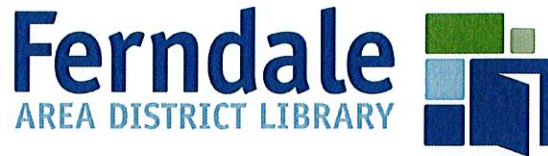


DIRECTOR
Jenny Marr

BOARD OF DIRECTORS
Judeen Bartos
Meghan Evoy
Kelly Farrah
Adrienne Fazzolara
Amanda Hanlin
Erin Hooper
Kevin Yezbick



222 East Nine Mile Rd., Ferndale, MI 48220
248-546-2504 fadl.org

*Strengthening the community by
providing access to materials
and services that inform, enrich,
entertain and empower.*

Library Board Meeting

AGENDA

November 16, 2023 - 6:30 PM

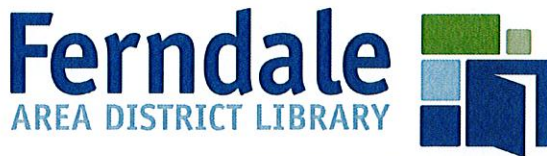
Board Meeting

1. Call to order
2. Roll call
3. Approval of agenda
4. Public comment – *Total time not to exceed 30 minutes, 3 minutes per speaker*
5. Minutes: Approve October 12, 2023 **regular** meeting
Minutes: Approve October 12, 2023 **closed** session
6. Director's report: Jenny Marr
7. Acceptance of expenditures and finance reports for the month of October
8. Board Calendar of Events
9. Committee reports
 - A. Art & Exhibitions – Erin
 - B. Friends of the FPL – Kelly
 - C. Equity, Diversity and Inclusion - Amanda
 - D. Finance – Judeen and Kevin
 - E. Personnel – Adrienne
 - F. Schools – Meghan
10. Committee membership appointments as needed
11. Review action items
12. Announcements/comments from board members
13. ***Closed Session to be convened – For strategy and negotiation sessions connected with the negotiation of a collective bargaining agreement if either negotiating party requests a closed hearing, in accordance with Sec. 8(1)(c) of the Open Meetings Act (OMA) MCL 15.268.
14. Adjourn

Proposed minutes of this meeting will be available for public inspection at the Ferndale Area District Library, located at 222 East Nine Mile Road, Ferndale, eight (8) business days after the meeting. Approved minutes are available within five (5) business days after the meeting at which they are approved (in accordance with Open Meetings Act, Public Act 267.)

DIRECTOR
Jenny Marr

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Judeen Bartos
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Library Board Meeting

Proposed Minutes

October 12, 2023 - 6:30 PM

Board Meeting

1. Call to order: Meeting called to order by Judeen Bartos at 6:30PM.
2. Roll call: Judeen Bartos, Kelly Farrah, Adrienne Fazzolara, Erin Hooper, Kevin Yezbick.
Meghan Evoy and Amanda Hanlin absent with notice
Director Jenny Marr and Assistant Director/Recording Secretary Jordan Wright also present.
3. Approval of agenda
A MOTION by Hooper and seconded by Farrah to approve the agenda as presented; passed unanimously
4. Public Comment – *Total time not to exceed 30 minutes, 3 minutes per speaker*
5. Minutes: Approve September 21, 2023 **regular** meeting
A MOTION by Farrah and seconded by Fazzolara to approve the September 21, 2023 regular meeting minutes as presented; passed unanimously
Minutes: Approve September 21, 2023 **closed** session
A MOTION by Hooper and seconded by Fazzolara to approve the September 21, 2023 closed session minutes as presented; passed unanimously
6. Director's Report: Jenny Marr
Director Marr gave a report which included an update on the library's social media, the DDA trick or treat, and the completed interior wayfinding project. The library is sending 11 staff members to attend the Michigan Library Association's annual conference in Kalamazoo.
7. Acceptance of expenditures and finance reports for the month of September
A MOTION by Yezbick and seconded by Farrah to accept the expenditures and finance reports for the month of September; passed unanimously
8. Board Calendar of Events
The financial audit will be taking place in the next couple of weeks.
9. Committee reports
 - A. Art & Exhibitions – Erin
No Report.
 - B. Friends of the FPL – Kelly
Friends participated in the Ferndale Fall Festival and signed up a dozen new members. They also bought pizza for the off-site horror trivia program and signed up 8 members. They are in the process of revamping the website.
 - C. Equity, Diversity and Inclusion – Amanda
No report.
 - D. Finance – Judeen and Kevin
No report.
 - E. Personnel – Adrienne
No report.

F. Schools –Meghan

No report.

10. Committee membership appointments as needed

None.

11. Review action items

None.

12. Announcements/comments from board members

None.

13. *Closed Session to be convened –** For strategy and negotiation sessions connected with the negotiation of a collective bargaining agreement if either negotiating party requests a closed hearing, in accordance with Sec. 8(1)(c) of the Open Meetings Act (OMA) MCL 15.268.

A MOTION by Yezbick and seconded by Hooper to enter a closed session at 7:04PM.

Roll call vote:

Yes: Bartos, Farrah, Fazzolara, Hooper, Yezbick

No: 0

Return from closed session at 8:48PM

13. Adjourn

A MOTION by Yezbick and seconded by Farrah to adjourn at 8:48PM; passed unanimously

Proposed minutes of this meeting will be available for public inspection at the Ferndale Area District Library, located at 222 East Nine Mile Road, Ferndale, eight (8) business days after the meeting. Approved minutes are available within five (5) business days after the meeting at which they are approved (in accordance with Open Meetings Act, Public Act 267.)



October 2023 Statistics

New Items Added

Adult Books: 334
 CDs: 18
 DVDs/Blu-rays: 62
 Audiobooks: 30
 Children's Books: 291
 Teen Books: 44
 Magazines: 88
 Puzzles/Board Games: 29
 Video Games: 15
 Library of Things: 1
Total: 912
 Overdrive Advantage Titles
 added: 247

Library Usage

Library Visits: 9,883
 Home Delivery: 3
 New Users Added: 185
 Public Computer Sessions: 1,194
 Web Sessions: 10,762
 Page views: 15,925

Total questions/requests

Reference desk: 1,492
 Youth desk: 476
 Circulation desk: 1,161

Circulation by Media Type

Print Books	12,116
Audio Music	711
Audiobooks	740
Visual Media	2,266
Magazine	89
Board games/puzzles	287
Video games	35
Library of Things	59
Other	25

Library Revenue from Service

Desks

Total earnings (does not include Friends): \$869.11
 Fees: \$102.59
 Fax: \$45.50
 Ref Desk – Misc.: \$520.38
 Computer Passes: \$116.00
 Printing & Copier: \$11.45
 Lost Items: \$50.39
 Non-Resident Cards: \$0
 Board Fundraising: \$0
 Donations: \$12.80
 Earbuds/Flash drives: \$10.00

Total Friends earnings

Book Store: \$625.41
 Shirts and Bags: \$20.00
 Amazon Sales: \$128.34

Total Programs Offered: 40

Total Program Attendance: 1,325

Total Library Checkouts: 16,381
 Total Digital Checkouts: 5,096
 Items Loaned through ILL: 2,005
 Items Loaned through MelCat: 158
 Items Borrowed through ILL: 3,417
 Items Borrowed through MelCat: 74

Digital Circulation

Overdrive:

Total Downloads: 3,306
Total Users: 818
New Users: 51

Hoopla:

Total Downloads: 1,020
Total Users: 316
New Users: 32

Kanopy:

Video Plays: 770
Total User Accounts: 249

Social Media – October

Insights from our social media...

Podcast – 450 downloads

Main Facebook Page

New Page Likes: 13
New Page Followers: 15
Post Engagement: 8,000
Overall Reach: 38,000
Page/Profile Visits: 1,200
Video Content (minutes viewed): 105
Post Reach: 750,000

Tik Tok

Followers: 5,204
Total Likes: 198,390
Monthly Video Views: 30,000
Monthly Likes: 2,400
Monthly Profile Visits: 200
Monthly Shares: 100

Instagram:

Post engagement: 5,200
Story Reach: 1,000
Overall Reach: 15,000
Interactions: 1,700
IG Profile Visits: 410
New Followers/Growth Rate: 65 (1.2%)
Post Reach: 4,000

Youth Services Facebook Page

New Page Likes: 2
New Page Followers: 2
Post Engagement: 325
Video Minutes Viewed: 24
Page/Profile Visits: 270
Post Reach: 1,400
Overall Reach: 1,700

Teen Instagram:

Post Engagement: 350
Overall Reach: 1,700
Interactions: 125
Profile Visits: 31
New Followers/Growth Rate: 5 (0.15%)
Post Reach: 600
Story Reach: 115

October 2023 Adult Programs

Date	Program	In Person	Teens/kids	Zoom	Total
10/1/2023	Courtyard Yoga	16			16
10/3/2023	Movie Night at Ferndale Project	105			105
10/6/2023	First Stop Friday: Carmel Liburdy	50			50
10/9/2023	trivia	35			35
10/17/2023	GNBC My Friend Dahmer	3			3
10/19/2023	Albert Kahn: memorials, mausoleums, and grave markers	25		14	39
10/24/2023	Ferndale Project Book Club	40			40
10/25/2023	Puzzle Tournament	24	2	0	26
Total 8 Programs		298	2	14	314

October 2023 General Programs

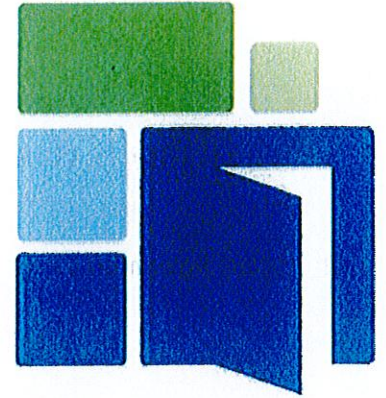
Date	Program	Adults	Teens/kids	Total
10/28/2023	DDA Business Trick or Treat			397
Total 1 Program				397

October 2023 Youth Programs

DATE	Program	Adults	Children	Total
10/1/2023	October Take-home Kit (Sock puppets)		18	18
10/1/2023	Fall Scavenger Hunt (10/1-10/7)		24	24
10/1/2023	Puppet Pen Pal Program (10/1 - 10/7)		9	9
10/3/2023	Sliliime!	15	17	32
10/4/2023	Outreach: Drayton		46	46
10/4/2023	Family Storytime	7	5	12
10/4/2023	LEBC		2	2
10/5/2023	Middle Grade Tabletop RPG		5	5
10/6/2023	Baby Storytime	8	8	16
10/8/2023	Fall Scavenger Hunt (10/8-10/14)		24	24
10/8/2023	Puppet Pen Pal Program (10/8-10/14)		22	22
10/8/2023	Collage Still Life	5	16	21
10/11/2023	Outreach: FECC	10	111	121
10/11/2023	Family Storytime	6	9	15
10/11/2023	UEBC		0	0
10/12/2023	Outreach: Drayton		46	46
10/12/2023	Outreach: Reading Riot Book Club at UHS		4	4
10/12/2023	Middle School Board Game Club		4	4
10/13/2023	Baby Storytime	8	6	14
10/15/2023	Fall Scavenger Hunt (10/15-10/21)		19	19
10/15/2023	Puppet Pen Pal Program (10/15-10/21)		11	11
10/17/2023	Outreach: FLEL Library Tour	6	5	11
10/17/2023	Outreach: Social Justice and Snacks at FHS		14	14
10/18/2023	Outreach: Drayton		46	46
10/22/2023	Fall Scavenger Hunt (10/22-10/28)		4	4
10/22/2023	Puppet Pen Pal Program (10/22-10/28)		7	7
10/24/2023	Reading Rainbow		5	5
10/24/2023	Rainbow Caregiver Club	1		1
10/26/2023	Outreach: Drayton		46	46
10/29/2023	Fall Scavenger Hunt (10/29-10/31)		9	9
10/29/2023	Puppet Pen Pal Program (10/29-10/31)		6	6
Total 23 Programs / 8 Outreach		66	548	614

Ferndale

AREA DISTRICT LIBRARY



November 2023 Events at FADL

222 E Nine Mile Rd. Ferndale, MI 48220

248.546.2504

fadl.org

Hours:

Monday — Thursday: 10am - 8pm

Friday: 10am - 6pm

Saturday — Sunday: 12pm - 5pm

Library is closed Thursday, November 23th through Saturday, November 25th

In-Person Weekly Early Literacy Programming

Fridays, the 3rd, 10th & 17th	Baby Storytime	Under age 2	10:30am
	First come, first served. Learn more at fadl.org/baby		
Wednesdays, the 1st, 8th & 15th	Family Storytime	Families with kids ages 2-6	10:30am
	First come, first served. Learn more at fadl.org/family		
Tuesday, the 14th	Sensory-Friendly Storytime	Ages 2-10 NEW	10:30am

Email Everett@fadl.org with questions

Adult Programming

For more information about any of these programs, please visit www.fadl.org

Library is closed Thursday, November 23th through Saturday, November 25th

Thursday, November 2

History of Pewabic Pottery 6:30pm

Explore images from the Pewabic archives during a presentation of a century of handcrafting pottery and tiles in Detroit.
Register at www.fadl.org/pewabic

Sunday, November 4

Pheasants of Detroit (Film Screening) 2:00pm

The Ferndale Garden Club will host a screening and presentation by local filmmakers Diane Cheklich and Diane Weiss, followed by a Q&A.
Register at www.fadl.org/garden

Sunday, November 5

Motor Om Yoga 12:00pm

In the Program Room
Register at www.fadl.org/yoga



Wednesday, November 8

Science Fiction Book Club (Hybrid) 6:30pm

Discussing *All Systems Red* by Mary Wells
Register at www.fadl.org/sfbc

Thursday, November 9

An Evening with Lyndsay Green (Detroit Free Press) 2:00pm

Meet & Greet/Moderated Q&A session with journalist and restaurant critic Lyndsay C. Green. Join us for a discussion of her work covering local food businesses and her essay in Best American Food Writing.
Register at www.fadl.org/green

Friday, November 10

First Stop Friday: Dave Boutette & Kristi Lynn Doors at 7:30pm

Free live music, no registration required. Folk/Americana singer-songwriters from Southeast Michigan. More information at www.fadl.org/fsf

Monday, November 13

Zine Making Workshop (Ages 16 & Up) 6:00pm

Participants will learn about zines and use provided supplies to create their own to take home or share in the Library's collection.
Register at www.fadl.org/zine

Tuesday, November 14

Ferndale Library Film Club 7:00pm

Discussing *His Girl Friday* starring Cary Grant and Rosalind Russell
Register at www.fadl.org/film-club

Thursday, November 16

Library Board Meeting 6:30pm

More information at www.fadl.org/library-board-directors-meeting

See Back for Additional Programming

Children and Teen Programming

For more information about any of these programs, please visit www.fadl.org

Library is closed Thursday, November 23th through Saturday, November 25th

Wednesday, November 1

Lower Elementary Book Club (Hybrid) 6:30pm
Grades K-2, reading *Sam's Super Seats* by Keah Brown
Sign up at www.fadl.org/lebc

Thursday, November 2

Middle Grade Tabletop RPG Group 6:00pm
Explore tabletop games similar to *Dungeons & Dragons*
Grades 6-8, sign up at www.fadl.org/rpg

Wednesday November 8

Upper Elementary Book Club (Hybrid) 6:30pm
Grades 3-5, discussing *Only Only Marisol Rainey* by Erin Entrada Kelly
Sign up at www.fadl.org/uebc

Thursday, November 9

Middle School Board Game Club 6:00pm
Learn how to play awesome board games!
Grades 6-8, sign up at www.fadl.org/msbg

Monday, November 13

Zine Making Workshop (Ages 7-15) 6:00pm
Participants will learn about zines and use provided supplies to create their own to take home or share in the Library's collection.
Sign up at www.fadl.org/zine

Wednesday, November 15

Pokémon Club 6:00pm
Ages 7-12, sign up at www.fadl.org/pokemon

Thursday, November 16

Middle Grade Tabletop RPG Group 6:00pm
Explore tabletop games similar to *Dungeons & Dragons*
Grades 6-8, sign up at www.fadl.org/rpg

Tuesday, November 28

Reading Rainbow 6:00pm
In partnership with Affirmations Grades 4-8
Social hour with crafts, snacks & queer-themed book discussion on *Dear Mothman* by Robin Gow.
Info and sign up at www.fadl.org/reading-rainbow



Library is closed Thursday, November 23th through Saturday, November 25th

Adult Programming Continued

- Monday, November 20 **Friends of the Library Meeting** 6:30pm
- Tuesday, November 21 **Graphic Novel Book Club** 6:30pm
Discussing *Belonging: a German reckons with history and home* by Nora Krug
Register at www.fadl.org/gnbc
- Tuesday, November 28 **Ferndale Project Book Club** 6:30pm
Discussing *I have some questions for you* by Rebekkah Mikkai
Offsite: hosted by Ferndale Project, 567 Livernois
Register at www.fadl.org/fpbc
- Monday, November 30 **Artist Opening Reception - India Solomon** 6:00pm





11/16/2023

**FADL Board of Directors
Request for Board Action**

From: Jenny Marr

Subject: Board Calendar of Events 2023 – Updated November 2023

Summary:

Here are some recurring annual events and deadlines for the Board calendar in 2023:

January:

- *Mid-Year Budget Amendments (Completed)
- *Board Offices and Committee Chairs (Completed)

February:

- *Due: Feb. 1st, Annual State Library Survey (Completed)
- *Send out RFP for Audit Services (In progress)
- *FY 2024 budget process begins (Completed)

March:

- *Strategic Planning – Quarterly Review (Completed)
- *FY 2024 budget process continues – board input (Completed)

April:

- *FY 2024 draft budget presented to board (in May) (Completed)
- *Library Director Personnel Review – Director submits self-evaluation (Completed)

May:

- *Library Director Personnel Review – Library Board completes Director evaluation forms (Completed)
- *FY 2024 Budget Hearing (Completed)
- *Director's Annual Evaluation – Closed Session (Completed)

June:

- *Due: L-4029 signed millage tax rate form to Oakland County & City of Ferndale (Completed)
- *Final budget amendments for FY 2023 (Completed)
- *Approve renewal of Library General Property & Liability Insurance policy for FY 2024 (Completed)
- *Approve FY 2024 Health Insurance Plan (Completed)
- *Strategic Planning – Quarterly Review (skip)

July:

- *Begin new FY 2024 (Complete)

August:

*Library Board meeting August 10, 2022 due to Dream Cruise (Complete)

September:

October:

*Conduct the annual library financial audit (prep work in progress)

*MLA Annual Conference (Kalamazoo) October 17-20 (12 staff attended)

November:

*Library audit scheduled for week of November 27

December:

*Presentation of library audit

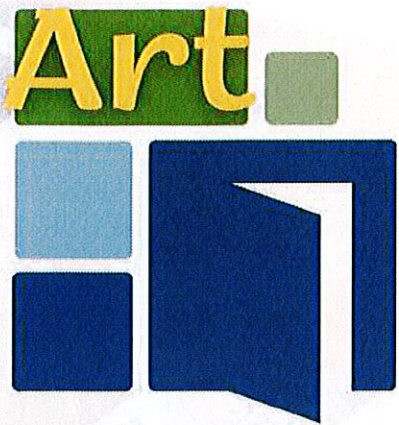
*Due: Audit must be filed with the State of Michigan by December 31

*Due: Annual continuing disclosure paperwork for the library bond must be filed by December 31

*Strategic Planning – Review

Recommended Action:

No action needed, informational only. Additional events will be added throughout the year.



Ferndale Area District Library

Art & Exhibitions Committee

August 2023 Arts + Exhibitions Committee Board Report // Nov. 16, 2023

FADL Arts + Exhibition Committee Members:

Jeff Milo, FADL Marketing Coordinator
Eileen Toro, Community Member
Erin Brott, Community Member
Michelle Ouellette, Community Member
Erin Hooper, FADL Board Liaison

- Call For Art going on now for collective 'Spring' Show (runs April 7 - May 20)
- [India Solomon](#): Our next artist installation is going up Nov. 28 and will run through Jan. 8
- Purchased a still life painting from Lisa Poszywak to add to FADL's permanent collection
- Next Costumed Model Drawing program is Dec. 7 // literary-themed (Jane Austen or Sherlock Holmes)

**** Next Committee Meeting Nov. 19, 2023**

Schools Committee Report

School Outreach Report from Everett Pine, Head of Youth Services

- Drayton Co-Op Preschool book outreach (weekly) - the whole youth department is involved in this outreach from selecting books to delivering books to the school.
- New Story Trail book installed on October 3rd - Julia and I installed ["I Will Be Fierce!" by Bea Birdsong, illustrated by Nidhi Chanani](#)
- I met with the new librarian at FLEL on October 3rd about partnering to start an afterschool program there - Stay tuned!
- FECC Preschool Storytime starts up again Oct 11th - Damon is leading those storytimes.
 - Additional date: 11/8
- Reading Riot Book Club - Our new program at UHS started Thursday, Oct 12th - Erin is running this program. October's genre is fantasy and 4 teens attended.
 - Brief description of the program: Students are invited to read any book in the genre of the month and then join us as we eat snacks and talk about what we read! Open to all UHS students.
- FLEL Library Tour on October 17 - Using the Library Visit form a FLEL class requested a tour of the FADL. The tour included a read-aloud in the Program Room, tour of the Kids Corner, and time to do our Fall Scavenger Hunt.
 - The school featured us in their eblast newsletter. You can read more about it [here](#).
- Social Justice & Snacks - Our new program at FHS started Tuesday, October 17 - Julia is running this program. 14 teens attended.
- I met with the principal of FMS, Eric Bruner, on Oct 18 to talk about furthering our partnership at that school.
 - Based on this meeting I spoke at the November 1st monthly FMS Staff Meeting to talk about the Educators page and invite staff to partner on an afterschool program. This has led to Mary Grahame and I starting to work with two school staff members to see what program we might start together. Stay tuned!

- Battle of the Books 2024 update
 - Books have been picked and purchased
 - Different Kinds of Fruit by Kyle Lukoff
 - Frizzy by Claribel Ortega
 - Onyeka and the Academy of the Sun by Tola Okogwu
 - Aniana del Mar Jumps In by Jasminne Mendez
 - Nikhil Out Loud by Maulik Pancholy
 - Sisters of the Neversea by Cynthia Leitich Smith
 - Battle Launch date is set for December 13th
 - Day of Battle date is set for March 21st