

DIRECTOR  
Jenny Marr

BOARD OF DIRECTORS  
Judeen Bartos  
Meghan Evoy  
Kelly Farrah  
Adrienne Fazzolara  
Amanda Hanlin  
Daniel Hooper  
Kevin Yezbick



*Strengthening the community by  
providing access to materials  
and services that inform, enrich,  
entertain and empower.*

222 East Nine Mile Rd., Ferndale, MI 48220  
248-546-2504 ferndalepubliclibrary.org

## Library Board Meeting

### Approved Minutes

September 16, 2021 - 6:30 PM

1. Call to order: Meeting called to order by Judeen Bartos at 6:30 pm.
2. Roll call: Judeen Bartos, Kelly Farrah, Adrienne Fazzolara, Amanda Hanlin, Daniel Hooper, Kevin Yezbick. Director Jenny Marr and Recording Secretary Kerrie Patterson also present. Meghan Evoy late with notice; arrived at 6:51 pm.
3. Approval of agenda: Fix date on top.  
**Motion: Approve the agenda as amended.** (Yezbick/second Hanlin); passed unanimously.
4. Public comment: None.
5. Minutes: Approve August 12, 2021 regular meeting proposed minutes: (See att.) Fix typo in #8.  
**Motion: Approve August 12, 2021 regular meeting proposed minutes as amended.** (Yezbick/second Farrah); passed unanimously.
6. Director's report: (See att). New website is live, and a study room reservation feature will be added soon. Staff and board email addresses will also change in the future. In-person programming has begun. Summer Reading has wrapped up and adult participation increased; prizes are gift cards to local businesses. A physical newsletter is in the works that will be mailed 3 times per year. The first one is expected to go out on October 7th.
7. Admin Office Renovation Proposal: (See att.) Proposal is to reconfigure current director office space to accommodate two employees. This will alleviate staff overcrowding when a full-time adult librarian is hired soon.  
**Motion: Approve the Administration Offices Project Proposal in an amount not to exceed \$58,600 with oversight by the Finance Committee.** (Yezbick/second Fazzolara); passed unanimously.
8. NEW.org DEI and Strategic Planning Proposals - revised: (See att.) The timelines for the workshops are now more in line with the library's plans.  
**Motion: Approve the DEI Scope of Work Proposal at \$11,200.** (Evoy/second Fazzolara); passed unanimously.  
**Motion: Approve the Strategic Planning Proposal at \$4,375 with NEW.org.** (Hanlin/second Farrah); passed unanimously.
9. Courtyard usage policy update: (See att.)  
**Motion: Approve the courtyard usage policy update along with the addendum.** (Farrah/second Hanlin); passed unanimously.
10. Acceptance of expenditures and finance reports for the month of August:

**Motion: Accept the expenditures and finance reports for the month of August as presented.**

(Yezbick/second Farrah); passed unanimously.

**11. Committee reports:**

**A. Art & Exhibitions:** Brandon James of Bad Love Design will be in the corridor gallery next week. Kathy Kosins will have art up in November, and a reception in December with live music.

**B. Friends of the FPL: Met Monday.** Website coming close to completion. The Friends will be working at the DIY this fall and they are recruiting volunteers. The treasurer position has been filled.

**C. Equity, Diversity and Inclusion:** Proposals approved above.

**D. Finance:** (See att.) Audit is October 5th. September 30th is a Worker's Comp audit (libraries are randomly chosen for this each year by MML). Ferndale dropped a bit in the Census so that will reduce some funding but not by much.

**E. Personnel:** No report.

**F. Schools:** Lots of library card outreach by the Youth Services staff has been done. Librarian Michelle Williamson is also working at the schools, with the intent that they will take over from her starting point.

**12. Committee membership appointments as needed:** Not needed.

**13. Review action items:**

**A. Marr** will put the City of Ferndale Demographics document on the board Google Drive.

**B. Marr** will follow up with NEW.org to let them know the proposals were approved. (Hanlin and Hooper will have to meet with them virtually too).

**14. Announcements/comments from board members:**

**A. Hooper** saw something on social media about the library of things and suggested microphones. Yezbick said he was having a difficult time thinking of tools he'd need and suggested a sander. The board shared more suggestions aloud and were encouraged to fill out the survey on the library website.

**15. Adjourn:**

**Motion: Adjourn the meeting at 7:50 pm.** (Evoy/second Hanlin); passed unanimously.

Proposed minutes of this meeting will be available for public inspection at the Ferndale Area District Library, located at 222 East Nine Mile Road, Ferndale, eight (8) business days after the meeting. Approved minutes are available within five (5) business days after the meeting at which they are approved (in accordance with Open Meetings Act, Public Act 267.)