needed: None.

15. Review action items:

A. Marr will continue budget preparations.

B. Marr will secure signatures on the DDA/FADL agreement.

C. Marr will contact the attorney regarding changes to the bylaws.

D. Marr and Milosevich will edit the Strategic Focus document based on board feedback.

E. Marr will contact Ideation Orange and DesignStruct to move forward with signage, lighting, landscaping planning.

16. Announcements/comments from board members: None.

17. Adjourn:

**Motion: Adjourn the meeting at 8:38 pm.** (Hooper/second Yezbick); Bartos-Yes, Farrah-Yes, Fazzolara-Yes, Hanlin-Yes, Hooper-Yes, Yezbick-Yes.

Proposed minutes of this meeting will be available for public inspection at the Ferndale Area District Library, located at 222 East Nine Mile Road, Ferndale, eight (8) business days after the meeting. Approved minutes are available within five (5) business days after the meeting at which they are approved (in accordance with Open Meetings Act, Public Act 267.)