

DIRECTOR  
Jenny Marr

BOARD OF DIRECTORS  
Judeen Bartos  
Meghan Evoy  
Kelly Farrah  
Adrienne Fazzolara  
Amanda Hanlin  
Daniel Hooper  
Kevin Yezbick



*Strengthening the community by  
providing access to materials  
and services that inform, enrich,  
entertain and empower.*

## Library Board Meeting

### APPROVED MINUTES

February 17, 2022 - 6:30 PM

1. Call to order: Meeting called to order by Judeen Bartos at 6:30 pm.
2. Roll call: Judeen Bartos, Kevin Yezbick, Amanda Hanlin, Kelly Farrah, Adrienne Fazzolara, Meghan Evoy. Daniel Hooper absent with notice. Director Jenny Marr was also present.
3. Approval of agenda:  
**Motion: Approve the agenda.** (Hanlin/second Evoy); passed unanimously.
4. Public comment: None.
5. Minutes: Approve January 20, 2022 regular meeting proposed minutes:  
**Motion: Approve January 20, 2022 regular meeting proposed minutes.** (Yezbick/Evoy second); passed unanimously.
6. Director's report: (See att). Marr discussed recent programming and January 2022 statistics.
7. Acceptance of expenditures and finance reports for the month of January:  
**Motion: Accept the expenditures and finance reports for the month of January.** (Hanlin/Evoy second); passed unanimously.
8. Guardian Environmental Services – contract renewal: The board discussed the contract renewal of mechanical maintenance services with Guardian Environmental Services. (see att.)  
**Motion: approve the Proposed Planned Maintenance contract with Guardian Environmental Services for 2022 - 2023 in the amount of \$9,368.00.** (Yezbick/Evoy second); passed unanimously.
9. Orangeboy Proposal – Savannah Software Product: The board discussed Savannah, a Software-as-a-Service (SaaS) intelligent library management suite to measure, manage, and market the library. Savannah would replace MailChimp services currently used online distribution of the library's newsletter. (See att.)  
**Motion: Approve the 3-year OrangeBoy Savannah subscription at a cost of Year 1 \$8,500, Year 2 \$6,000, Year 3 \$6,000.** (Yezbick/Evoy second); passed unanimously.
10. Strategic Planning discussion: The upcoming board strategic planning workshop (March 19, 2022) was discussed.
11. CAT Resolution: The Board discussed a resolution for the change to CAT (Catastrophic Absence Time) time following a review of the change by the library attorney. The change in CAT time is to address staff illnesses and quarantine due to the Covid-19. (See att.)  
**Motion: Approve the amended Resolution Authorizing Supplemental CAT Pay as provided by the library attorney.** (Hanlin/Evoy second); passed unanimously.
12. Board Calendar of Events: (See att.)
13. Committee reports:
  - A. Art & Exhibitions: The Arts Committee has started meeting monthly by Zoom. Marr requested that the committee looks at more interior art installations.
  - B. Friends of the FPL: No report.
  - C. Equity, Diversity, and Inclusion: Marr and Hanlin have an upcoming meeting scheduled with Lakeshore Ethnic Diversity Alliance for possible DEI workshop.
  - D. Finance: No report.

E. Personnel: Discussed planning a future meeting.

F. Schools: Evoy is looking forward to working with the staff.

14. Committee membership appointments as needed:

15. Review action items:

A. Marr: Send zoom meeting link to any board members interested in attending the preliminary meeting for planning the strategic planning workshop.

B. Marr: Make typo corrections to CAT resolution and get it signed.

C. Marr: Send a doodle poll to the personnel committee to set up the committee meeting.

16. Announcements/comments from board members:

A. Evoy: Evoy really enjoyed the Marbled Valentine's Notecards event.

B. Hanlin: Hanlin has been enjoying the winter youth reading program.

17. Adjourn:

**Motion: Adjourn the meeting at 7:31pm.** (Yezbick/Fazzolara second); passed unanimously.

Proposed minutes of this meeting will be available for public inspection at the Ferndale Area District Library, located at 222 East Nine Mile Road, Ferndale, eight (8) business days after the meeting. Approved minutes are available within five (5) business days after the meeting at which they are approved (in accordance with Open Meetings Act, Public Act 267.)