

DIRECTOR
Jenny Marr
BOARD OF DIRECTORS
Judeen Bartos
Meghan Evoy
Kelly Farrah
Adrienne Fazzolara
Amanda Hanlin
Daniel Hooper
Kevin Yezbick



*Strengthening the community by
providing access to materials
and services that inform, enrich,
entertain and empower.*

222 East Nine Mile Rd., Ferndale, MI 48220
248-546-2504 ferndalepubliclibrary.org

Library Board Meeting

Approved Minutes

December 16, 2021 - 6:30 PM

1. Call to order: Meeting called to order by Judeen Bartos at 6:32 pm.
2. Roll call: Judeen Bartos, Meghan Evoy, Kelly Farrah, Adrienne Fazzolara, Daniel Hooper. Director Jenny Marr and Recording Secretary Kerrie Patterson also present. Kevin Yezbick and Amanda Hanlin absent with notice.
3. Approval of agenda:
Motion: Approve the agenda as presented. (Hooper/second Farrah); passed unanimously.
4. Public comment: None.
5. Minutes: Approve November 18, 2021 regular meeting proposed minutes:
Motion: Approve November 18, 2021 regular meeting proposed minutes. (Farrah/second Evoy); passed unanimously.
6. Director's report: (See att.) Despite lower in-person visits, physical circulation is at or above pre-pandemic levels. Digital circulation has nearly doubled compared to November 2019, while physical visits are still lower. Virtual programming and the lack of physical programming is also part of the physical dip. The new website and social media has grown.
7. Acceptance of expenditures and finance reports for the month of November: (See att.) Finance committee did not meet this month. Capital expenditure funds are being used on many projects currently.
Motion: Accept the expenditures and finance reports for the month of November as presented. (Farrah/second Evoy); passed unanimously.
8. Maner Costerisan Accounting Contract Renewal: (See att.) In addition to the contract renewal, this company offers other financial services per request. It is possible to invite them to board meetings or use their services for strategic planning regarding the budget.
Motion: Approve the Maner Costerisan contract renewal for accounting services for the calendar year 2022 at \$2050.00 per month. (Hooper/second Fazzolara); passed unanimously.
9. Strategic Planning Proposal: (See att.) Proposal states MCLS will do a board workshop in-person, and a meeting with leadership library staff. They will then write a strategic plan draft and present it to the board. MCLS works exclusively with libraries.
Motion: Approve the Proposal for Services for Strategic Planning by Midwest Collaborative for Library Services (MCLS) in an amount not to exceed \$10,000. (Fazzolara/second Hooper); passed unanimously.
10. Board Meeting Proposed Schedule 2022: (See att).

Motion: Approve the proposed 2022 meeting dates for the Ferndale Library Board of Directors.

(Evoy/second Farrah); passed unanimously.

11. Committee reports:

- A. Art & Exhibitions:** Committee will meet on January 11. No upcoming exhibitions until either February or March.
- B. Friends of the FPL:** Last meeting was Monday. Third year doing Jolabokaflokkur program, which is about giving people books for Christmas. 12 Days of Friendsmas is happening on social media. Cookbook recipes are still being accepted. Couch to 5k plans starting, with different categories coming for next year.
- C. Equity, Diversity and Inclusion:** No report. Marr was at an MLA Thinkspace about this topic recently and enjoyed it. She may have the speaker at the library for training in the future.
- D. Finance:** Did not meet this month. Marr is working on budget amendments for January for a mid-year adjustment to be brought to the board.
- E. Personnel:** No report. Marr wants to do a virtual check-in with Fazzolara after the holidays.
- F. Schools:** No report.

12. Committee membership appointments as needed: Not needed.

13. Review action items:

- A.** Marr will send Google calendar invites to the board members for next year's meeting dates.
- B.** Marr wants the board to review their bios to make sure they're up to date.
- C.** Marr will schedule a virtual meeting with Fazzolara in January.

14. Announcements/comments from board members:

- A.** Evoy read about Elk Rapids library board. She appreciates that the board meetings here are professional and well run, and commended Bartos.
- B.** Fazzolara attended the therapy dog reading program with her daughter and thought it was great. Hooper commented that he took his kids as well and also enjoyed it.
- C.** Bartos wished everyone a happy holiday and break. Hopes the library renovations go well. She is grateful to serve with everybody on the board.

15. Adjourn:

Motion: Adjourn the meeting at 7:05 pm. (Farrah/second Hooper); passed unanimously.

Proposed minutes of this meeting will be available for public inspection at the Ferndale Area District Library, located at 222 East Nine Mile Road, Ferndale, eight (8) business days after the meeting. Approved minutes are available within five (5) business days after the meeting at which they are approved (in accordance with Open Meetings Act, Public Act 267.)