

Ferndale Area District Library

FY 2023 - 2024 Budget Proposal





Our Mission

The Ferndale Area District Library strengthens the community by providing access to materials and services that inform, enrich, entertain, and empower.



Our Vision

The Ferndale Area District Library is a leader in building and sustaining Ferndale as a creative city that attracts and nurtures talent, mobilizes ideas, stimulates innovation, and encourages diversity. The library is a center of cultural vitality and participation that enhances the quality of life for all Ferndale residents.

Strategic Plan 2022- 2025

PRIORITY 1: Reimagine Outreach

Foster public engagement, personal connectiveness, and presence in public spaces throughout the City.

PRIORITY 2: Strengthen Inclusiveness

Identify, reach, and welcome underrepresented perspectives.

PRIORITY 3: Enhance Responsiveness

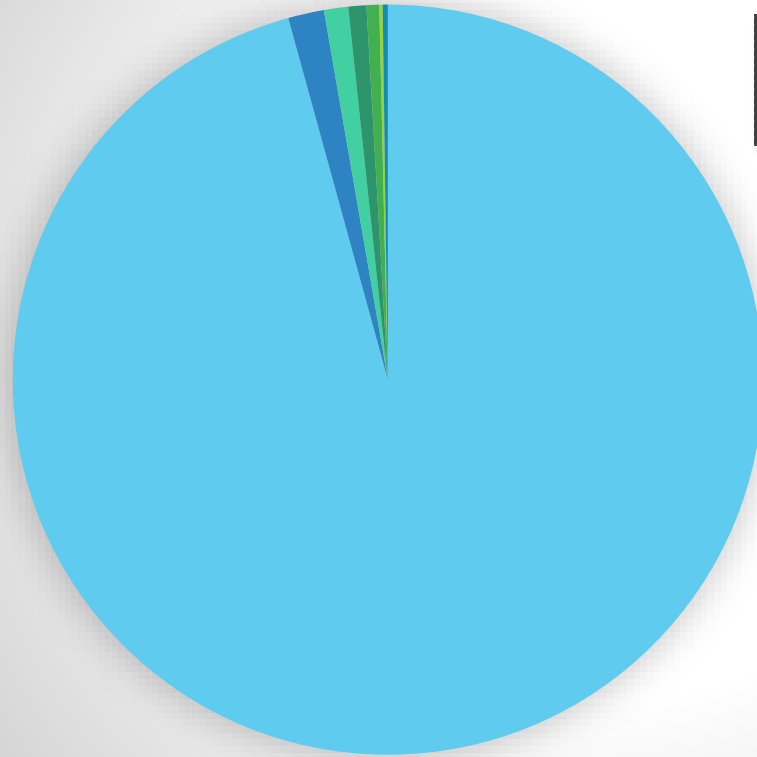
Re-evaluate and adapt services to meet the ever-changing needs of the community.

PRIORITY 4: Raise Awareness

Advocate for libraries by championing literacy and defending access, diversity, and equity.



Revenue



**Property Taxes
(Real)
96%**

- Property Taxes (Real)
- Property Taxes (Personal)
- Penal Fines
- State Aid
- Services & Fees
- Donations/Fundraising
- Miscellaneous



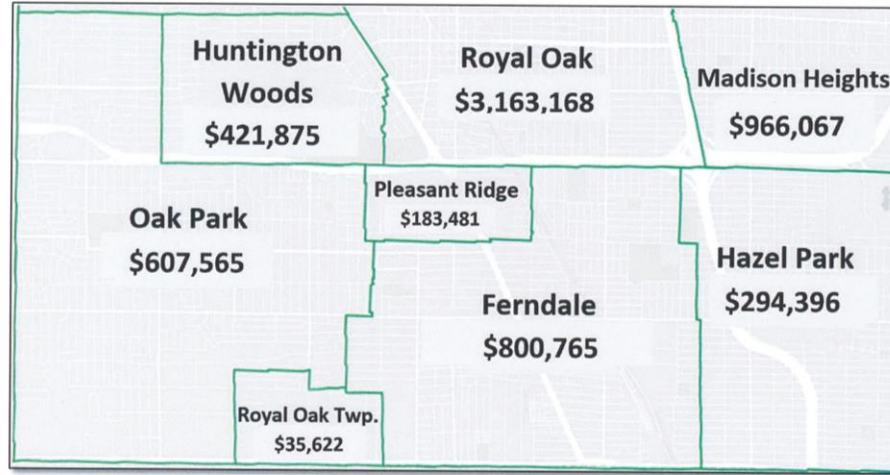
How Much Did a Mill Raise in 2022?

The taxing power cities use to levy taxes is done with a Millage. A Millage or Mill is a certain amount of funding levied based on the following definition:

\$1 for every \$1,000 of taxable value.

For example, if a home has a taxable value of \$100,000 the amount 1Mill would raise is \$100 in taxes.

What this means is that each community has vast differences in what it means to levy 1Mill. The chart to the right illustrates the different amounts 1Mill raised in neighboring communities in 2022.



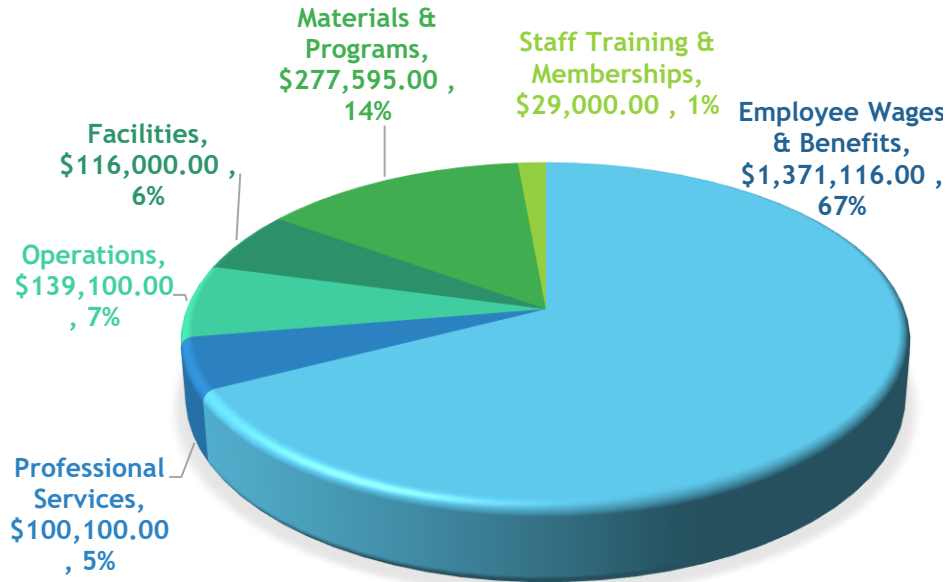
Mill Levy History

Voted Millage 3.5	Maximum allowable millage due to Headlee Rollback	Approved by the Library Board of Directors
FY 2017-18	3.3974	3.2
FY 2018-19	3.3087	3.2
FY 2019-20	3.2167	3.1
FY 2020-21 (curbside/delivery only)	3.1230	2.8
FY 2021-22	3.0327	3.0
FY 2022-23	2.9286	2.9
FY 2023-24 (proposed)	2.9201	2.85

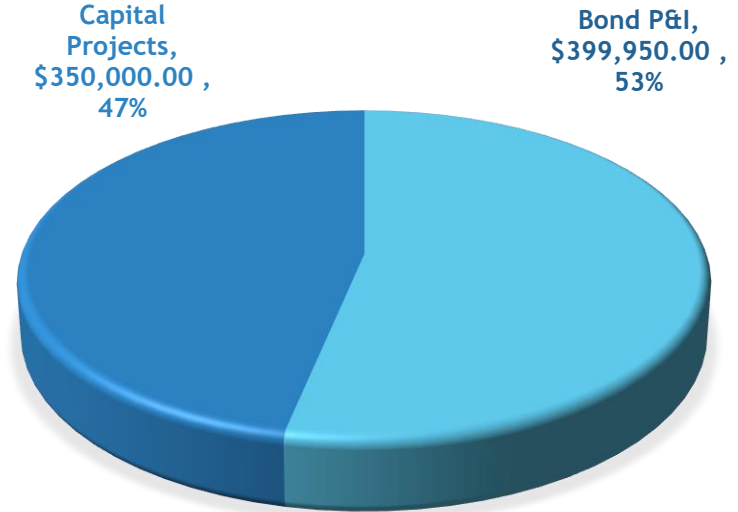
The voted millage is from 7/1/2017 - 6/30-2027



Operating Expenses



Capital Expenses

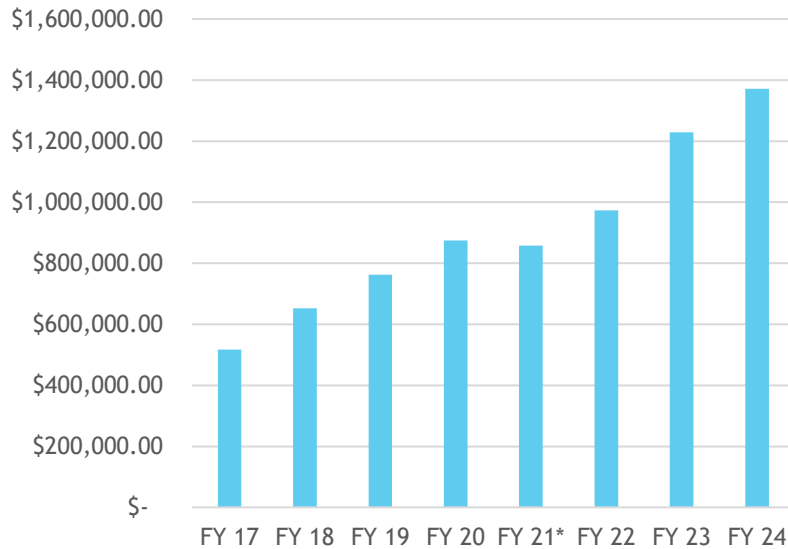




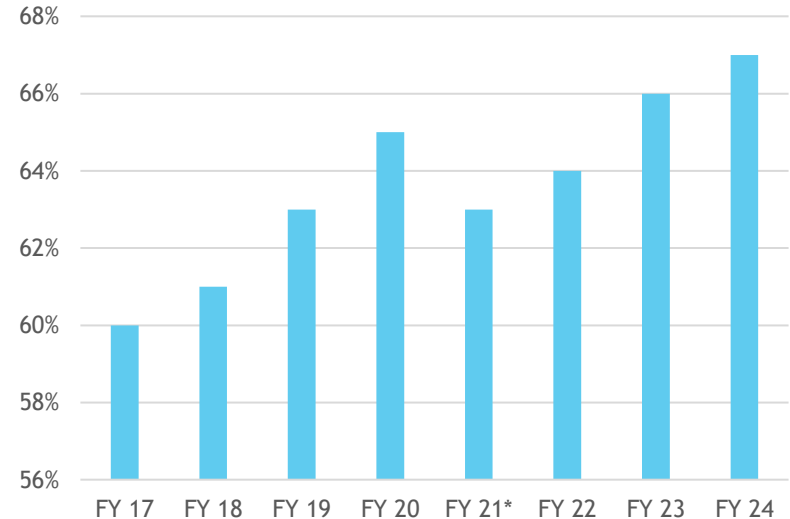
Employee Wages & Benefits

The current voted millage began on July 1, 2017. Here is a chart of growth over time.

Wages & Benefits



% of Operating Expenses



*Note-FY 21 was the Curbside Only year, all staff jobs & hours were preserved but no new hires or replacements occurred. FADL was closed to the public from 3/13/2020 - 6/7/2021 (at reduced hours). FY 22 was a rebuilding year for staffing and services.

FADL Staffing



- ▶ As a promise of the voted millage, FADL increased open hours to 7 days a week, which occurred in September 2017
- ▶ Staffing levels in June 2017
 - ▶ 8 Full-time
 - ▶ 7 Part-time
- ▶ Staffing levels in May 2023
 - ▶ 14 Full-time
 - ▶ 17 Part-time
- ▶ FADL utilizes Substitute staff to help fill in as needed
- ▶ FY 2024 budget includes the addition of **2 new Full-time positions**, bringing the total for FT to 16 staff



Capital Projects Fund

Upcoming Projects

- ▶ Replace Public Computers
- ▶ Courtyard/Landscaping
- ▶ Additional Bathrooms
- ▶ Interior Wayfinding Signs

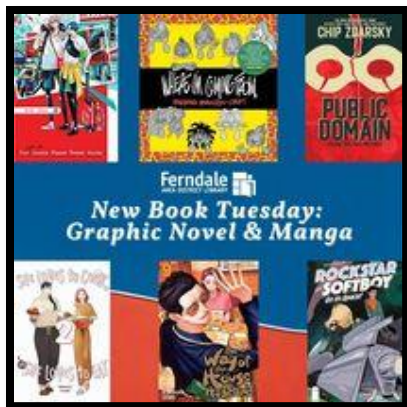


Books & Media

The library offers print books, audiobooks, magazines, graphic novels, DVDs, video games, and music CDs.

There's an additional format in the children's collection from Vox Books. These are books with a built-in digital recording that reads along with your child.

Our renovation of the Kids Corner gave us an opportunity to add in more shelving so that we could expand our children's book collection. We have also rearranged shelving in the main area to expand the Young Adult collection.



Books are important to us!

We select a wide variety of Fiction and Non-fiction for all interests with a focus on diversity and inclusivity.

The Library Board of Directors has approved an updated Material Selection Policy and Request for Reconsideration Form so that we are prepared to handle book challenges.

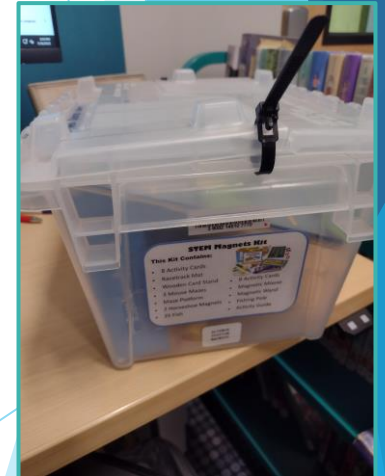


▶ Library of Things

These items serve needs or projects that come up only occasionally rather than day-to-day, like a quick fix for an appliance or a once-in-a-while craft or recreational activity.

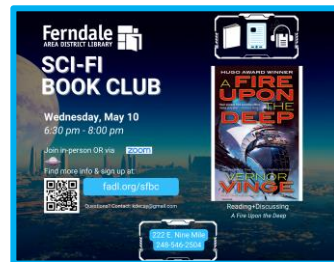
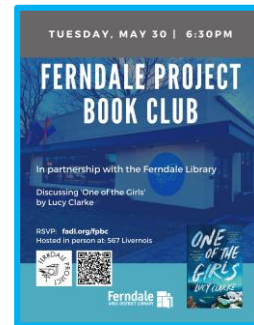
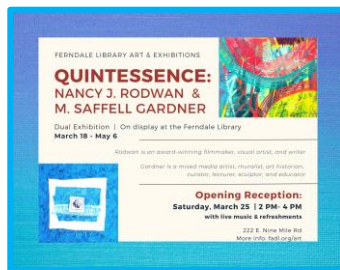


- ▶ Youth Stem Kits
- ▶ Puzzles & Games
- ▶ Zines



Programs

- ❖ The library hosts events and programs for all ages and all interests
- ❖ From concerts to storytimes to personal enrichment, we are constantly bringing in new speakers and topics
- ❖ Follow us on Facebook or Instagram to see what we have planned next
- ❖ You can also find us outside the library at local businesses such as Ferndale Project and 215 West



Library Mailer

The **PageTurner** is FADL's newsletter that is mailed out to every household and business in Ferndale

After each issue that goes out, we see an increase in library card sign-ups and program registrations

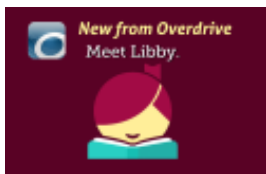
Intended to reach residents who aren't following us online as well as connect with our current patrons

We currently publish 3 issues per year but we plan to increase to 4 issues in FY 24



Do you prefer your library on the go?

Check out our eLibrary by downloading the apps onto your devices!



Download Destination by Overdrive:
books, audiobooks, magazines, and videos



Hoopla:
books, audiobooks, comics, music,
movies, and television



Kanopy:
movies - ranging from classics, comedies,
dramas, and independent films



Database Subscriptions

The library subscribes to some great resources for Ferndale cardholders:

Creativebug from Joann Fabrics & Crafts - Video tutorials and printable instructions for a wide range of crafts & hobbies



Mango Languages - Learn a new language, over 70+ available



Consumer Reports - Access to all of their articles and product reviews

Cypress Resume Builder - Guides you through writing a resume and cover letter with helpful tips and templates

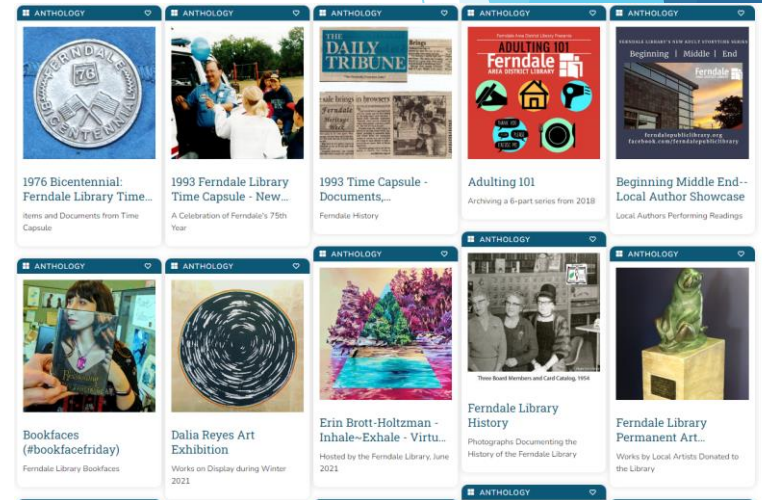


Database Subscriptions

AtoZ World Travel - For travelers and knowledge seekers alike, here is a comprehensive travel resource with information about points of interest, security, transportation, food and recipes, culture, language, and more.

AtoZ Maps Online - The world's most comprehensive collection of royalty-free downloadable maps, visual glossaries, video dictionaries, geography learning games, and teacher resources

Biblioboard- Explore the FADL Community Collection, which is basically a digital scrapbook of everything Ferndale Library. For Readers, there are eBooks to download. For Writers, there's Pressbooks to help get your book written and published.



FY 2024 Budget						
Ferndale Area District Library						
	FY 2021-22	FY 2022-23	FY 2022-23	FY 2023-24	FY 2024-25	FY 2025-26
Voted Millage: 3.5 mills	Activity	Approved Budget	Projected Activity	Proposed Budget	Forecast Budget	Forecast Budget
	Actual	Amended 1/19/2023				
General Fund - 101	3.0 mills	2.9 mills	2.9 mills	2.85 mills	2.8251 mills	2.7332 mills
Revenue				Max levy due to rollback is 2.9201	(estimated max tax rate due to Headlee)	(estimated max tax rate due to Headlee)
101-271-404.000 - Voted Property Taxes	\$2,088,498.62	\$2,230,747.00	\$2,167,676.15	\$2,384,162.00	\$2,486,267.00	\$2,527,509.00
101-271-404.001 - Voted Property Taxes - Personal	\$39,147.69	\$39,970.00	\$39,971.30	\$38,500.00	\$37,000.00	\$36,000.00
101-271-567.000 - Library State Aid	\$18,066.86	\$18,700.00	\$19,157.84	\$19,323.00	\$19,500.00	\$19,750.00
101-271-581.000 - Grants	\$3,499.80	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
101-271-607.000 - Fees for Services	\$1,025.00	\$600.00	\$758.75	\$600.00	\$600.00	\$600.00
101-271-627.000 - Charge for Services	\$10,093.06	\$9,000.00	\$13,034.12	\$9,000.00	\$9,000.00	\$9,000.00
101-271-645.000 - Print Sales & Copies	\$1,775.10	\$1,500.00	\$2,138.76	\$1,500.00	\$1,500.00	\$1,500.00
101-271-656.000 - Other Fees & Fines	\$35,138.18	\$28,674.00	\$28,674.98	\$26,000.00	\$24,000.00	\$22,000.00
101-271-660.000 - Fines & Forfeitures	\$1,956.87	\$1,200.00	\$1,273.86	\$1,000.00	\$1,000.00	\$1,000.00
101-271-675.001 - Individual Donations & Honorariums	\$1,695.43	\$4,200.00	\$4,485.97	\$2,500.00	\$1,000.00	\$1,000.00
101-271-675.002 - Contributions from Library Friends	\$5,680.00	\$1,000.00	\$3,890.00	\$1,000.00	\$1,000.00	\$1,000.00
101-271-675.003 - Special Event Proceeds	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
101-271-675.004 - Library Board Fundraising	\$236.25	\$100.00	\$170.52	\$100.00	\$100.00	\$100.00
101-271-693.000 - Sale of Property	\$2,945.26	\$2,000.00	\$2,314.15	\$1,500.00	\$1,000.00	\$1,000.00
101-271-695.000 - Miscellaneous Income	\$7,872.50	\$7,000.00	\$5,799.17	\$5,500.00	\$5,500.00	\$5,500.00
101-271-699.401 - Contributions from Capital Fund	\$160,000.00	\$50,000.00	\$50,000.00	\$0.00	\$0.00	\$0.00
Total Revenue	\$2,377,630.62	\$2,394,691.00	\$2,339,345.57	\$2,490,685.00	\$2,587,467.00	\$2,625,959.00

FY 2024 Budget	FY 2021-22	FY 2022-23	FY 2022-23	FY 2023-24	FY 2024-25	FY 2025-26
Ferndale Area District Library	Activity	Approved Budget	Projected Activity	Proposed Budget	Forecast Budget	Forecast Budget
	Actual	Amended 1/19/2023				
General Fund - 101	3.0 mills	2.9 mills	2.9 mills	2.85 mills	2.8251 mills	2.7332 mills
Expenses				Max levy due to rollback is 2.9201	(estimated max tax rate due to Headlee)	(estimated max tax rate due to Headlee)
101-271-706.001 - Salaries - Full-time	(\$438,731.41)	(\$595,000.00)	(\$578,509.23)	(\$694,550.00)	(\$711,913.75)	(\$729,711.59)
101-271-706.002 - Salaries - Part-time	(\$159,240.36)	(\$180,000.00)	(\$177,432.14)	(\$177,908.00)	(\$182,355.70)	(\$186,914.59)
101-271-706.003 - Salaries - Subs	(\$10,327.51)	(\$15,000.00)	(\$15,416.60)	(\$9,700.00)	(\$9,942.50)	(\$10,191.06)
101-271-715.001 - Social Security - Employee	(\$49,547.32)	(\$62,000.00)	(\$64,843.74)	(\$68,301.00)	(\$70,008.53)	(\$71,758.74)
101-271-715.002 - Social Security - Employer	(\$49,546.66)	(\$62,000.00)	(\$59,815.42)	(\$68,301.00)	(\$70,008.53)	(\$71,758.74)
101-271-716.100 - Health Insurance	(\$95,576.20)	(\$111,000.00)	(\$99,543.61)	(\$120,000.00)	(\$133,200.00)	(\$147,852.00)
101-271-717.000 - Life Insurance - EE	(\$4,849.45)	(\$7,000.00)	(\$7,252.56)	(\$7,500.00)	(\$7,687.50)	(\$7,879.69)
101-271-718.000 - Pension- ICMA-RC 401	(\$45,906.70)	(\$40,000.00)	(\$44,488.84)	(\$48,000.00)	(\$49,200.00)	(\$50,430.00)
101-271-720.001 - Medicare - Employee	(\$11,587.60)	(\$15,000.00)	(\$15,165.04)	(\$15,072.00)	(\$15,448.80)	(\$15,835.02)
101-271-720.002 - Medicare - Employer	(\$11,587.97)	(\$15,000.00)	(\$13,989.56)	(\$15,072.00)	(\$15,448.80)	(\$15,835.02)
101-271-721.001 - Federal Income Tax - Employee	(\$65,306.64)	(\$84,700.00)	(\$83,512.99)	(\$100,132.00)	(\$102,635.30)	(\$105,201.18)
101-271-722.001 - MI Income Tax - Employee	(\$28,843.19)	(\$40,000.00)	(\$38,591.19)	(\$43,380.00)	(\$44,464.50)	(\$45,576.11)
101-271-723.001 - Local Income Tax - Employee	\$0.00	\$0.00	(\$1,195.15)	(\$1,200.00)	(\$1,230.00)	(\$1,260.75)
101-271-725.000 - Workers Compensation	(\$2,015.00)	(\$2,000.00)	(\$1,161.00)	(\$2,000.00)	(\$2,000.00)	(\$2,000.00)
101-271-730.000 - Postage, Mail Processing	(\$1.34)	\$0.00	\$0.00	(\$8,000.00)	(\$8,100.00)	(\$8,200.00)
101-271-740.000 - Operating Supplies	(\$35,248.98)	(\$34,000.00)	(\$35,460.96)	(\$36,000.00)	(\$36,000.00)	(\$36,000.00)
101-271-742.000 - Books	(\$72,242.78)	(\$89,000.00)	(\$84,679.25)	(\$95,600.00)	(\$95,600.00)	(\$95,600.00)
101-271-743.000 - Periodicals	(\$7,977.30)	(\$9,000.00)	(\$9,951.10)	(\$10,000.00)	(\$10,000.00)	(\$10,000.00)
101-271-745.000 - Audio-Visual, Video	(\$28,170.73)	(\$37,000.00)	(\$31,049.32)	(\$33,495.00)	(\$31,000.00)	(\$29,000.00)
101-271-746.000 - Other Non Book	(\$79,415.67)	(\$91,500.00)	(\$88,247.50)	(\$95,100.00)	(\$95,100.00)	(\$95,100.00)
101-271-748.000 - Materials Processing Supplies	(\$5,026.94)	(\$6,500.00)	(\$8,343.43)	(\$8,400.00)	(\$8,400.00)	(\$8,400.00)
101-271-775.000 - Repair & Maintenance	(\$21,210.06)	(\$30,000.00)	(\$29,047.41)	(\$32,000.00)	(\$32,000.00)	(\$32,000.00)
101-271-802.000 - Audit/Actuarial Fees	(\$4,650.00)	(\$4,900.00)	(\$4,900.00)	(\$5,100.00)	(\$5,250.00)	(\$5,400.00)
101-271-803.000 - The Library Network	(\$47,463.07)	(\$55,000.00)	(\$53,856.71)	(\$55,000.00)	(\$55,000.00)	(\$55,000.00)

FY 2024 Budget	FY 2021-22	FY 2022-23	FY 2022-23	FY 2023-24	FY 2024-25	FY 2025-26
Ferndale Area District Library	Activity	Approved Budget	Projected Activity	Proposed Budget	Forecast Budget	Forecast Budget
	Actual	Amended 1/19/2023				
101-271-818.000 - Contractual Services	(\$69,779.26)	(\$60,000.00)	(\$94,690.50)	(\$80,000.00)	(\$80,000.00)	(\$80,000.00)
101-271-853.000 - Phone/Communications	(\$5,858.68)	(\$7,000.00)	(\$6,507.08)	(\$7,000.00)	(\$7,200.00)	(\$7,400.00)
101-271-885.000 - Special Programs	(\$22,753.13)	(\$35,000.00)	(\$26,989.18)	(\$35,000.00)	(\$35,000.00)	(\$35,000.00)
101-271-900.000 - Printing & Publishing	(\$22,056.62)	(\$24,000.00)	(\$24,197.31)	(\$24,000.00)	(\$24,000.00)	(\$24,000.00)
101-271-914.000 - Liability Insurance	(\$14,129.00)	(\$16,000.00)	(\$13,776.00)	(\$15,000.00)	(\$16,500.00)	(\$17,000.00)
101-271-920.000 - Utilities	(\$39,683.77)	(\$42,000.00)	(\$40,297.46)	(\$44,000.00)	(\$44,500.00)	(\$46,000.00)
101-271-931.000 - Facilities Maintenance	(\$40,730.43)	(\$50,000.00)	(\$35,144.00)	(\$40,000.00)	(\$42,000.00)	(\$44,000.00)
101-271-943.000 - Equipment Rental	(\$7,160.27)	(\$7,200.00)	(\$7,555.66)	(\$7,600.00)	(\$7,600.00)	(\$7,600.00)
101-271-956.000 - Miscellaneous	(\$1,641.59)	(\$1,500.00)	(\$2,614.05)	(\$1,500.00)	(\$1,500.00)	(\$1,500.00)
101-271-957.000 - Training/Education	(\$11,035.96)	(\$18,000.00)	(\$17,811.28)	(\$22,000.00)	(\$18,000.00)	(\$18,000.00)
101-271-958.000 - Memberships & Dues	(\$5,086.55)	(\$8,500.00)	(\$5,241.62)	(\$7,000.00)	(\$7,000.00)	(\$7,000.00)
101-271-960.000 - County Delinquent Tax Chargeback	(\$880.01)	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
101-271-965.401 - Contributions to Capital Fund	\$0.00	\$0.00	\$0.00	\$0.00	(\$20,000.00)	(\$40,000.00)
101-271-977.000 - Capital Outlay	(\$409,065.68)	(\$150,000.00)	(\$155,032.98)	(\$50,000.00)	(\$50,000.00)	(\$50,000.00)
101-271-992.000 - Debt Svc- Principal	(\$310,000.00)	(\$325,000.00)	(\$325,000.00)	(\$345,000.00)	(\$360,000.00)	(\$375,000.00)
101-271-994.000 - Interest Expense	(\$74,000.00)	(\$64,700.00)	(\$64,700.00)	(\$54,950.00)	(\$44,600.00)	(\$30,200.00)
Total Expenses	(\$2,308,333.83)	(\$2,394,500.00)	(\$2,366,009.87)	(\$2,482,861.00)	(\$2,549,893.90)	(\$2,619,604.50)
General Fund Balance Change:	\$69,296.79	\$191.00	-\$26,664.30	\$7,824.00	\$37,573.10	\$6,354.50
General Fund Balance at the Beginning of the FY:	\$416,116.94	\$485,413.73	\$485,594.00 *	\$458,929.70	\$466,753.70	\$504,326.80
General Fund Balance at the End of the FY:	\$485,413.73	\$485,604.73	\$458,929.70	\$466,753.70	\$504,326.80	\$510,681.30

	FY 2024 Budget						
	Ferndale Area District Library						
		FY 2021-22	FY 2022-23	FY 2022-23	FY 2023-24	FY 2024-25	FY 2025-26
		Activity	Approved Budget	Projected Activity	Proposed Budget	Forecast Budget	Forecast Budget
		Actual	Amended 1/19/2023				
Capital Projects Fund - 401	3.0 mills	2.9 mills	2.9 mills	2.85 mills	2.8251 mills	2.7332 mills	
Revenue				Max levy due to rollback is 2.9286	(estimated max tax rate due to Headlee)	(estimated max tax rate due to Headlee)	
401-271-699.101 - Contributions from General Fund	\$0.00	\$0.00	\$0.00	\$0.00	\$20,000.00	\$40,000.00	
Total Revenue	\$0.00	\$0.00	\$0.00	\$0.00	\$20,000.00	\$40,000.00	
	FY 2021-22	FY 2022-23	FY 2022-23	FY 2023-24	FY 2024-25	FY 2025-26	
	Activity	Approved Budget	Projected Activity	Proposed Budget	Forecast Budget	Forecast Budget	
	Actual	Amended 1/19/2023					
Capital Projects Fund - 401	3.0 mills	2.9 mills	2.9 mills	2.85 mills	2.8251 mills	2.7332 mills	
Expenses				Max levy due to rollback is 2.9286	(estimated max tax rate due to Headlee)	(estimated max tax rate due to Headlee)	
401-271-965.101 - Contributions to General Fund	(\$160,000.00)	(\$50,000.00)	(\$50,000.00)	\$0.00	\$0.00	\$0.00	
401-271-977- Capital Outlay	\$0.00	\$0.00	\$0.00	(\$300,000.00)	\$0.00	\$0.00	
Total Expenses	(\$160,000.00)	(\$50,000.00)	(\$50,000.00)	(\$300,000.00)	\$0.00	\$0.00	
Capital Fund Balance Change:	-\$160,000.00	-\$50,000.00	-\$50,000.00	-\$300,000.00	\$20,000.00	\$40,000.00	
Capital Fund Balance at the Beginning of the FY:	\$717,206	\$557,206	\$557,206	\$507,206	\$207,206	\$227,206	
Capital Fund Balance at the End of the FY:	\$557,206	\$507,206	\$507,206	\$207,206	\$227,206	\$267,206	